



Southwestern Community College District
Propositions R and Z Citizens' Bond Oversight Committee
June 6, 2017
DRAFT MINUTES

CBOC Member	Constituencies	Membership Term
Mona Dibas	Student Representative	September 14, 2016 – September 13, 2018
Michael Govea	Advisory or Foundation Representative	September 14, 2016 – September 13, 2018
Andrew McKercher	At-Large Community Member	September 14, 2016 – September 13, 2017
Bob Muff	Senior Citizen Group Representative	September 14, 2016 – September 13, 2018
Lucas Rathe	Business Representative	September 14, 2016 – September 13, 2018
David Savage	At-Large Community Member	September 23, 2015 – September 22, 2017
Matt Yagyagan	Taxpayer Organization Member	September 23, 2015 – September 22, 2017

District Staff	District Position
Mark Claussen	Consultant, Proposition R, Business and Financial Affairs
Tim Flood	Vice President for Business and Financial Affairs
Lillian Leopold	Chief Public Information and Government Relations Officer
Kindred Murillo, Ed.D.	Superintendent/President
Janell Ruiz	Recorder

1. CALL TO ORDER – ROLL CALL

The meeting was called to order at 5:37 p.m.

Members Present: Michael Govea, Bob Muff, Matt Yagyagan

Members Absent: Mona Dibas, Andrew McKercher, Lucas Rathe, David Savage

Staff Present: Mark Claussen, Tim Flood, Lillian Leopold, Joe Stengel

2. Approval of Minutes March 7, 2017

Tabled – no quorum.

3. Public Comment

None.

4. Facilities Master Plan Survey

Tim spoke about the Facilities Master Plan (FMP) survey that was completed. It will be discussed at the June 22nd Governing Board Facilities workshop. Tim encouraged committee members to attend the workshop. The survey results will be reviewed as well as looking at processes utilized to update the FMP. The 5-Year Construction Plan will help drive some of the process. The survey results indicated priorities and interests being in increased instructional area, remodeling/rejuvenation of existing older buildings. CTE support was also an area of interest. An invitation will be sent out to the committee.

We are somewhat locked in to programs, now we will look at how we package that. Standardizing our computer labs and pooling together is a possibility to assist with servicing these areas.

The second part of the workshop will be a discussion about the District and the City of Chula Vista working together towards a university center.

5. Five-Year Plan and IPP and FPP Submissions

Tim displayed and distributed a presentation regarding the Five-Year Plan that will be on the June 6th Governing Board agenda. The sequencing of projects went through our Institutional Facilities Committee as well as the Planning and Budget Committee for review. The Five-Year Plan follows our Facilities Master Plan and has a couple of changes.

Tim reviewed the Project Priorities; Timelines; Classroom & Lab Cap Load Ratios; and Office, Library and AV/TO Cap Load Ratios; Initial Project Proposals Submitted to the State; etc.

The first three projects listed on the Five-Year Plan are ones currently under construction: 1) Higher Education Center at National City, 2) the Wellness Center, and 3) Mathematics, Science, and Engineering building.

The next three Initial Project Proposals (IPPs) that the District will submit to the State are: 1) Interdisciplinary Building Initial Project Proposal; 2) Automotive Modernization Initial Project Proposal; and 3) One-Stop Modernization Initial Project Proposal.

The entire document will be posted to the Propositions R & Z website. Also, the entire Five-Year Plan document will be available to the public after being posted to BoardDocs on June 9th.

Link to Presentation (first 11 pages): [Props R & Z CBOC Update 6-6-17 plus Five-Year Plan](#)

6. Project Status Updates

Mark Claussen presented the Prop R updates including:

- Wellness and Aquatics Complex
- Hydronic Piping Loop Completion
- National City Classroom Addition
- Math, Science and Engineering Building
- Performing Arts and Cultural Center
- Security Building

NOTE: See above link for presentation. (Beginning at slide 12)

7. Budget Update

Joe Stengel presented the budget updates portion of the presentation including:

- Obligations, Encumbrances and Expenditures
- Q2-2017 Projected Expenditures
- Expenditures
- Project Schedules

NOTE: See above link for presentation. (Beginning at slide 23)

8. Labor Participation Levels

Mark spoke about this item 'Local Hire Initiative. In our Project Labor Agreement, there is a goal to have 90% of our labor be San Diego County based. The District goal is to have 35% of that 90% be from the service area of Southwestern College.

Govea asked if the committee can see one of the completed projects to be able to see the finished product numbers.

Link to document: [CBOC Labor Utilization Update 6-6-17](#)

9. Other Items

The Resolution No. 2010 – Establishing a Tax Rate for Bonds was displayed and briefly discussed. This resolution will be on the June 13th Governing Board agenda for approval. This resolution must be approved prior to selling any bonds for Proposition Z.

There are four committee members that will term out in September. The terms will end after the September 5, 2017 meeting. We will need a new student member as Mona has graduated. The other members whose terms will end are: Andrew McKercher, At-Large Member; David Savage, At-Large Member; and Matt Yagyagan, Taxpayer Organization Member. The committee was informed that if these members are interested in serving another term, they will need to re-apply when the seats are advertised.

10. Committee Comments / Requests

None.

11. Future 2017 Meeting Dates

The CBOC meeting dates for 2017 will be held on the first Tuesday, quarterly.

- September 5, 2017
- December 5, 2017

12. Adjournment

The meeting was adjourned at 6:35 p.m.