

We're Here to Help You!

Office Hours

Academic Success Center

619-482-6348 Building 420

Mon.–Thurs. 8 a.m.–8 p.m.
 Fri. 8 a.m.–3:45 p.m.
 Sat. 9 a.m.–3 p.m.

Admissions and Records

619-482-6550 *Building 1400, Room S101

Mon.–Thurs. 7:45 a.m.–6:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Assessment/Prerequisites

619-482-6385 *Building 1400, Room S107

Mon. 7:45 a.m.–6:30 p.m.
 Tues.–Thurs. 7:45 a.m.–4:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Bookstore

619-482-6416 Building 630

Mon.–Thurs. 7:45 a.m.–6:30 p.m.
 Fri. 7:45 a.m.–3:30 p.m.
 (Visit the bookstore website for Saturday hours)

Career Center

619-421-6700, ext. 5247 *Building 1400, S206

Mon.–Thurs. 7:45 a.m.–6:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Cashier's Office

619-482-6307 *Building 1400, Room S102

Mon.–Thurs. 7:45 a.m.–6:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Counseling Center

619-421-6700, ext. 5240 *Building 1400, Room S204

Mon.–Thurs. 7:45 a.m.–6:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Center for Technical Education and Career Success (CTECS)/Women's Resource Center (WRC)

619-421-6700, ext. 5805

*Building 1400, Room S210

Mon./Wed. 7:45 a.m.–6 p.m.
 Tues./Thurs. 7:45 a.m.–4:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Disability Support Services (DSS)

619-482-6512 Building *1400, Room S108

TTY 619-482-6470

Mon./Tues. 7 a.m.–6:30 p.m.
 Wed. 7:45 a.m.–4:30 p.m.
 Fri. 7:45 a.m.–3:00 p.m.

Extended Opportunity Programs and Services (EOPS)

619-482-6456 *Building 1400, Room S201

Mon., Tues. 7:45 a.m.–6:30 p.m.
 Wed., Thurs. 7:45 a.m.–4:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Evaluations

619-482-6326 *Building 1400, Room S104

Mon. 7:45 a.m.–6:30 p.m.
 Tues.–Thurs. 7:45 a.m.–4:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Financial Aid

619-482-6357 *Building 1400, Room S104

Mon.–Thurs. 7:45 a.m.–6:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Food Services

Student Union Building 610

Mon.–Thurs. 7 a.m.–8:15 p.m.
 Fri. 7 a.m.–2 p.m.

Health Services

619-482-6354 Building 600, Room 601F

Mon.–Thurs. 8 a.m.–6:45 p.m.
 Fri. 8 a.m.–3 p.m.
 Sat. 9 a.m.–1 p.m.

Honors Program

619-482-6472 *Building 1400

Mon. - Thurs. 7:30 a.m.–4:30 p.m.

Information Booth (Student Services)

619-421-6700, ext. 5167 *Building 1400

Mon.–Thurs. 7:45 a.m.–6:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Library

619-482-6397 Building 620

Mon.–Thurs. 7:30 a.m.–8 p.m.
 Fri. 7:30 a.m.–2 p.m.
 Sat. 10 a.m.–2 p.m.

Office of Student Support Services

619-421-6700, Building *1400, Room S203

Mon.–Thurs. 7:45 a.m.–6:45 p.m.
 Fri. 7:45 a.m.–3 p.m.

Online Learning Center

619-482-6595 Building 620, Room L103

Mon.–Thurs. 9 a.m.–6 p.m.
 Fri. 9 a.m.–4 p.m.

Outreach Services

619-482-6518, Building 1400, Room S101A

Mon. 7:45 a.m.–6:30 p.m.
 Tues.–Thurs. 7:45 a.m.–4:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Perkins

619-421-6700, ext 5261 Building 660

ROP

619-482-6377 Building 660, Room 661

Mon.–Fri. 8 a.m.–4:30 p.m.

Service Learning

619-482-5566 *Building 1400, Room S205H

Tues. 8:30 a.m.–3:30 p.m.
 Wed.–Thurs. 9:30 a.m.–3:30 p.m.
 Fri. 9:30 a.m.–3 p.m.

Student Activities

619-482-6568 Building 600, Room 601C

Mon.–Thurs. 8 a.m.–6:45 p.m.
 Fri. 8 a.m.–3 p.m.

Student Employment Services

619-482-6356 *Building 1400, Room S208

Mon.–Thurs. 7:45 a.m.–6:45 p.m.
 Fri. 7:45 a.m.–3 p.m.

Tech Prep/2 + 2

619-421-6700, ext 5740 Building 660

Transfer Center/Articulation

619-482-6472 *Building 1400, Room S205

Mon.–Thurs. 7:45 a.m.–6:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

Veterans Services

619-482-6324 *Building 1400, Room S104

Mon. 7:45 a.m.–6:30 p.m.
 Tues.–Thurs. 7:45 a.m.–4:30 p.m.
 Fri. 7:45 a.m.–3 p.m.

* Building 1400 is the Cesar Chavez Building /Student Services Center

School and Department Hours

Office of Student Services

Mia McClellan, Dean
619-482-6369, Building 1400, Room 5109
 Mon.–Thurs. 8:30 a.m.–5:30 p.m.
 Fri. 8:30 a.m.–4:30 p.m.

School of Arts and Communication

Donna Arnold, Dean
619-482-6372, Room 702B
 Mon.–Thurs. 7:45 a.m.–6:45 p.m.
 Fri. 7:45 a.m.–4:30 p.m.

School of Career/Technical Education

Trish Axsom, Dean
619-482-6460, Room 215
 Mon.–Thurs. 7:30 a.m.–6:30 p.m.
 Fri. 7:30 a.m.–5 p.m.

School of Continuing Education, Economic and Workforce Development

Victor Castillo, Acting Dean
619-482-6479, Building 660
 Mon.–Fri. 7:30 a.m.–4:30 p.m.

School of Counseling and Personal Development

Beatrice Zamora-Aguilar, Dean
619-482-6471, Room 5204
 Mon.–Thurs. 7:45 a.m.–5 p.m.
 Fri. 7:45 a.m.–3 p.m.

School of Health, Exercise Science, and Athletics

Terry Davis, Dean
619-216-6626, Room 1000J
 Mon.–Thurs. 7:30 a.m.–6:45 p.m.
 Fri. 7:30 a.m.–4:30 p.m.

School of Language & Literature

Joel Levine, Dean
619-482-6461, Room 430J
 Mon.–Thurs. 7:30 a.m.–6:45 p.m.
 Fri. 7:30 a.m.–4:30 p.m.

School of Mathematics, Science, and Engineering

Kathy Tyner, Dean
619-482-6459, Room 345
 Mon.–Thurs. 7:30 a.m.–6:45 p.m.
 Fri. 7:30 a.m.–4:30 p.m.

School of Social Sciences and Humanities

Vlara Giraffe, Dean
619-482-6582, Room 470K
 Mon.–Thurs. 7:30 a.m.–6:45 p.m.
 Fri. 7:30 a.m.–4:30 p.m.

Higher Education Center at National City (HEC, NC)

Christine Perri, Acting Dean
619-216-6665
 Mon.–Fri. 7:45 a.m.–7 p.m.
 Sat. 8:30 a.m.–1:30 p.m.

Higher Education Center at Otay Mesa (HEC, OM)

Irma Alvarez, Dean
619-216-6750
 Mon.–Thurs. 7:30 a.m.–6:30 p.m.
 Fri. 7:30 a.m.–4:15 p.m.

Higher Education Center at San Ysidro (HEC, SY)

Irma Alvarez, Dean
Silvia Cornejo-Darcy, Director
619-216-6790
 Mon.–Thurs. 7:30 a.m.–7:30 p.m.



Southwestern Community College District

EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT, POLICY NO. 3420

The Southwestern Community College District shall not discriminate against any person in employment or in any program affiliated with the District on the basis of age, ancestry, color, ethnic group identification, national origin, religion, race, gender or sex, sexual orientation, physical or mental disability, veteran status, or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The District is committed to the implementation of its EEO Plan and to overcoming all forms of institutional and/or personal exclusion or discrimination within the District, whether purposeful or inadvertent. The Governing Board, administration, faculty and staff must recognize that equal employment opportunity is a shared responsibility. Each employee must be held accountable for application and enforcement of the EEO Plan within his or her area of authority. It is only through combined efforts that the District will successfully develop and maintain a workforce that is welcoming to all persons. The District will ensure that the recruitment, screening, selection, hiring and promotional processes are in accordance with principles of equal employment opportunity. In addition, the District will comply with Title I and Title II of the Americans with Disabilities Act of 1990, thereby promoting the values of diversity and inclusion, benefiting all members of the Southwestern Community College District, including individuals from all ethnic and other groups protected from discrimination by Title 5, section 53000 et seq.

The Governing Board supports the intent set forth by the California Legislature to assure continuing good faith efforts are made to build a community in which opportunity is equalized. Its goal is to foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding, harmony and respect, increased student success and better enables students to flourish as citizens of the world. The Governing Board therefore commits itself to promoting the total realization of equal employment through a continuing equal employment opportunity program.

Note: *The District's EEO Plan is posted on the website, and is available in hard copy in the Offices of the Superintendent/President, the Vice President for Human Resources, Vice President for Academic Affairs, Vice President for Student Affairs and Vice President for Business & Financial Affairs.*