

CURRICULUM COMMITTEE MINUTES

Date: December 1, 2016
Co-Chairs: Randy Beach
Kathy Tyner

Room: L246
Time: 1:30–3:30 p.m.
Recorder: Wanda Everett

Per the Brown Act, all agendas are posted 72 hours in advance on the Southwestern College website and outside for public viewing.

All vote decisions by committee members with voting rights will be documented by yes (Y), no (N) or abstention (A) in the minutes. Votes for time extension are not agenda items and do not need to be recorded.

Faculty Representatives (Voting):

Toni Pfister (Wellness, Exercise Science, and Health); Dean Aragoza (Counseling); ~~Diane Edwards~~ (Continuing Education); Laura Galvan-Estrada (Library); ~~Jason Hums~~ (HEC Otay Mesa); Mark Samuels (Assessment); Marisa Soler-McElwain (Business Technology); ~~Maria Olivas~~ (Mathematics, Sciences, and Engineering); ~~Vacant~~ (President-Elect); Claire Utgaard (Language, Literature, and Humanities); Jeff Nevin (Arts & Communication, and Social Sciences); Martina Peinado (Articulation)

Faculty, Staff, and Student Resource Members (Non-Voting):

~~Allen Chu~~ (DSS), ~~Vacant~~ (ASO Representative), Cynthia McGregor (Chair of Chairs), ~~Tracy Schaelen~~ (Distance Education Coordinator), Brian Eballo (ISS Supervisor), Myesha Jackson (Interim ISS Technician); ~~Mia McClellan~~ (Dean of Instructional Support Services); ~~Patti Larkin~~ (Financial Aid)

Presenters:

Chris Hayashi; ~~Lisa Ballesteros~~; M. Matt Truitt; Michael Buckley; ~~William Kinney~~; William Homyak; ~~Mink Stavenga~~; David Hecht; ~~Michael Odu~~; Mark Sisson; Mark Valen; Charlie Hoyt

Guests:

None

Special Notification:

None

CALL TO ORDER: Randy Beach called the meeting to order.

APPROVAL OF THE AGENDA/MINUTES:

- **Approval of the Agenda: December 1, 2016** **M/S/C** (unanimous)
Approved
- **Approval of Minutes:** November 17, 2016 **M/S/C** (unanimous)
Approved
- **Public comment:** Public communication is three (3) minutes total with one minute per speaker. No discussion or debate can occur during public communication. Persons wishing to speak give their name and topic to one of the co-chairs.

David Hecht stated his department strongly believes changes to class maximums should remain under the control of each discipline. Kathy Tyner clarified that the district does not want to change class maximums, but wants to discuss faculty compensation for large classes.

Mark Samuels talked about the problem with finding information on the school website. He gave the example of looking for Child Development classes, which are not listed on the website as Child Development, but are found under Family Studies.

CURRICULUM COMMITTEE MINUTES

➤ **Consent Calendar:** None

Note: Items within the Consent Calendar are approved en masse without discussion per Curriculum Committee agreement. At any time prior to approval of the Consent Calendar, a Curriculum Committee voting member may request an item be removed from the Consent Calendar for discussion. A vote of the committee is not required. The Curriculum Committee may choose to discuss the item or postpone the item until the faculty originator or representative can be present.

ACTION ITEMS:

Note: To view live information pertaining to the following curriculum below visit CurricUNET (<http://www.curricunet.com/southwestern/>)

➤ **Discussion Agenda:**

MATHEMATICS, SCIENCE, AND ENGINEERING

NEW COURSE

A Motion was made to Bundle [BIOL 151](#) AND [CHEM 151](#) and was moved, seconded, and approved.

- 1. [BIOL 151 Introduction to Fermentation Science](#)
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) **Action: M/S/C** (unanimous)
- 2. [CHEM 151 Introduction to Fermentation Science](#)
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) **Action: M/S/C** (unanimous)

The Bundle was Approved.

David Hecht and Charlie Hoyt represented the department and responded to why the class is grade only. San Diego is the biggest area for breweries, and the first step is to get students into STEM classes. Dean Aragona noted the class is eligible for GE requisites. The Committee made a recommendation to change the class to grade and pass/no pass. Martina will submit the course for CSU GE and for UC in the summer. Randy Beach offered considering a non-credit course. Laura Galvin-Estrada asked to receive copies of the textbooks for the library.

ARTS, COMMUNICATION, AND SOCIAL SCIENCES

NEW COURSE

- 3. [FTMA 100 Editing I](#)
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) **Action: M/S/C** (unanimous)

Mark Sisson was present to represent the department. This course is in a draft proposed ADT. The initial course description was to provide an introduction to the theory of editing. The revised description is for basic cinematography. The Recommended Prerequisite should say 'FTMA 101 or equivalent'.

- 4. [FTMA 101 Fundamentals in Camera, Lighting, and Sound](#)
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) **Action: Moved to Updates**
- 5. [FTMA 105 Introduction to Writing for Television, Motion Picture, and Media](#)

CURRICULUM COMMITTEE MINUTES

Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#)

Action: Moved to Updates

BUNDLED NEW AND MODIFIED COURSES

- 6. [FTMA 102 Introduction to Motion Picture Production](#)
Same as ART 131
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#)

Action: M/S/C (unanimous)

Mark Sisson described the changes and confirmed that textbooks were revised.

[ART 131 Introduction to Motion Picture Production](#)
Same as FTMA 102
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) [Course Modification](#)

Randy Beach will verify if [ART 131](#) is the same as [FTMA 102](#).

COURSE MODIFICATION

- 7. [ART 208A Film And Darkroom Photography I](#)
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) [Course Comparison](#)

Action: M/S/C (unanimous)

M. Mijacah Truitt changed this course to align with other courses that meet the same requirement. The course can be used to meet CSU breadth requirement C1 in section C Arts and Humanities. Martina noted that a social component was added, as a step toward trying for a GE component. Randy indicated the SLO is related to the school's cultural and social awareness institutional learning outcome (ILO) and encouraged the faculty to follow up in eLumen and map the outcomes of this course to the proper ILO.

- 8. [TA 110 Acting I](#)
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) [Course Comparison](#)

Action: M/S/C (unanimous)

Michael Buckley represented the department and spoke to this course.

A Motion was made to Bundle PSYC 270 and SOC 270 and was moved, seconded and approved.

- 9. [PSYC 270 Statistics for the Behavioral Sciences](#)
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) [Course Comparison](#)

Action: M/S/C (unanimous)

- 10. [SOC 270 Statistics for the Behavioral Sciences](#)
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) [Course Comparison](#)

Action: M/S/C (unanimous)

The Bundle was approved.

Chris Hayashi explained that changes in the course and program were needed for C-ID approval, and there is a need to implement the analysis of data using appropriate statistical software in the course. A one-way prerequisite was added for Psych majors. Discussion followed on prerequisites, corequisites, the impact to several programs, and the risk to current and requested articulation with SDSU. Mark Samuels asked about [Statway](#) prerequisites. Randy gave the background of C-ID and explained the State just approved [Statway](#) as an alternative way to meet prerequisites in order to have C-ID approval. Members recommended adding to [PSYCH 270](#) and [SOC 270](#) the ability to take a 2nd level

CURRICULUM COMMITTEE MINUTES

Statway course, and to add Math 115 as a prerequisite equivalent to Math 60. In response to Jeff Nevin's question about PSYCH 101, Martina Preciado stated SDSU requires PSYCH 101 as a prerequisite or the program will lose articulation. Mark Samuels suggested pursuing corequisites for these courses.

A Motion was made to Bundle PSYC 271 and SOC 271 and was moved, seconded, and approved.

- 11. **PSYC 271 Data Analysis in Psychology and Sociology**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) [Course Comparison](#) **Action: M/S/C** (unanimous)

- 12. **SOC 271 Data Analysis in Psychology and Sociology**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Course Outline](#) [Course Comparison](#) **Action: M/S/C** (unanimous)

The Bundle was approved.

Chris Hayashi described the changes will equal four units at SDSU and meet C-ID approval. There is a one way corequisite for Psychology majors.

PROGRAM MODIFICATION

- 13. **Associates in Arts degree in Psychology–AAT (01855)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) [Program Comparison](#) **Action: M/S/C** (unanimous)

Chris Hayashi described Psychology and Sociology course additions to the Required Core section. Dean Aragosa asked about prerequisites that are Grade Only. Cynthia McGregor asked about the term AAT. Randy Beach explained the acronym AAT refers to an associate's in arts for transfer which is the same as an associate's degree for transfer, ADT.

- 14. **Sociology Associate in Arts Transfer–AAT (01901)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) [Program Comparison](#) **Action: M/S/C** (unanimous)

Chris highlighted the lab is not required for this course. The major change is the addition of SOC 255.

BUSINESS TECHNOLOGY

NEW PROGRAM

Prior to voting, Mark Samuels stated his desire not to harm students, and asked how the number of completers for a program impacts the status of the program. Mark asked for clarification of the difference between certificate of proficiency or achievement for financial aid purposes. Members discussed the types of certificates, and the advantage of these course sequences for students to choose careers. Brian Ebalo will follow up on the 2 remaining Floral Design certificate courses.

- 15. **Floral Design Skills–CP (02198)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) **Action: M/S/C** (unanimous)

Mark Valen gave an overview of courses in the program. Dean Aragosa asked about enrollment rates in those courses. Mark responded the goal is to grow the program. William Homyak added that students are anxious to earn the Certificate of Proficiency for this course.

CURRICULUM COMMITTEE MINUTES

- **16. Golf and Sports Turf Management Skills–CP (02201)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) **Action: Pulled**
- **17. Home Horticultural Skills–CP (02197)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) **Action: Pulled**
- **18. Landscape Contracting and Installation Skills–CP (02195)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) **Action: Pulled**
- **19. Landscape Maintenance Skills–CP (02196)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) **Action: Pulled**
- **20. Nursery Production Skills–CP (02199)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) **Action: Pulled**
- **21. Retail Nursery Associate Skills–CP (02202)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) **Action: Pulled**
- **22. Water Management and Irrigation Skills–CP (02200)**
Effective Date/Catalog Year: Fall 2017-2017/2018
[Program Outline](#) **Action: M/S/C (unanimous)**

Mark Valen explained how this is a strong pathway to a career that boosts employment and gains jobs. Dean Aragosa invited Mark and William to announce the courses at the next counselors' meeting and offered to help promote the programs.

INFORMATION ITEMS:

- **Updates: FTMA 101 and 105 were approved at a previous meeting and were placed on this agenda by mistake.**

Title 5: None

SSSP: None

Other: None

- **Emergency Approvals:** None
- **Course Inactivations:** None
- **Program Discontinuance:** None
- **295 Approvals:** None

CURRICULUM COMMITTEE MINUTES

➤ **Technical Corrections:** None

SPECIAL TOPICS/DISCUSSION ITEMS:

1. **Large Capacity Lecture Course Class Maximums (No Discussion due to Time Expired)**
2. **Using Content Review to establish RDG, ENGL, and MATH prerequisites on non- RDG, ENGL, and MATH classes. (No Discussion due to Time Expired)**
3. **SB 1985 Advanced Placement Credit (No Discussion due to Time Expired)**

A Motion was made to extend the meeting time to vote on Item #4, and was moved and seconded.

4. **Learning Outcomes Review Committee Approval** **Action: M/S/C**
Approved with a change in committee name to Learning Outcomes Advisory Committee, and a change to Benchmarks.

The time extension was approved.

Randy Beach revisited the statewide Academic Senate's desire for faculty involvement in creating SLOs. The Committee recommended striking the second bullet on the committee template form regarding setting benchmarks.

After the approval of the LOAC, Randy asked for the Member's agreement to schedule a special meeting on the DE addendum. The meeting is tentatively scheduled for next Tuesday, December 8th at 1:30pm. Wanda Everett will followup with a confirmed location for the meeting.

ANNOUNCEMENTS: None

NEXT MEETING: Thursday, February 9, 2017