



HIGH SCHOOL SPECIAL PROGRAM

The High School Special Program (HSSP) is an “Enrichment” Program that allows students still attending high school to enroll in classes at Southwestern College. The High School Special Program gives students the opportunity to obtain college credits that can be used for a degree or transfer to a California State University (CSU) or University of California (UC) school. This is a great way for students to “get ahead” in their higher educational goals.

All High School Special courses are to be taken for college credit and are intended for enrichment purposes only.

Attention: HIGH SCHOOL STAFF

- Only 9th through 12th grade students will be allowed to participate in the High School Special Program.
- *All students must have a **minimum grade point average of 2.5 to enroll at Southwestern College in the High School Special Program.** Principal’s signature provides verification of student’s grade point average.*
- All courses will be taken for **COLLEGE CREDIT**. Courses are not to be used for remediation.
- High school Principal **must sign** HSSP Request Form and list courses requested. **NO FORMS WILL BE ACCEPTED WITHOUT PRINCIPAL’S SIGNATURE.**
- A maximum of 6 units are allowed per semester.
- *No more than 5% of any grade level from each high school may enroll during the colleges’ summer session(s).*

Attention: STUDENTS and PARENTS

- HSSP Request Form **and** Southwestern College Application must be submitted to the Southwestern College Chula Vista Admissions Center or to the Higher Education Centers in Otay Mesa and National City. A completed form must be submitted EACH semester.
- Request form must be signed by the student and student’s parent/legal guardian.
- Form must be signed by your high school Principal and must include your current grade point average. **Participants are required to have a minimum grade point average of 2.5.**
- High School Special Program students must register for classes in person in the Admission & Records office.

Students with verified disabilities should contact Disability Support Services before classes begin

High School Special Program

Dear Student and Parents,

In joining the academic community, the student enjoys the right and shares the responsibility in exercising the freedom to learn. Like other members of the academic community, each student's conduct is expected to be in accordance with the standards of the college that are designed to promote its educational purposes.

In order to make your college academic experience a positive one, we would like to address the following areas:

- Attendance - Be on time to class and/or class activities. Instructors are specific about the number of times you are entitled to be late or absent. You may be dropped by the instructor if you do not attend classes or have excessive tardies.
- Academic Cheating and Plagiarism - You must do your own work. Please cite and make references correctly. Cheating and Plagiarism may be handled with a zero grade and possibly a referral to the Student Conduct and Discipline policy.
- Health Services – We provide many different types of health-related workshops such as body piercing, drug and alcohol awareness. In addition, we provide many health services such as family planning, immunizations, etc.
- In the case of a medical emergency, by signing the High School Special Program Request Form you hereby authorize the medical staff of Southwestern College Health Services, as agents for the undersigned, to perform diagnostic procedure, to administer any counseling, medical, first aid treat, or to admit for hospital care when any or all of the foregoing is deemed advisable and is to be rendered under the general supervision of any physician licensed under the provisions of the Medical Practice Act.
- Student Behavioral Conduct – Be ready to learn and interact with your fellow students in class. Southwestern College does not give citizenship/behavior grades. We expect every student to behave like a responsible adult. Remember that the amount of information given will be intense and you must ask the instructor questions: Examples of unacceptable classroom behavior may include:
 1. Cheating, plagiarism
 2. Excessive tardiness
 3. Excessive profanity
 4. Children in class
 5. Private conversation or affection
 6. Uncooperativeness
 7. Continually leaving their seats
 8. Eating and drinking
 9. Reading other than class materials
 10. Talking or text messaging on cell phones
 11. Personal electronic equipment (walkmans, phones, games, iPods®)
- Southwestern College is not authorized to permit access to student records to any person without the written consent of the student.

We encourage you to discuss any other college-related topics with your student and if you have any questions, please feel free to contact the Outreach Office at (619) 421-6700 ext. 5227.