

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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<http://www.cccco.edu>



October 19, 2017

**Fiscal Services Memo 17-13
Via E-mail Only**

TO: Chief Executive Officers
Chief Human Resources Officers
Chief Business Officers
Chief Instructional Officers

FROM: Wrenna Finche, Director
Fiscal Standards and Accountability

SUBJECT: Full-Time Faculty Obligations: Report due for Fall 2017 Full-Time Faculty
Obligation Compliance

Synopsis: This memo provides information to assist districts in complying with the
full-time/part-time faculty regulations.

The California Code of Regulations (CCR), Title 5 Section 51025 requires community college districts to increase their base number of full-time faculty over the prior year in proportion to the amount of growth in funded credit FTES. CCR, Title 5 Section 53300 et seq. defines full-time and part-time faculty.

The attached table "**Full-Time Faculty Obligation**" shows by district the final full-time faculty obligation (FON) for Fall 2017 and the Fall 2018 projected FON based on the 2017-18 Advance Apportionment. At its November 16, 2016 meeting, the Board of Governors determined the 2016 Budget Act contained adequate funds to implement an increase in the Fall 2017 FON.

Pursuant to CCR, Title 5 Section 51025(c)(1), compliance with the full-time faculty statutes and applicable regulations will be based on the lower of (1) the projected obligation identified in the attached table or (2) the actual revised obligation based on the 2016-17 Second Principal Apportionment (P-2). While the Fall 2017 obligation number displayed in the attached table will be considered final for compliance monitoring, the Fall 2018 obligation may be revised based on any funding adjustments that occur at the time of the 2016-17 Recalculation.

Also attached is a form for the district to report actual full-time and part-time faculty data for Fall 2017 to the Chancellor's Office, as required by regulations.

Action/Date Requested

Please return the completed form "**Full-Time Faculty Obligation Compliance for Fall 2017**" to us on or before **Friday, November 30, 2017**. If you have any questions, please contact Michael Yarber at 916-327-6818 or myarber@ccco.edu.

Attachments

**California Community Colleges
Full-Time Faculty Obligation
Compliance for Fall 2017**

1. Total full-time equivalent faculty (FTEF) attributable to instructional and noninstructional Full-Time Faculty based on Title 5 Sections 53302 and 53309 for the district.	265.11 <hr/>
2. Total FTEF attributable to instructional and noninstructional Part-Time Faculty based on Title 5 Sections 53301 and 53310 for the district.	234.44 <hr/>
3. Total FTEF for Full-Time Faculty and Part-Time Faculty (line 1 plus line 2)	499.55 <hr/>
4. Percentage of FTEF attributable to Full-Time Faculty (line 1/line 3)	53.07% <hr/>
5. 2017 Full-Time Faculty Obligation (see "Compliance Final" on attachment)	262.1 <hr/>
Difference between 2017 Full-time Faculty Obligation and Total Full-Time faculty (line 1 minus line 5).	3.01 <hr/>

The average replacement cost of a Full-Time Faculty for 2017 is \$74,029.

I hereby certify that the information given above is a true representation of the facts, to the best of my knowledge, for the Southwestern Community College District Community College District.

SIGNED:

11/30/17

Chief Executive Officer

Date

Tim Flood, Vice President of Business and Financial Affairs

619-482-6310 / tflood@swccd.edu

District Contact

Phone/email

Please complete and return this form by Thursday, November 30, 2017, to:

**California Community Colleges Chancellor's Office
Fiscal Services, Attn: Michael Yarber
1102 Q Street
Sacramento, CA 95811-6549**

**Phone: (916) 327-6818
E-mail: myarber@cccco.edu**