



# REQUEST FOR ADMINISTRATIVE HEARING

**CALIFORNIA VEHICLE CODE 40215(B) REQUIRES PAYMENT FOR THE CITATION AT THE TIME THE ADMINISTRATIVE HEARING IS REQUESTED.**

**Please pay at [swc.thepermitstore.com](http://swc.thepermitstore.com)**

Last Name		First Name		Middle Initial
Street Address		City	State	Zip
<b>Southwestern College</b>				
Citation Number	Issuing Agency		License Plate Number	

I, \_\_\_\_\_, do not agree with the preliminary appeal review results and would like to request an Administrative Hearing. I understand that payment for this citation must be paid in full in order to proceed with this hearing. Please check here if the citation has been paid in full:

- I request a hearing in person
- I request a hearing by written declaration

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
EMAIL

Form may be submitted to SWC College Police in person, via U.S. mail or via email at the following address:

**SOUTHWESTERN COLLEGE PARKING SERVICES**  
**900 OTAY LAKES ROAD, BUILDING 22**  
**CHULA VISTA, CA 91910**  
**EMAIL: [SWCPARKING@SWCCD.EDU](mailto:SWCPARKING@SWCCD.EDU)**  
**(619) 216-6611**

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

Date citation paid: \_\_\_\_\_ Amount paid: \$ \_\_\_\_\_

Documents attached:  Admin. Hearing form  Proof of payment  Original completed Admin. Review (Appeal)  Appeal results email

Copy of citation  Citing Officer's photos  Requestor's photos  Other: