

## HIGHER EDUCATION CENTER AT SAN YSIDRO STUDENT INFORMATION GUIDE SPRING 2010

OFFICE HOURS	MONDAY – THURSDAY CLOSED: FRIDAY	7:30 A.M. – 7:00 P.M.
<b>STUDENT SERVICES</b> (619) 216-6790, ext. 4901, 4902, 4903	<ul style="list-style-type: none"> <li>❖ Admissions &amp; Records</li> <li>❖ Petitions</li> </ul>	<ul style="list-style-type: none"> <li>❖ Cashiering/Fiscal Services</li> <li>❖ General Information</li> </ul>
<b>ASSESSMENT TESTS</b> (619) 216-6790, ext. 4903	ESL, English, Reading, and Mathematics	Inquire at Student Services counter for schedule and to make appointments.
<b>BOOKSTORE SERVICES</b> (619) 216-6790, ext. 4910 <i>Available during the <b>first three weeks of semester</b> and first week of short session classes.</i>	January 11 – 12	9:30 a.m. – 1:30 p.m.
	January 13 – 14	8:00 a.m. – 2:00 p.m. and 5:00 p.m. – 8:00 p.m.
	January 19 – 21	8:00 a.m. – 2:00 p.m. and 5:00 p.m. – 7:30 p.m.
	January 25 – 28 January 25 – 26 ( <i>only</i> )	9:30 a.m. – 1:30 p.m. 4:30 p.m. – 6:30 p.m.
<b>COMPUTER LAB HOURS</b> (619) 216-6790, ext. 4911	Monday – Thursday	7:30 a.m. – 8:00 p.m.
<b>COUNSELING SERVICES</b> <i>Appointments and walk-ins are available. Call (619) 216-6790, ext. 4902 to schedule an appointment.</i>  <i>Felipe Ballon, Counselor</i> <i>Georgina Garcia, Adjunct Counselor</i>	<ul style="list-style-type: none"> <li>❖ Academic</li> <li>❖ Career Assessment</li> <li>❖ Crisis/Personal Referrals</li> <li>❖ Orientations in English and Spanish</li> <li>❖ Disqualification Petitions</li> </ul>	<ul style="list-style-type: none"> <li>❖ Student Education Plan</li> <li>❖ Semester by Semester</li> <li>❖ Guaranteed Transfer Agreement Information</li> <li>❖ Transfer Counseling</li> <li>❖ Vocational Counseling</li> </ul>
<b>DISABILITY SUPPORT SERVICES</b> <i>Call (619) 216-6790, ext. 4903, to schedule an appointment.</i> <i>Maria Constein, DSS Counselor</i>	<ul style="list-style-type: none"> <li>❖ Disability Counseling</li> <li>❖ Educational Planning</li> <li>❖ Disability Testing</li> </ul>	<ul style="list-style-type: none"> <li>❖ Note Takers</li> <li>❖ Test Accommodations</li> <li>❖ Priority Registration</li> </ul>
	Monday	11:00 a.m. – 1:00 p.m.
<b>E.O.P.S. SERVICES</b> <i>Marcela Gutierrez, EOPS Assistant</i> (619) 216-6790, ext. 4905 <i>Walk-ins only.</i>	<ul style="list-style-type: none"> <li>❖ Counseling Appointments</li> <li>❖ Student Employment Services</li> </ul>	<ul style="list-style-type: none"> <li>❖ Priority Registration</li> <li>❖ Progress Reports</li> </ul>
	Thursday	8:00 a.m. – 12:00 p.m.
<b>FINANCIAL AID SERVICES</b> <i>Laura Arana, Financial Aid Technician</i> (619) 216-6790, ext. 4904 <i>Walk-ins only.</i>	<ul style="list-style-type: none"> <li>❖ FAFSA / BOGW Applications</li> <li>❖ Scholarships and Loans</li> </ul>	<ul style="list-style-type: none"> <li>❖ Student Employment Services</li> </ul>
	Monday – Thursday	7:30 a.m. – 11:45 a.m. 1:30 p.m. – 5:30 p.m.

<b>HEALTH SERVICES</b> <i>Call (619) 216-6790, ext. 4901</i>  <i>Gisel Horton, RN</i> <i>Nurse Associate</i>	<ul style="list-style-type: none"> <li>❖ First Aid</li> <li>❖ Over the counter medications</li> <li>❖ Blood Pressure Screening</li> <li>❖ Health Education &amp; Counseling</li> </ul>	<ul style="list-style-type: none"> <li>❖ Immunizations</li> <li>❖ Pregnancy Testing</li> <li>❖ Referral Services</li> <li>❖ TB Skin Test</li> </ul>	
	Monday	8:30 a.m. – 12:45 p.m.	
	Thursday	4:00 p.m. – 6:45 p.m.	
<b>LIBRARY SERVICES</b> <i>Call (619) 216-6790, ext. 4907</i>  <i>Sidney Laramie, Adjunct Librarian</i> <i>Ann Willard, Adjunct Librarian</i>	Tuesday	9:00 a.m. – 1:00 p.m.	
	Wednesday	2:00 p.m. – 6:00 p.m.	
<b>TUTORS</b>	<b>TUTORIAL SERVICES SCHEDULE</b>		
	<i>Call: (619) 216-6790, Ext. 4901, 4902, or 4903 for information and schedules</i>		
<b>Edna Reynoso</b>	<b>Child Development (Career/Transfer Center/Library – Room 5105)</b>		
	Wednesday	Thursday	
	9:00 a.m. – 1:00 p.m.	12:00 p.m. – 6:00 p.m.	
<b>Jesus Madrid</b>	<b>Mathematics (Career/Transfer Center/Library – Room 5105)</b>		
	Monday	Tuesday	
	12:00 p.m. – 5:00 p.m.	12:00 p.m. – 5:00 p.m.	
<b>Marie Soriano</b>	<b>English/Writing (Career/Transfer Center/Library – Room 5105)</b>		
	Monday	Wednesday	Thursday
	10:00 a.m. – 3:00 p.m.	10:00 a.m. – 12:30 p.m.	10:00 a.m. – 12:30 p.m.
<b>Sara Gonzales</b>	<b>iLEAP/ESL (Career/Transfer Center/Library – Room 5105)</b>		
	Monday	Tuesday	
	12:00 -- 6:00 p.m.	9:00 a.m.-- 3:00 p.m.	
<b>Marie Soriano</b>	<b>iLEAP/ESL (Career/Transfer Center/Library – Room 5105)</b>		
	Wednesday	Thursday	
	1:00 – 7:00 p.m.	1:00 – 7:00 p.m.	
<b>Andre Ortiz</b>	<b>Interdisciplinary Computer Lab (Open Computer Lab – Room 5203)</b>		
	Monday	Tuesday	Wednesday
	11:00 a.m. – 4:30 p.m.	11:00 a.m. – 4:00 p.m.	11:00 a.m. – 4:30 p.m.
			Thursday
			11:00 a.m. – 4:00 p.m.



**SOUTHWESTERN COLLEGE HIGHER EDUCATION CENTER  
AT SAN YSIDRO**

460 W. San Ysidro Boulevard ♦ San Ysidro, CA 92173 ♦ (619) 216-6790, Ext. 4901