SWC
SOUTHWESTERN COLLEGE

PREREQUISITE EVALUATION REQUEST FOR
EXTERNAL COURSE

Instructions:

1. YOU MUST HAVE APPLIED FOR ADMISSION TO SOUTHWESTERN COLLEGE AND HAVE A SWC ID NUMBER.
2. Complete this form if you believe a course you have completed at another college or university meets a prerequisite for a Southwestern College course in which you would like to enroll. Prerequisite evaluations completed at other institutions are not valid at SWC.
3. Attach appropriate documentation. Only transcripts and grade reports will be accepted. A minimum grade of "C" or "Credit" must have been earned in the prerequisite course.
4. Submit completed form and attached documentation to Assessment Center at least one week prior to your registration date. If you are adding courses after the start of the term, all documents must be submitted no later than the deadline to add classes printed in the College class schedule.
5. Results may be picked up at the Assessment Center or you may request the results be emailed to you by indicating your email address below.

THIS REVIEW IS FOR COURSE PLACEMENT PURPOSES ONLY AND IS NOT AN OFFICIAL EVALUATION FOR COURSE CREDIT

PLEASE PRINT Date: _____

Student Name: _____ Student ID#: _____

Email Address: _____ Phone Number: (___) _____

Course Information:

1. *Southwestern College course in which you wish to enroll:*

SWC Course (Dept. & Number) *(Example: ENGL-115)*	**Prerequisite for SWC course** *(as stated in SWC Catalog/Class Schedule)*

2. *Course at other college/university that you believe meets the SWC prerequisite:*

College/University where you completed the prerequisite course	**Course Dept. & Number** *(Example: ENGL-101)*	**Term/Year Taken**	**Grade Received**

3. *Indicate the documentation that you are submitting:*

- ❑ Transcript
- ❑ Grade Report
- ❑ Transcript on file in Admissions
- ❑ Other: _____

Do Not Write in Box Below

Action Taken:

❑ Approved ❑ Denied, but meets prerequisite for: _____ ❑ Denied, meets no prerequisite

Comments: _____

_____

Signature: _____ Date: _____

Entered online ❑ Init: _____

WHITE: Admissions YELLOW: Assessment PINK: Student Prr/perfec/11/2004