



HIGHER EDUCATION CENTER AT OJAY MESA

E-newsletter, December 2009
(619) 216-6750 / www.swccd.edu
Email: hecomnews@swccd.edu

Student Services - 4100 building, Ext. 4401

Applications for the Spring 2010 semester are available online.

The Student Services office can assist you with a variety of services such as add and drop, payments, parking permits, transcript requests, and a variety of petitions.

On December 10 & 11 the Student Services office will close at 6:00 pm

Fall Office Hours

Monday - Thursday 7:30 am – 7:00 pm
Friday 7:30 am – 6:00 pm

Important Dates

December 10 - 11 Non-Instructional Days-No Classes
December 14 - 18 Final Exams Week
December 18 - End of Semester

Assessment- 4100 building, Ext. 4403

December 2 1:00 pm – 3:30 pm
December 16 1:00 pm – 3:30 pm

One test can be taken during the last open lab hour. If taking all three tests (Reading, English, and Math) you must check-in one hour before the last open lab hour.

To sign up for the assessment test, call or stop by the Student Services office in the 4100 building.

Bookstore - 4200 building, Ext. 4464

Book buyback will be on Thursday, December 17 from 9:30 a.m. to 12:00 p.m.

Counseling - 4100 building, Ext. 4403

Do you need assistance selecting classes for the Spring 2010 semester? If your answer is "yes" our counselors can assist you in selecting classes, completing a Student Education Plan or Semester by Semester plan. Stop by the Student Services office to schedule an appointment today!

Workshops

December 2 Foreign Degree Evaluations 4:00pm – 5:30pm

Disability Support Services - 4100 building, Ext. 4403

Attention DSS students, the deadline to submit the Test Accommodation Request Form (TARF) for the Fall 2009 semester will be Friday, December 4th. If you have any questions please contact Carol Pullman at 421-6700 ext. 5217.

EOPS - 4100 building, Ext. 4405

The deadline to complete the second EOPS appointment is Friday, December 4th. Starting Monday, December 7th, you can start scheduling your Exit appointment (3rd contact).

Computer Lab - Room 4424, Ext. 4474

Monday - Thursday 7:30 am – 7:50 pm

Friday 7:30 am – 5:50 pm

Tutoring - Room 4101, Ext. 4401

The last day for tutoring services will be Thursday, December 10th.

Tutor	Monday	Tuesday	Wednesday	Thursday	Friday
English -4401 Marie Soriano	9:00 am – 3:00 pm	Off	Off	Off	Off
Math -4401 Jesus Madrid	Off	Off	12:00 pm – 5:00 pm	12:00 pm – 5:00 pm	Off
Nursing-4402 Darlene Go	Off	Off	Off	9:00 am – 2:00 pm	9:00 am – 2:00 pm
Computer Applications- 4424 Fernando Lopez	Off	7:30 am – 12:30 pm	Off	7:30 am – 12:30 pm	1:00 pm – 6:00 pm
Computer Applications- 4424 Rommel Vazquez	2:00 pm – 7:00 pm	2:00 pm – 6:30 pm	2:00 pm – 7:00 pm	2:00 pm – 6:30 pm	Off