



# PREREQUISITE EVALUATION REQUEST FOR EXTERNAL ASSESSMENT

**Instructions:**

1. YOU MUST HAVE APPLIED FOR ADMISSION TO SOUTHWESTERN COLLEGE AND HAVE A SWC ID NUMBER.
2. Complete this form if you have completed assessment/placement testing at another college or university. Only those placement tests considered valid by SWC will be used in making course placement decisions. Prerequisite evaluations completed at other institutions are not valid at SWC.
3. Attach appropriate documentation. Only assessment results with test scores listed will be accepted.
4. Submit completed form and attached documentation to Assessment Center at least one week prior to your registration date. If you are adding courses after the start of the term, all documents must be submitted no later than the deadline to add classes printed in the College class schedule.
5. It is the student's responsibility to pick up the results at the Assessment Center. Results are considered valid for placement purposes at Southwestern College for three years from the date on which you were originally assessed.

THIS REVIEW IS FOR COURSE PLACEMENT PURPOSES ONLY AND IS NOT AN OFFICIAL EVALUATION FOR COURSE CREDIT

**PLEASE PRINT:**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

**Assessment Information:****College/university where assessment/placement testing was completed:**

College/University	Term/Year Taken	Name of Test <i>(If known)</i>

**Educational Background Information:**

High School Grade Point Average (GPA)	Number of years of high school English completed <i>(Do not include ESL)</i>	Grade received in last English course completed

Highest level math course you completed	Grade received in that math course	Term/Year last math course was completed

**Indicate for which assessments/placement tests you are requesting review:**

- Mathematics
- English
- Reading

**Do Not Write in Box Below****Action Taken:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- Math Placement: \_\_\_\_\_ Placement valid until: \_\_\_\_\_ Pl. Code: \_\_\_\_\_ Entered online
- English Placement: \_\_\_\_\_ Placement valid until: \_\_\_\_\_ Pl. Code: \_\_\_\_\_ Entered online
- Reading Placement: \_\_\_\_\_ Placement valid until: \_\_\_\_\_ Pl. Code: \_\_\_\_\_ Entered online

Comments: \_\_\_\_\_