

We're Here to Help You!

Office Hours

Academic Success Center
619-482-6348 Building 420

Mon.-Th.....8 a.m.–8 p.m.
 Fri.....8 a.m.–3:45 p.m.
 Sat.....9 a.m.–3 p.m.

Admissions and Records
619-482-6550 *Building 1400, Room S101

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

AmeriCorps/Service Learning
619-482-5566 *Building 1400, Room S205H

Tues.....8:30 a.m.–3:30 p.m.
 Wed.-Th.....9:30 a.m.–3:30 p.m.
 Fri.....9:30 a.m.–3 p.m.

Assessment/Prerequisites
619-482-6385 *Building 1400, Room S107

Mon./Tues.....7:45 a.m.–4:30 p.m.
 Wed./Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Bookstore
619-482-6416 Building 630

Mon.-Tues.....7:45 a.m.–6:30 p.m.
 Wed.-Th.....7:45 a.m.–8:30 p.m.
 Fri.....7:45 a.m.–6:30 p.m.
 Sat.....9:30 a.m.–1:30 p.m.

Career Center
619-421-6700, ext. 5247 *Building 1400, S206

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Cashier's Office
619-482-6307 *Building 1400, Room S102

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Counseling Center
619-421-6700, ext. 5240 *Building 1400, Room S204

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Center for Technical Education and Career Success (CTECS)/Women's Resource Center (WRC)
619-421-6700, ext. 5805*Building 1400, Room S210

Mon./Wed.....7:45 a.m.–6 p.m.
 Tues./Th.....7:45 a.m.–4:30 p.m.
 Fri.....7:45 a.m.–3 p.m.

Disability Support Services (DSS)
619-482-6512 Building *1400, Room S108

Mon.-Wed.....7:45 a.m.–6:45 p.m.
 Th.....7:45 a.m.–4:30 p.m.
 Fri.....7:45 a.m.–3 p.m.

Extended Opportunity Programs and Services (EOPS)
619-482-6456 *Building 1400, Room S201

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Evaluations
619-482-6326 *Building 1400, Room S104

Mon./Tues./Th.....7:45 a.m.–4:30 p.m.
 Wed.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Financial Aid
619-482-6357 *Building 1400, Room S104

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Food Services
Student Union Building 610

Mon.-Th.....7 a.m.–8:15 p.m.
 Fri.....7 a.m.–2 p.m.

Snack Bar
Building 480

Mon.-Th.....7 a.m.–8:15 p.m.
 Fri.-Sat.....7 a.m.–2 p.m.

Health Services
619-482-6354 Building 600, Room 601F

Mon.-Th.....8 a.m.–6:45 p.m.
 Fri.....8 a.m.–3 p.m.
 Sat.....9 a.m.–1 p.m.

Honors Program
619-482-6472 *Building 1400 S205

Mon. - Th.....7:30 a.m.–4:30 p.m.

Information Booth (Student Services)
619-421-6700, ext. 5167 *Building 1400

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Library
619-482-6397 Building 620

Mon.-Th.....7:30 a.m.–8 p.m.
 Fri.....7:30 a.m.–2 p.m.
 Sat.....10 a.m.–2 p.m.

Office of Student Support Services
619-482-5493 Building *1400, Room S203

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Online Learning Center
619-482-6595 Building 620, Room L103

Mon.-Th.....9 a.m.–6 p.m.
 Fri.....9 a.m.–4 p.m.

Outreach Services
619-421-6700, ext. 5227 Building 620, Room S109A

Mon.-Th.....7:45 a.m.–4:30 p.m.
 Fri.....3 p.m.

Perkins
ext. 5261

ROP
619-482-6377 Building 660, Room 660

Mon.-Th.....8 a.m.–6 p.m.
 Fri.....8 a.m.–4 p.m.

Student Activities
619-482-6568 Building 600, Room 601C

Mon.-Th.....8 a.m.–6:45 p.m.
 Fri.....8 a.m.–3 p.m.
 Sat.....9 a.m.–1 p.m.

Student Employment Services
619-482-6356 *Building 1400, Room S208

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Tech Prep/ Two + Two
619-482-5740 Building 660
ext. 5740

Transfer Center/Articulation
619-482-6472 *Building 1400, Room S205

Mon.-Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

Veterans Services
619-482-6324 *Building 1400, Room S104

Mon.-Th.....7:45 a.m.–6:00 p.m.
 Fri.....7:45 a.m.–3 p.m.

*** Building 1400 is the Cesar Chavez Building / Student Services Center**

School and Department Hours

Office of Student Services
Mia McClellan, Dean
619-482-6369, Room S101A
 Mon.–Th.....8:30 a.m.–5:30 p.m.
 Fri.....8:30 a.m.–4:30 p.m.

School of Arts and Communication
Donna Arnold, Dean
619-482-6372, Room 702B
 Mon.–Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–4:30 p.m.

School of Career/Technical Education and Learning Assistance
Trish Axsom, Dean
619-482-6460, Room 570B
 Mon.–Th.....7:30 a.m.–6:30 p.m.
 Fri.....7:30 a.m.–5 p.m.

School of Continuing Education, Economic and Workforce Development
William Kinney, Dean
619-482-6376, Building 660
 Mon.–Fri.....7:30 a.m.–4:30 p.m.

School of Counseling and Matriculation
Beatrice Zamora-Aguilar, Dean
619-421-6700, ext. 5240, Room S204
 Mon.–Th.....7:45 a.m.–6:45 p.m.
 Fri.....7:45 a.m.–3 p.m.

School of Health, Exercise Science, and Athletics
Terry Davis, Dean
619-216-6626, Room 1000J
 Mon.–Th.....7:30 a.m.–6:45 p.m.
 Fri.....7:30 a.m.–4:30 p.m.

School of Language & Literature
Joel Levine, Dean
619-482-6461, Room 430J
 Mon.–Th.....7:30 a.m.–6:45 p.m.
 Fri.....7:30 a.m.–4:30 p.m.

School of Mathematics, Science, and Engineering
Kathy Tyner, Dean
619-482-6459, Room 345
 Mon.–Th.....7:30 a.m.–6:45 p.m.
 Fri.....7:30 a.m.–4:30 p.m.

School of Social Sciences and Humanities
Vlara Giraffe, Dean
619-482-6582, Room 470K
 Mon.–Th.....7:30 a.m.–6:45 p.m.
 Fri.....7:30 a.m.–4:30 p.m.

Higher Education Center at National City
Christine Perri, Acting Dean
619-216-6665
 Mon.–Fri.....7:45 a.m.–7 p.m.
 Sat.....8:30 a.m.–1:30 p.m.

Higher Education Center at Otay Mesa (HEC, OM)
Irma Alvarez, Dean
619-216-6750
 Mon.–Th.....7:30 a.m.–7:00 p.m.
 Fri.....7:30 a.m.–6:00 p.m.
 Sat.....8 a.m.–12 p.m.

Higher Education Center at San Ysidro (HEC, SY)
Irma Alvarez, Dean
619-216-6790
 Mon.–Th.....7:30 a.m.–7:00 p.m.

Southwestern Community College District

EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT, POLICY NO. 3420

The Southwestern Community College District shall not discriminate against any person in employment or in any program affiliated with the District on the basis of age, ancestry, color, ethnic group identification, national origin, religion, race, gender or sex, sexual orientation, physical or mental disability, veteran status, or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The District is committed to the implementation of its EEO Plan and to overcoming all forms of institutional and/or personal exclusion or discrimination within the District, whether purposeful or inadvertent. The Governing Board, administration, faculty and staff must recognize that equal employment opportunity is a shared responsibility. Each employee must be held accountable for application and enforcement of the EEO Plan within his or her area of authority. It is only through combined efforts that the District will successfully develop and maintain a workforce that is welcoming to all persons. The District will ensure that the recruitment, screening, selection, hiring and promotional processes are in accordance with principles of equal employment opportunity. In addition, the District will comply with Title I and Title II of the Americans with Disabilities Act of 1990, thereby promoting the values of diversity and inclusion, benefiting all members of the Southwestern Community College District, including individuals from all ethnic and other groups protected from discrimination by Title 5, section 53000 et seq.

The Governing Board supports the intent set forth by the California Legislature to assure continuing good faith efforts are made to build a community in which opportunity is equalized. Its goal is to foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding, harmony and respect, increased student success and better enables students to flourish as citizens of the world. The Governing Board therefore commits itself to promoting the total realization of equal employment through a continuing equal employment opportunity program.

Note: The District's EEO Plan is posted on the website, and is available in hard copy in the Offices of the Superintendent/President, the Vice President for Human Resources, Vice President for Academic Affairs, Vice President for Student Affairs and Vice President for Business & Financial Affairs.