

Loss of Enrollment Priority and the Petition Process

Enrollment Priority shall be lost at the first registration opportunity, if:

- A student has been on academic probation more than two consecutive semesters OR
- A student has earned 100 or more degree applicable semester units

(The 100-unit limit does not include units for non-degree applicable, English as a Second Language (ESL), or basic skills courses, or special classes for Disabled Students).

Petition Process:

If a student loses enrollment priority status, a Student Appeal may be filed based on one of the following circumstances. The petition will be available at the Admissions and Records.

- A. A student with a disability who applied for, but did not receive reasonable accommodation in a timely manner.
- B. A student with a disability, who is authorized for priority enrollment as a authorized academic accommodation, and making progress towards academic goals.
- C. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student.

- D. A student who has demonstrated significant academic improvement, defined as achieving no less than the minimum grade point average and progress standards.
- E. A student who is enrolled in a High Unit Major, accumulated units from Advanced Placement, or Credit by Examination.
- F. A student is within his/her final semester of degree, certificate, and/or transfer completion.
- G. Honors students who have no other available opportunity to complete an honors addendum, based on their academic goal.



Enrollment Priority

Effective Fall 2014



How to get it.

How to keep it.

Admissions and Records
900 Otay Lakes Road
Chula Vista, CA 91910
www.swccd.edu/admissions
(619) 421-6700 ext. 5215

What, When & Why?

What: Enrollment Priority (E.P.) will be given to students who have completed assessment, orientation and a student education plan, and will be based on levels of priority.

Why: Enrollment Priority will determine your registration date. Be aware of the requirements for Enrollment Priority and maintain your eligibility to complete your education in a timely manner.

When: The new changes will take effect beginning fall 2014 . This means you will need to pay attention to what you are doing now so you can maintain priority

Keep current with all
the new changes by visiting:
www.swccd.edu/admissions



Enrollment Priority Levels

To be eligible for Enrollment Priority, continuing students in Level 1 and 2 and New/Returning students must have completed the following “Student Support and Success” (SSS) steps: assessment, orientation and a student education plan. Continuing students are highly encouraged to complete these SSS steps in order to continue their academic success.

Level 1: Former and current foster youth, active duty military and veterans, CALWORKs, EOPS, and DSS students.

Level 2: Associated Student Organization Executive and Senate members, District Identified Learning Communities, MESA, University Links, Vocational Rehabilitation, Honors Program, and eligible student athletes.

Level 3: SWC High School Early Admission Program (EAP) students (Fall term only).

Level 4: Continuing students

- 50 to 89 units completed at SWC
- 30 to 49 units completed at SWC
- 0 to 29 units completed at SWC
- 90 to 99 units completed at SWC

Students with 100 or more units may lose Enrollment Priority.

Level 5: New and returning (former) students on a first come, first served basis.

What do I need to do?

Continuing Students:

- Develop or update your student education plan. Access Counseling Services online or onsite.
- Maintain good academic standing with at least a 2.0 GPA. If you don't, you will lose your enrollment priority.
- You must complete at least 50% of your enrolled units each semester.
- If you are close to 100 degree applicable units you should meet with a counselor to plan your remaining courses to meet your goals.
- Some high-unit majors or programs may be exempt from the 100-unit cap, students can petition for an exception. (see other side)

New and Returning Students:

New or returning Southwestern College students shall complete the Student Support and Success (SSS) steps to receive enrollment priority.

- 1) orientation
- 2) assessment/placement and
- 3) student education plan