



Planning & Budget Committee Meeting Minutes

SEPTEMBER 1, 2017

9:00 A.M. – 10:45 A.M.

LOCATION: ROOM L246

Members	
Chairs: Tim Flood, Linda Gilstrap, and Andrew Rempt	
<p>VOTING MEMBERS:</p> <p>2 Academic Senate:</p> <ul style="list-style-type: none"> • Vacant • Vacant <p>2 CSEA:</p> <ul style="list-style-type: none"> • Olimpia Reyes • Tammy Ray <p>2 SCCDAA:</p> <ul style="list-style-type: none"> • Silvia Cornejo • Bill Kinney <p>1 Administration:</p> <ul style="list-style-type: none"> • Tim Flood, VP BFA <p>2 ASO Student:</p> <ul style="list-style-type: none"> • Vacant (not calculated in quorum) • Vacant (not calculated in quorum) <p>• Guest(s):</p>	<p>VOTING MEMBERS (continued):</p> <p>1 Confidential:</p> <ul style="list-style-type: none"> • Alfredo Farah <p>Committee Chairs:</p> <ul style="list-style-type: none"> • Tim Flood, VP BFA • Linda Gilstrap, Dean IE • Andrew Rempt, Academic Senate President <p>NON-VOTING MEMBERS</p> <ul style="list-style-type: none"> • Elena Arteaga, SCEA • Renee Kilmer, Interim VP AA • Kindred Murillo, S/P • Angelica Suarez, VP SA • Wayne Yanda, Director of Finance (resource) • Vacant, VP HR <p>Recorder: Janell Ruiz, Confidential BFA</p>

QUORUM: 5 VOTING MEMBERS

Call to Order

FLOOD/GILSTRAP/REMP

	Called to order at 9:05.
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1. Approval of Agenda, Minutes

FLOOD/GILSTRAP/REMP

ACTION	<p>Because there are some new members, introductions were made around the table.</p> <ul style="list-style-type: none"> • Agenda – approved. • Minutes of May 19, 2017 – approved.
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2. 2017-2018 Adopted Budget and Questions

FLOOD

INFORMATION	<p>Tim displayed and discussed a presentation of the 2017-2018 Adopted Budget to the committee. This presentation is the most recent, and has been updated since presented to the Governing Board at the workshop on 8-22-17.</p> <p>The presentation included review of state apportionment information, as well as District current and prior years' revenues and expenses for all funds within the District.</p> <p>Link to Presentation: 2017-2018 Adopted Budget Presentation for PBC</p>
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3. Grants Annual Report 2016-17

GILSTRAP

REPORT	<p>Linda displayed and discussed the Grants Annual Report for 2016-17.</p> <p>Link to Report: Grants Annual Report 2016-17</p>
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4. Accreditation

GILSTRAP

INFORMATION	<p>Linda provided the committee with an accreditation update by explaining the college's two prong approach to meeting the short term and long term accreditation reporting requirements. We have the Mid-Term Report that is due in October of 2018 (short term) and we have the Accreditation everyday effort that will culminate with the Institutional Self Evaluation Report (ISER) which is due in 2021 (long term). In addition, it is important to note that our accreditation cycle has been revised to reflect 6 years in length versus 7 years because, per ACCJC, our college is currently being evaluated under the old ACCJC standards which reflect the 6 year timeline.</p> <ul style="list-style-type: none"> • The Mid-Term Report is comprised of five recommendations for improvement (Tim and Linda will work on this) and three Action Improvement Plans (AIP) which include the areas of Distance Education, Campus Morale and Student Learning Outcomes.
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	<ul style="list-style-type: none">• The Institutional Self-Evaluation Report (ISER) will be developed, in part, by committee summaries of activities/documentation per semester regarding the ACCJC standards that are applicable to the respective committees and divisions. This approach represents a change in how we gather information for the report. Committee templates will be revised to reflect these specific responsibilities and will need to be reviewed and approved by membership in October 2017 for an anticipated start date in November 2017. ACCJC provides a report preparation training about a year and a half before ISER is due.
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5. Adjournment

ADJOURNMENT	Meeting adjourned at 10:43. Next meeting: September 15, 2017.
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Next Meeting: September 15, 2017

- Coming Attractions:**
Initiatives/Grant Presentations: SSSP, SEP
Planning and Resources Development Document
Linking Fiscal Allocation to Strategic Plan
Utilities and Auxiliary Funds