

SOUTHWESTERN COMMUNITY COLLEGE DISTRICT

CLASS TITLE: CARPENTER/CABINETMAKER

BASIC FUNCTION:

Under the direction of the Maintenance Supervisor, perform skilled carpentry work in the alteration, repair and construction of the equipment and structures; assist in performing other skilled maintenance duties as assigned.

REPRESENTATIVE DUTIES:

Perform carpentry work, such as installing or replacing cabinets, counter tops, modular furniture, cabinet doors and paneling; repair wood furniture and hang doors and door checks. *E*

Perform rough carpentry for new and repair work; repair damage to walls, floors, roofs and other damaged structures. *E*

Replace broken windows; install glass and windows, interior and exterior walls or other surfaces. *E*

Hang and repair doors; install doorknobs; adjust or replace door closure, door stops and other door hardware. *E*

Build partitions; construct walls using paneling and other decorative materials; replace and repair partitions, ceiling, broken tiles and other items. *E*

Perform mill and cabinet work, such as constructing and installing cabinets, modular furniture, bookshelves, bulletin boards and picture frames. *E*

Prepare drawings and sketches of construction and repair projects; estimate cost and assure that the material is available to meet repair requirements; maintain record of materials used. *E*

Construct and repair furniture, equipment and wooden fixtures; build closets, cases and shelving. *E*

Operate saws, lathes, planers, shapers, jointers, sanders, hand saws and other wood working machines; maintain and service tools and equipment. *E*

Assist in performing other skilled maintenance duties as assigned.

Perform related duties as assigned.

PHYSICAL ABILITIES:

Heavy physical labor.

Standing and walking for extended periods of time.

Climbing.

Bending at the waist.

Crawling and kneeling.

Reaching above head, over shoulders and horizontally.

Pulling, pushing and carrying heavy objects.

Dexterity of hands and fingers to operate specialized hand and power tools and equipment.

Seeing to observe needed repair and to make repairs.

HAZARDS:

Working on ladders or scaffolding.

Working in a cramped or restrictive work chamber.

Working around and with machinery having moving parts and with power saws and flying debris or nails.

APPROVED BY THE GOVERNING BOARD ON November 12, 1997