



**SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
PROPOSITION R CITIZENS' BOND OVERSIGHT COMMITTEE
Wednesday, September 23, 2015**

CBOC Member	Constituencies	Membership Term
Aileen Contreras	Student Representative	September 24, 2015 – September 23, 2017
Dennis Gittens	At-Large Community Member	September 24, 2015 – September 23, 2017
Michael Govea	Advisory or Foundation Representative	September 24, 2015 – September 23, 2017
Robert Muff	Senior Citizen Group Representative	September 24, 2015 – September 23, 2017
Lucas Rathe	Business Representative	July 9, 2014 – July 8, 2016
David Frank Savage	At-Large Community Member	September 24, 2015 – September 23, 2017
Matt Yagyagan	Taxpayer Organization Member	September 24, 2015 – September 23, 2017

District Staff	District Position
Jim Austin	Consultant, Office of the Vice President, Business and Financial Affairs
Mark Claussen	Consultant, Proposition R, Business and Financial Affairs
Lillian Leopold	Chief Public Information and Government Relations Officer
Melinda Nish, Ed.D.	Superintendent/President

Meeting Date: Wednesday, September 23, 2015
Time: 5:30 p.m.
Place: Southwestern College
 900 Otay Lakes Road
 Chula Vista, CA 91910
 Room L246

Persons wishing to address the Committee should complete a Request for Public Comment card (available at the reception table) and indicate on the card if they wish to speak under Public Comment, or when a specific agenda item is considered. Cards should be submitted to the secretary prior to the start of the meeting. An oral presentation to the Committee does *not* constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government Code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may *briefly* respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

A G E N D A

ITEM	
1. Call To Order – Roll Call	Chair (Lucas Rathe)
2. Election of Chair and Vice Chair	Chair (TBD)
3. Terms of CBOC Members (Staggered Terms)	Chair (TBD)/Nish
4. Approval of Minutes of June 16, 2015 (Enclosure)	Chair (TBD)
5. Public Comment	Chair (TBD)
6. Welcome Incoming CBOC Members	Austin/Claussen
Review of:	
• Prop 39 Requirements	
• CBOC Role	
• CBOC Member Roles and Responsibilities	
7. Bond Project Updates (Project Status Reports & Project Financial Summary)	Claussen
8. December CBOC Meeting Date Change (Governing Board meeting is scheduled for 12-15-15)	Chair (TBD)
9. Performing Arts Cultural Center Community Presentation September 30, 2015	Leopold
10. Other Items	Chair (TBD)
11. Committee Comments / Requests	Chair (TBD)
12. 2016 Meeting Dates	Chair (TBD)
13. Adjournment	Chair (TBD)

ITEM #4:
APPROVAL OF MINUTES OF JUNE 16, 2015 (ENCLOSURE)



Proposition R



At Work!

Southwestern Community College District

Proposition R Citizens' Bond Oversight Committee

June 16, 2015

DRAFT MINUTES

CBOC Member	Constituencies	Membership Term
Robert Clark	Student Representative	July 11, 2013 – July 10, 2015
Lou Ferraro	Senior Citizen Group Representative	July 11, 2013 – July 10, 2015
Michael Govea	Advisory or Foundation Representative	July 11, 2013 – July 10, 2015
Matt Kriz (Chair)	Taxpayer Organization Representative	July 11, 2013 – July 10, 2015
Robert Muff	At-Large Community Representative	July 11, 2013 – July 10, 2015
Lucas Rathe	Business Representative	July 9, 2014 – July 8, 2016
Nicholas J. Segura, Jr.	At-Large Community Representative	July 11, 2013 – July 10, 2015

District Staff	District Position
Mark Claussen	Consultant, Proposition R, Business and Financial Affairs
Steven Crow, Ed.D.	Vice President for Business and Financial Affairs
Lillian Leopold	Chief Public Information and Government Relations Officer
Melinda Nish, Ed.D.	Superintendent/President

1. CALL TO ORDER – ROLL CALL

The meeting was called to order at 5:33 p.m.

Members Present: Lou Ferraro, Matt Kriz, Robert Muff, Lucas Rathe, Nicholas Segura, Jr.

Members Absent: Robert Clark, Michael Govea.

Staff Present: Mark Claussen, Steve Crow, Melinda Nish.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES OF MARCH 17, 2014 (ENCLOSURE)

Motion: Segura, Second: Rathe, Vote: All Ayes.

4. MEMBERSHIP APPRECIATION

Steve thanked the outgoing members for their service on the committee.

5. TERMS OF CBOC MEMBERS / VACANCIES / APPLICATIONS BEING ACCEPTED

Six of the seven committee positions will term out in July. Steve asked the members to please send the word out regarding the openings on the committee. The positions have been re-advertised with an open deadline for applying. We will also ask ASO to recommend a qualifying student to serve on the committee.

6. BOND PROJECT UPDATES

Mark distributed and displayed the bond project updates. The following are highlights of the presentation:

- National City Two Story Addition (DSA review completion estimated June 30)
- Wellness Center & Pools (Increment 1 to be submitted to DSA July 30 / Increment 2 to be submitted to DSA June 30)
- Math, Science, and Engineering (DSA submission planned for August 30)
- Performing Arts and Cultural Center (PACC) (Schematic phase started)
- Emergency Communication System (construction complete)
- Central Plant Piping Extension (Summer project - \$2.04M)
- Community Outreach
- Project Recognition (Central Plant, Field House, and DeVore Stadium Improvements)
- Total Expenditures Projected through FY 15 \$94.1 Million
- Phase I & II Major Projects

7. SAN DIEGO COUNTY TAXPAYERS ASSOCIATION TRANSPARENCY REPORT REVIEW

Steve distributed the report and opened for discussion. The criteria for this report has changed a little over the years. The handout (chart) displayed what the District/Prop R has done with the website to address the items considered in the rating system. We discovered that we had posted documents to the campus main website, but not all were posted to our CBOC website, the location of the search for the report. We are striving to improve in the area of providing more detailed budget information in these committee meetings as well as published on the CBOC website.

There are three areas that we need to develop. Once those areas are developed, the only reason we wouldn't receive a score of 25 is because of not supplying the contact information for our CBOC members – most districts don't supply this information. There is also a timing element to the results of this scorecard. If you don't have the information on the website at the exact time the search is conducted, you are scored on what appears at that time and they do not look at it again. We have informed them of the corrections made, but will need to wait until next year for the next report to be published.

There was a discussion regarding some options of how to provide the contact information of the CBOC members in a way that is non-intrusive to the members. There were a number of email related options discussed.

We will be more diligent in the future to post current documents to the CBOC website (or links to documents on the website) as timely as possible.

8. OTHER ITEMS

Steve reminded the committee that we need more applications for the committee openings. The next CBOC meeting is scheduled for September 15, so we have three more Governing Board meetings for the list of new members to be Governing Board approved.

9. COMMITTEE COMMENTS / REQUESTS

Lou thanked the committee for the opportunity to serve as a committee member. Nick will try to help recruit for new members. Committee members complimented Melinda, Steve, and the Prop R team on all of the improvements made towards transparency, community outreach, etc.

10. FUTURE 2015 MEETING DATES:

September 15, 2015
December 15, 2015

11. ADJOURNMENT

The meeting was adjourned at 6:30 p.m. by Motion: Rathe, Second: Segura; Vote: All Ayes.

Next CBOC meeting: September 15, 2015.