

# OFFICE HOURS

## Academic Success Center

619-482-6348, Building 420  
Please call for hours of operation.

## Admissions and Records

619-482-6550, \*Building 1400, Room S101  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Assessment/Prerequisites

619-482-6385, \*Building 1400, Room S107  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Bookstore

619-482-6416, Building 630  
Mon.–Thurs. .... 7:45 a.m.–6:30 p.m.  
Fri. .... 7:45 a.m.–2 p.m.  
(Saturday hours vary, check the Bookstore website at [www.swccd.edu/bookstore.com](http://www.swccd.edu/bookstore.com))

## CalWORKs Program

619-482-6510, Building 1400, Room S210  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Career Center

619-421-6700, ext. 5247 \*Building 1400, Room S206  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Cashier's Office

619-482-6307, \*Building 1400, Room S102  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Center for Technical Education and Career Success (CTECS)/Women's Resource Center (WRC)

619-421-6700, ext. 5805, \*Building 1400, Room S210  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Child Development Center

619-216-6695, \*Building 2000  
Mon.–Fri. .... 7 a.m.–6 p.m.

## College Police Department

619-216-6691 (EMERGENCIES ONLY)  
619-482-6380 (Non-emergencies), Building 105, Room 105D  
Police: Mon.–Sat. .... 6 a.m.–10:30 p.m.  
Police Lobby: Mon.–Fri. .... 8 a.m.–5 p.m.

## Continuing Education

619-482-6376, Building 660  
Mon.–Fri. .... 8 a.m.–4:30 p.m.

## Counseling Center

619-421-6700, ext. 5240, \*Building 1400, Room S204  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Disability Support Services (DSS)

619-482-6512, Building \*1400, Room S108  
TTY 619-482-6470  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## District Lost and Found

619-482-6380, Building 105, Room 105D  
Mon.–Sat. .... 8 a.m.–5 p.m.

## Extended Opportunity Programs and Services (EOPS)

619-482-6456, \*Building 1400, Room S201  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Evaluations

Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Financial Aid

Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Food Services

See also: Time Out Cafe  
Student Union Building 610  
Mon.–Thurs. .... 7 a.m.–4 p.m.  
Fri. .... 7 a.m.–2 p.m.

## Health Services

619-482-6354, Building 600, Room 601F  
Mon.–Thurs. .... 8 a.m.–6:30 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Honors Program

619-482-6472, \*Building 104, Room 104B  
Mon.–Thurs. .... 7:30 a.m.–4 p.m.

## Library

619-482-6397, Building 620  
See Library webpage for hours of operation  
[www.swccd.edu/~library](http://www.swccd.edu/~library)

## Mathematics, Engineering, Science Achievement Program (MESA)

619-482-6381, Building 390, Room 396  
Mon.–Thurs. .... 8 a.m.–6 p.m.  
Fri. .... 8 a.m.–2 p.m.

## Online Learning Center

619-482-6595, Building 620, Room L103  
Call 888-556-6718 after business hours  
Mon.–Fri. .... 9 a.m.–4 p.m.

## Outreach Services

619-482-6518, Building 1400, Room S101A  
Mon.–Tues. .... 8 a.m.–6:30 p.m.  
Wed.–Thurs. .... 8 a.m.–5 p.m.  
Fri. .... 8 a.m.–1 p.m.

## Perkins Grant/CTE Office

619-421-6700, ext 5261, Building 660  
Mon.–Fri. .... 8 a.m.–4:30 p.m.

## Service Learning/Cooperative Work Experience Education (CWEE)

619-482-6537, ext. 5566, \*Building 1400, Room S205H  
Mon.–Thurs. .... 8:15 a.m.–4:45 p.m.  
Fri. .... 7:45 a.m.–1 p.m.

## Student Activities

619-482-6568, Building 600, Room 601C  
Mon.–Thurs. .... 8 a.m.–6:30 p.m.  
Fri. .... 8 a.m.–1 p.m.

**Student Employment Services**

619-482-6356, \*Building 1400, Room S208  
 Mon.–Tues. .... 8 a.m.–6:30 p.m.  
 Wed.–Thurs. .... 8 a.m.–5 p.m.  
 Fri. .... 8 a.m.–1 p.m.

**Tech Prep/2 + 2**

619-421-6700, ext. 5740, \*Room 200A  
 Mon.–Fri. .... 11 a.m.–3 p.m.

**Time Out Cafe**

Building 480  
 Mon.–Thurs. .... 7 a.m.–8:15 p.m.  
 Fri. .... 7 a.m.–2 p.m.

**Transfer Center**

619-482-6472, \*Building 1400, Room S205  
 Mon.–Tues. .... 8 a.m.–6:30 p.m.  
 Wed.–Thurs. .... 8 a.m.–5 p.m.  
 Fri. .... 8 a.m.–1 p.m.

**Veterans Services**

619-482-6324, \*Building 1400, Room S104  
 Mon.–Tues. .... 8 a.m.–6:30 p.m.  
 Wed.–Thurs. .... 8 a.m.–5 p.m.  
 Fri. .... 8 a.m.–1 p.m.

\* Building 1400 is the Cesar E. Chavez Building/  
 Student Services Center

**SCHOOL AND DEPARTMENT HOURS**

**Crown Cove Aquatic Center**

Christine Perri, Dean  
 Patrice Milkovich, Director  
 619-575-6176  
 Mon.–Fri. .... 8:30 a.m.–5p.m.

**Office of Student Services**

Mia McClellan, Dean  
 619-482-6369, Building 1400, Room S109  
 Mon.–Thurs. .... 8 a.m.–5 p.m.  
 Fri. .... 8 a.m.–1 p.m.

**School of Arts and Communication**

Donna Arnold, Dean  
 619-482-6372, Room 702B  
 Mon.–Thurs. .... 7:45 a.m.–6:45 p.m.  
 Fri. .... 7:45 a.m.–4:30 p.m.

**School of Continuing Education, Economic and Workforce Development**

Mink Stavenga, D.B.A., Dean  
 619-482-6479, Building 660  
 Mon.–Fri. .... 7:30 a.m.–4 p.m.

**School of Counseling and Personal Development**

Beatrice Zamora-Aguilar, Dean  
 619-482-6471, Room S204  
 Mon.–Tues. .... 8 a.m.–6:30 p.m.  
 Wed.–Thurs. .... 8 a.m.–5 p.m.  
 Fri. .... 8 a.m.–1 p.m.

**School of Health, Exercise Science, Athletics and Applied Technology (CIS, Electronics, Administration of Justice)**

Terry Davis, Dean  
 619-216-6626, Room 1000K  
 Mon.–Thurs. .... 7:30 a.m.–6 p.m.  
 Fri. .... 7:30 a.m.–4:30 p.m.

**School of Language and Literature**

Joel Levine, Ed.D., Dean  
 619-482-6461, Room 430J  
 Mon.–Thurs. .... 7:30 a.m.–6:45 p.m.  
 Fri. .... 7:30 a.m.–4:30 p.m.

**School of Mathematics, Sciences and Engineering**

Janet Mazzarella, Dean  
 619-482-6344, Room 215  
 Mon.–Thurs. .... 7 a.m.–6:45 p.m.  
 Fri. .... 7 a.m.–4:15 p.m.

**School of Social Sciences, Business, and Humanities**

Mark Meadows, Ph.D., Dean  
 619-482-6582, Room 470K  
 Mon.–Thurs. .... 7:45 a.m.–6:45 p.m.  
 Fri. .... 7:45 a.m.–4:30 p.m.

**Higher Education Center at National City (HEC, NC)**

Christine Perri, Dean  
 619-216-6665  
 Mon.–Thurs. .... 7:45 a.m.–6:30 p.m.  
 Fri. .... 7:45 a.m.–4:30 p.m.

**Higher Education Center at Otay Mesa (HEC, OM)**

Silvia Cornejo, Dean  
 619-216-6750  
 Mon.–Thurs. .... 7:45 a.m.–6 p.m.  
 Fri. .... 7:45 a.m.–4 p.m.

**Higher Education Center at San Ysidro (HEC, SY)**

Silvia Cornejo, Dean  
 619-216-6790  
 Mon.–Fri. .... 7:30 a.m.–6:45 p.m.  
 Sat. .... 7:30 a.m.–4 p.m.

