

2018-2019 DREAM ACT Verification Worksheet Dependent Student

Your 2018-2019 DREAM ACT application was selected for a review process called Verification. You and your parent(s) [the parent(s) whose information is on the DREAM ACT application] must complete and sign this worksheet, attach any required documents, and submit the form along with any other additional information required by the SWC Financial Aid Office.

A. STUDENT INFORMATION

Student Name _____ Student ID Number _____

B. FAMILY INFORMATION

Please include in the table below all of the people in your parent(s)' household and their colleges, *if applicable*:

- You and your parent(s)/stepparent(s) [even if you don't live with your parent(s)/stepparent(s)], and;
- Your parent(s)/stepparent(s)' other dependent children, if your parent(s)/stepparent(s): (a) will provide more than half of their support between 7/1/18 to 6/30/19 or (b) the children would be required to provide parental information if completing a 2018-2019 DREAM ACT application, and;
- Other people if they now live with your parent(s)/stepparent(s), your parent(s)/stepparent(s) provide more than half of their support, and your parent(s)/stepparent(s) will continue to provide more than half of their support between 7/1/18 and 6/30/19.
- Provide the full name of the college for a household member attending at least half time for the 2018-2019 year (do not include parents in number in college). Attach an additional sheet of paper if more lines are needed.

| Name of Household Member | Age | Relationship to Student (circle one) | If Attending More than Halftime, Full Name of College |
|--------------------------|-----|---------------------------------------|---|
| | | <i>Self</i> (Student) | <i>SOUTHWESTERN</i> |
| | | Parent 1 (Father, Mother, Stepparent) | N/A |
| | | Parent 2 (Father, Mother, Stepparent) | N/A |
| | | | |
| | | | |

For Income Information below, complete Section C OR Section D.

C. TAX FILER INCOME INFORMATION (Complete both the STUDENT and PARENT(S) sections)

| STUDENT | PARENT(S) |
|--|---|
| <input type="checkbox"/> I certify that I DID file taxes for 2016. I have attached the 2016 IRS Tax Return Transcript AND W-2's (Instructions on page 2 on how to request, if needed). SKIP to Section E. | <input type="checkbox"/> I/We certify that I/we DID file taxes for 2016. I/We have attached the 2016 IRS Tax Return Transcript AND W-2's (Instructions on page 2 on how to request, if needed). SKIP to Section E. |

D. NON-TAX FILER INCOME INFORMATION (Complete both the STUDENT and PARENT(S) sections)

Total Wages Earned from Work, Salaries, Tips, or Foreign Income: ATTACH all 2016 W-2's for Student and Parent(s). For Parent(s) **ONLY**, if wages were earned from U.S. and not required to file a 2016 tax return, must also submit a "Verification of Non-filing Letter" from IRS dated on or after 10/1/17. If no income was earned in 2016, please indicate a "0" in the appropriate field. **DO NOT INCLUDE** amounts such as Cash Aid/TANF, Social Security benefits, Veteran's benefits, etc.

| Student | Parent 1 | Parent 2 |
|---|---|---|
| \$ _____ <input type="checkbox"/> U.S. Income (W-2's attached) <input type="checkbox"/> Foreign Income (see below) | \$ _____ <input type="checkbox"/> U.S. Income (W-2's attached) <input type="checkbox"/> Foreign Income (see below) | \$ _____ <input type="checkbox"/> U.S. Income (W-2's attached) <input type="checkbox"/> Foreign Income (see below) |

Note: If foreign income earned, convert to U.S. dollars. If a foreign tax return was filed, attach a copy AND the SWC Foreign Income Conversion Form (found at www.swccd.edu/faforms). When converting figures to U.S. dollars, use the exchange rate in effect on the day you completed your 2018-2019 DREAM ACT application.

E. SIGNATURES

Signing this form certifies that the information reported is complete and correct and that any false statement or failure to provide proof when asked may be cause for delay, denial, reduction, or withdrawal of financial aid. Warning: purposely giving false and/or misleading information may be cause for a fine, sentence to jail, or both. Submit to the Financial Aid Office at the Chula Vista campus or to any of the Student Services Departments at any of the Higher Education Centers.

Student Signature _____ Date _____ Parent Signature _____ Date _____

DREAM ACT VERIFICATION WORKSHEET DEPENDENT STUDENT INSTRUCTIONS

Section C of the DREAM ACT Verification Worksheet Dependent Student requests information about the student and parent(s) 2016 Federal Tax Return. In order to provide that to the Southwestern College Financial Aid Office, you will need to request a 2016 Tax Return Transcript from the IRS. Below you will find instructions on how to request an IRS Tax Return Transcript or Verification of Non-filing Letter. Section D of the DREAM ACT Verification Worksheet Dependent Student is for students and parents that DID NOT file a 2016 Federal Tax Return and earned wages and, if applicable, must provide copies of all W-2's AND Verification of Non-filing Letter. Submit your worksheet along with all requested documents to the SWC Financial Aid Office at the Chula Vista campus or to any of the Student Services Departments at any of the Higher Education Centers.

Tax Filers: How to request an IRS Tax Return Transcript

You are required to provide a copy of your and/or your parent(s) 2016 Tax Return Transcript and W-2's.

1. Contact the IRS at www.irs.gov/Individuals/Get-Transcript or call 1-800-908-9946.
2. Be sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."
3. You will need your and your parent Social Security Number, date of birth, and the address on file with the IRS. The address is the mailing address used when filing the tax return.
4. Alternatively, you and/or your parent can submit a completed paper 4506-T IRS Request for a Transcript of Tax Return that can be mailed or faxed to the IRS. You must check BOX 6a on the form to request a tax return transcript.

The transcript(s) requested, depending on the time of year, are generally received by you and/or your parent within 10 business days from the IRS's receipt of your request.

Non-Tax Filers: How to request an IRS "Verification of Non-filing Letter" (PARENT ONLY)

Non-tax filers must submit a 2016 W-2 form for each source of employment income earned in the U.S. **AND** a "Verification of Non-filing Letter" from the IRS dated on or after October 1, 2017, attesting that your parent did not file a 2016 IRS income tax return.

1. Contact the IRS at www.irs.gov/Individuals/Get-Transcript or call 1-800-908-9946.
2. Request the "Verification of Non-filing Letter."
3. Your parent can also submit a completed paper IRS Form 4506-T IRS Request for Transcript of Tax Return that can be mailed or faxed to the IRS. You must check BOX 7 on the form to request the "Verification of Non-filing Letter."