



1	Completed the admissions <u>online application</u>	
2	Received a Southwestern College student ID number via email (approximately 48 hours after applying)	
3	Apply for aid such as Financial Aid, EOPS, and/or other special programs	
3	<p>Request <u>transcripts</u> –</p> <p>Official transcripts from all colleges and universities previously attended must be requested. ALL transcripts must be mailed directly from your former school to Southwestern College to be considered official transcripts. Hand-carried transcripts are not considered official. Transcripts must be mailed to:</p> <p style="text-align: center;">Southwestern College ATT: Admissions & Records 900 Otay Lakes Road Chula Vista, CA 91910</p>	
4	Schedule an <u>assessment</u> exam appointment	
5	<p>Clear course <u>pre-requisites</u></p> <p>Have your former school transcripts sent to SWC and submit a course pre-requisite form or take the college placement exam to fulfill prerequisite requirements</p>	
6	Schedule and attend an <u>orientation</u> (contact the Counseling department)	
7	Registered for classes via <u>WebAdvisor</u> on your scheduled registration appointment date and time	
8	<p>Pay course registration fees in full within the 5 calendar day deadline*</p> <p>*Deadline is five calendar days from the day that you register for a class</p>	
9	Purchased semester <u>parking permit</u> in WebAdvisor or bus pass from the college Bookstore	
10	Purchased <u>textbooks</u> for your classes.	
11	Have your photo taken for Southwestern College <u>student identification card</u> at the Student Activity Center	

Congratulations! You are ready to attend classes!