



November 24, 2015

Priya Jerome  
Director of Procurement, Central Services & Risk Management  
**Southwestern Community College District**  
900 Otay Lakes Road  
Chula Vista, CA 91910

**RE: TAPS ASSESSMENT REPORT**

Dear Priya,

This letter is to provide further clarification as to the intent, purpose, and other matters of concern regarding the TAPS assessment conducted for SWCCD.

The SWCCD TAPS report is dated June 2015 which was the draft creation date. Due to the administrative review process and the pre delivery review of the report, the final version of the report was not officially delivered to the SWCCD until September 23, 2015 via email.

The prioritization of recommendations in the TAPS report is based on subjective opinion as well as the training and experience of the consultant conducting the assessment. It was noted that there were no high or immediate priority findings listed in the SWCCD TAPS report. If there had been any high or immediate priority issues they would have been conveyed to the district upon delivery of the report or sooner.

The TAPS service was conducted as an assessment not an audit. The purpose of the assessment is to identify potential security deficiencies or vulnerabilities related to property loss, damage, violence, terrorist attacks or disruption of business. It is an assessment of existing security measures and practices or lack thereof. It is conducted as a proactive measure to help the district identify potential security shortfalls in order to improve safety for staff, students and visitors.

Keenan had conducted TAPS assessments for 5 other SWACC member districts. Conducting a TAPS assessment demonstrates a proactive approach to safety as it relates to security and vulnerability.

I hope this letter addresses all of your concerns with the Keenan TAPS assessment process and report. Please feel free to contact me if you have any other questions.

Regards,

*Brian Erdelyi*

Brian Erdelyi, CPD, CPSI  
Director of Safety Technology  
Loss Control/Risk Management