

Workshops

Career Exploration

Employment &
Internships

OPEN TO THE PUBLIC

Southwestern College-900 Otay Lakes Rd.-Chula Vista, CA 91910

Monday, March 14

Workshops

How to Work a Job Fair

10:10 - 11:10 a.m., **Career Center, Room S206**

This workshop is designed for job-seekers who are seeking to master the skills necessary to successfully attend and navigate job fairs, taking you through the necessary activities you must do before, during, and after the fair.

Resumes That Get You 'the' Interview

1:20 - 2:20 p.m., **Career Center, Room S206**

Give yourself that professional edge! Learn how to create a winning professional resume that gets attention and the interview. This workshop offers formats for first time job seekers to seasoned professionals and includes Cover and Thank You Letter formats. A must for any job seeker!



Tuesday, March 15

Homeland Security and Public Safety Careers Showcase

10:00 a.m. - 1:00 p.m., **Career Center, Room S206**

Are you interested in a career in homeland security or public safety? Come find out what it takes! Hear firsthand from professionals and educators in the field. There will be a panel of experts from 10:00 a.m. – 11:35 a.m. to answer questions followed by an opportunity to meet with local employers and learn about your educational options from 11:45 a.m. - 1:00 p.m.

LinkedIn 101

1:20 - 2:20 p.m., **Career Center, Room S206**

LinkedIn is the professional Facebook! Recruiters use LinkedIn more than any other social media website to search for employees. In this workshop you will learn how to set-up a LinkedIn profile and how to network and find employment opportunities on LinkedIn.

Interviewing Techniques

2:55 - 3:55 p.m., **Career Center, Room S206**

Want to improve your interviewing skills? This workshop will help you stand out in an interview. You will also be given free access to "Perfect Interview", an online interviewing database, which will help you refine your interviewing skills.

Wednesday, March 16

Workshops

Resume Review

12:45 - 2:45 p.m., **Career Center, Room S206**

Want to get feedback on your Resume? We will review your resume and provide tips and resources for making your resume the best it can be.



Questions?

Career Center/CTE - (619) 421-6700 ext. 5247

Student Employment Services - (619) 482-6356

To request this handout in alternate media, please call

(619) 482-6512 or TTY (619) 482-6470

Thursday, March 17

Job Fair

(Employment/Internship Opportunities)

10 a.m. - 1:00 p.m., **Student Union Area**

Dress for success and bring your resume! Employers and agency representatives from various industries will be recruiting for their open positions and will be available to speak to you about employment, volunteer/service learning, and work experience education opportunities.

UC San Diego's Annual Community Outreach Information Fair

9 a.m. - 1:00 p.m. **Front of Cesar E. Chavez Building**

Learn more about UC San Diego admissions, educational and employment opportunities, business contracting and volunteer opportunities.



Career Technical Education
Learning that works for
California

Opportunity is Knocking!