

# IMPORTANT DATES AND DEADLINES

## SEPTEMBER 8

- Spring 2016 application period begins. Applications may be completed online at [www.swccd.edu](http://www.swccd.edu)

## NOVEMBER 9

- Email registration information to students

## NOVEMBER 11

- Holiday—Veteran's Day

## NOVEMBER 16

- Registration begins by appointment for students
- Wait list available (as classes fill)

## NOVEMBER 26–29

- Holiday—Thanksgiving Holiday

## DECEMBER 19–JANUARY 3

- Winter Break - College closed

## JANUARY 3

- Residency determination date

## JANUARY 4 – JANUARY 28

- January Session – short term classes

## JANUARY 18

- Holiday—Martin Luther King, Jr. Day

## FEBRUARY 1

- Spring instruction begins for full-term and first 8-week session

## FEBRUARY 1–15

### Deadlines for Full-term classes

- Add/drop period/class change period
- Last day to add classes on WebAdvisor. No late adds will be accepted. Deadline will be enforced.
- Last day to withdraw from a class without receiving a "W" grade  
You may add classes with an add code or withdrawal from classes via WebAdvisor at <https://webadvisor.swccd.edu>
- Refunds—Last day to withdraw from full-semester classes and qualify for a full refund of enrollment fees and non-resident tuition (See information below for short session deadline).
- Last day to get a refund for Student Activities Stickers

## FEBRUARY 4

- Last day to receive a refund in the Bookstore without proof of drop, original sales receipt required

## FEBRUARY 6–10

- Textbook Refunds only with proof of drop and original sales receipt. Course Materials and Textbooks Subject to 10% restocking fee without proof of drop

## FEBRUARY 12 - 15

- Holiday—President's Weekend

## FEBRUARY 19

- Last day to file a petition for independent study

## FEBRUARY 26

- Last day to file a petition for Pass/No Pass

## MARCH 1

- Last day to submit Graduation Petition for Spring 2016

## MARCH 11

- Last day to file a petition for Credit by Examination

## MARCH 28–APRIL 3

- Spring Break

## APRIL 4

- 2<sup>nd</sup> Short Session begins

## APRIL 29

- Last day to withdraw from full-semester courses and receive a "W" grade for full-semester (16-week sections)

## MAY 6–8

- Grad Fest Chula Vista. Please see website [www.swcbookstore.com](http://www.swcbookstore.com) for up-to-date information

## MAY 21–27

- Final Examination Week

## MAY 27

- Commencement

## MAY 30

- Holiday—Memorial Day

## Reminder to Faculty

**Grade rosters must be submitted on WebAdvisor and are due by MIDNIGHT on Tuesday, May 31**

## Short Session Deadlines:

**SHORT SESSIONS BEGIN JANUARY 4, FEBRUARY 1 AND APRIL 4**

*Check WebAdvisor to view the following deadline dates by clicking on the class title of a specific class section. Deadlines for short-session classes are determined as indicated below.*

- Deadline to add classes: The day prior to Census
- Deadline for refund: 10% of actual meeting days (Note: in some cases this may be the first day of class).
- Deadline to apply for pass/no pass option is the first week for short term classes
- Deadline to withdraw from class without receiving a "W": 20% of actual class meeting days
- Deadline to withdraw from class and receive a "W": 75% of actual meeting days