



Proposition R



At Work!

Southwestern Community College District

Proposition R Citizens' Bond Oversight Committee

December 8, 2015

MINUTES

CBOC Member	Constituencies	Membership Term
Aileen Contreras	Student Representative	September 23, 2015 – September 22, 2017
Dennis Gittens	At-Large Community Member	September 23, 2015 – September 22, 2017
Michael Govea	Advisory or Foundation Representative	September 23, 2015 – September 22, 2016
Bob Muff	Senior Citizen Group Representative	September 23, 2015 – September 22, 2016
Lucas Rathe	Business Representative	July 9, 2014 – July 8, 2016
David Savage	At-Large Community Member	September 23, 2015 – September 22, 2017
Matt Yagyagan	Taxpayer Organization Member	September 23, 2015 – September 22, 2017

District Staff	District Position
Jim Austin	Consultant, Office of the Vice President, Business and Financial Affairs
Mark Claussen	Consultant, Proposition R, Business and Financial Affairs
Lillian Leopold	Chief Public Information and Government Relations Officer
Melinda Nish, Ed.D.	Superintendent/President

1. CALL TO ORDER – ROLL CALL

The meeting was called to order at 5:05 p.m.

Members Present: Dennis Gittens, Lucas Rathe, David Savage, Matt Yagyagan

Members Absent: Aileen Contreras, Michael Govea, Bob Muff

Staff Present: Mark Claussen, Lillian Leopold, Melinda Nish.

Melinda informed the committee of the hiring of the new Chief Business Officer, Tim Flood, who will attend future CBOC meetings. A brief background of Mr. Flood was provided.

2. Approval of Minutes September 23, 2015

Motion to approve minutes: Rathe; Second: Savage. Minutes were approved.

3. PUBLIC COMMENT

None.

4. CBOC Annual Report Draft Review

Lillian distributed a rough draft of the CBOC Annual Report. The period of the report is July 1, 2014 – June 30, 2015, as stated in the CBOC Bylaws. The report was reviewed and numerous suggestions were provided to

Lillian for changes to the rough draft. She also asked for all feedback to be emailed to her no later than Monday, December 14th. This report is being drafted much earlier than in previous years as a result of a request of the previous committee members. Ideally this report will be submitted to the January Governing Board meeting for approval. The Chair of this committee will make a brief presentation of the report at the Governing Board meeting.

Lillian will plan to email the revised report to all committee members Friday, December 11 for another review and consider any other suggestions from the committee. If any other edits are made by Monday or Tuesday, Lillian will email the document to the committee again for review.

The report needs to be completed the first week of January. Lillian will email the final report to the committee before the Governing Board meeting, January 12.

5. Bond Project Updates

Mark distributed and displayed an update of the Prop R projects. The following are highlights of the presentation:

- Wellness Center and Pools
- National City Two Story Addition
- Math Science and Engineering
- Police and Security Building
- Performing Arts and Cultural Center
- Miscellaneous Activity
- Financial Summaries
 - SWC Prop R Report, Summary of Projects
 - SWC Proposition R – Project Budget Summary – Wellness Center
 - SWC Proposition R – Project Budget Summary – National City Higher Education Center
 - SWC Proposition R – Project Budget Summary – Math Science and Engineering Building
 - SWC Proposition R – Project Budget Summary – Performing Arts Center
 - Total Expenditures Projected through A4-2015 \$101.5 Million
 - Phase I Major Projects Data Date January 1, 2016

There was also a discussion regarding the possibility of the need for a future bond measure on the ballot in order to fund more of the remaining projects in the Facilities Master Plan.

The committee will be informed of any Governing Board workshops focusing on this subject.

6. Other Items

Chair Gittens asked the committee members to please email agenda items to him prior to the finalization of the agenda.

A motion passed to poll all committee members to inquire if they are available to meet March 1 instead of March 15, 2016.

7. Committee Comments / Requests

None.

8. 2016 MEETING DATES

Future Meeting Dates: March 1 or 15, 2016
June 21, 2016
September 20, 2016
December 13, 2016

9. ADJOURNMENT

The meeting was adjourned at 6:45 p.m. by Motion: Rathe; Second: Savage.