

Program Student Learning Outcome Statement:

- Student will work in a legal office setting interacting with supervisors, co-workers, legal professionals, and the public in a variety of ways, including receiving, clarifying, and providing information and direction in both English and Spanish.
- Student will solve problems posed within the legal office environment by assessing information, including identifying issues, complaints, comparing prices, comparing office systems and software, etc., to determine the best solution/s.
- Student will interact properly and ethically in a legal environment with people of diverse backgrounds at work and in the community providing quality customer service in both English and Spanish.

GAINFUL EMPLOYMENT:

The U.S. Department of Education requires colleges to disclose a variety of information for any financial aid eligible program that “prepares students for gainful employment in a recognized occupation.”

Students who complete this program will have acquired the necessary analytical tools to successfully secure gainful employment in the field of study.

For more information regarding the data provided for this program and what it means to you as a student, please feel free to visit our SWC Gainful Employment website at: www.swccd.edu/gainfulemployment.

BUS 121	Financial Planning and Money Management (3) OR	3
RE 101	Real Estate Principles (3)	
BUS 181	Spanish Computer Skills for Interpretation and Translation	3
BUS 211	Communication in Business and Industry (3) OR	3
BUS 212	Business Communication (3)	
LEGL 264	Wills, Trusts, and Estates	3
LEGL 270	Computer Skills for Legal Professionals	2.5
LEGL 290–293	Legal Cooperative Work Experience I–IV	2
SPAN 216	Spanish for Bilinguals II	5
Plus courses required for the Legal Office Professional— Bilingual (English/Spanish)—Basic certificate		21–22
Total units		42.5–43.5

LIBERAL ARTS AREAS OF EMPHASIS

GENERAL DESCRIPTION

The Associate of Arts in Liberal Arts Degree is designed for students who wish a broad knowledge of liberal arts and sciences plus additional coursework in an “Area of Emphasis”. The Associate of Arts in Liberal Arts Degree would be an ideal choice for those students planning on transferring to the California State University or University of California as the student can satisfy their general education requirements, plus focus on transferable course work that relates to majors at CSU or UC.

- Choose either Option I or II or III for the General Education pattern related to your educational goal.
- Complete 18 units in one “Area of Emphasis” from those outlined below.
(Note: Where appropriate, courses in the “area of emphasis may also be counted for a GE area)
- For ALL OPTIONS: complete necessary Southwestern College Graduation and Proficiency requirements (See Southwestern College Catalog)
- All courses listed below transfer to CSU and /or UC. Refer to www.assist.org for transfer details.

OPTION 1**GE UNITS****I. SOUTHWESTERN COLLEGE ASSOCIATE IN GE DEGREE:**

This Option does not necessarily prepare student for transfer to four-year colleges or universities. Student who intent to transfer should consult a counselor to select the appropriate general education pattern.

Minimum units necessary to meet Southwestern Associate Degree requirement **21**

OPTION 2**II. CSU/GE:**

Minimum units necessary to meet CSU/GE Certification requirements **40**

OPTION 3**III. IGETC:**

Minimum units necessary to meet IGETC Certification **37–39**

AREAS OF EMPHASIS:

- 18 units required from one Area of Emphasis listed below
- Courses selected can be used to also fulfill GE areas.
- All courses listed below transfer to CSU and/or UC

TRANSFERABLE ELECTIVE UNITS

Electives may be necessary to total 60 overall units required for the Associate degree.



DEGREE/CERTIFICATE OPTIONS

MAJOR CODE

Associate in Arts Transfer Preparation * Options 2 & 3

Liberal Arts: Emphasis in Arts and Humanities	01640
Liberal Arts: Emphasis in Communication in the English Language	01650
Liberal Arts: Emphasis in Social and Behavioral Sciences	01730
Liberal Arts: Emphasis in Math and Science	01870

Associate in Arts Non-Transfer * Option 1

Liberal Arts: Emphasis in Arts and Humanities	01375
Liberal Arts: Emphasis in Communication in the English Language	01376
Liberal Arts: Emphasis in Social and Behavioral Sciences	01377
Liberal Arts: Emphasis in Math and Science	01378

Consult with a counselor to develop a Student Education Plan (SEP), which lists the courses necessary to achieve your academic goal.

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The program below is undergoing modification and the modification will be placed into an addendum upon Chancellor's Office approval - see your counselor for further information and visit the college website under <http://www.swccd.edu/catalog> link for the latest addenda updates.

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ASSOCIATE IN ARTS DEGREE

LIBERAL ARTS: EMPHASIS IN ARTS AND HUMANITIES



**ASSOCIATE IN ARTS DEGREE
NON-TRANSFER OPTION 1
(MAJOR CODE: 01375)**

**TRANSFER PREPARATION * OPTIONS 2 & 3
(MAJOR CODE: 01640)**

Select a minimum of 18 units from the following Arts & Humanities courses. For depth, include a minimum of two courses from a single discipline; for breadth, include at least two disciplines in your selection. These courses emphasize the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

* Students planning to transfer to a four-year college or university should complete courses specific to the transfer institution of choice. University requirements vary from institution to institution and are subject to change. Therefore, it is important to verify transfer major preparation and general education through consultation with a counselor in either the Counseling Center or Transfer Center. See catalog TRANSFER COURSES INFORMATION section on page 45 for further information.

Program Student Learning Outcome Statement:

- Demonstrate the communication and artistic skills necessary to engage competently in personal, professional, civic and social contexts.

OPTION 1

Southwestern College Associate Degree GE

Minimum units necessary to meet Southwestern Associate Degree requirements. 21

OPTION 2

CSU GE

Minimum units necessary to meet CSU/GE Certification requirements. 40

OPTION 3

IGETC GE

Minimum units necessary to meet IGETC Certification requirements. 37-39

TRANSFERABLE ELECTIVE UNITS

Electives may be necessary to total 60 overall units required for the Associate degree.

ARTS AND HUMANITIES EMPHASIS:

Select a minimum of 18 units from the following Arts & Humanities courses.

For depth, include a minimum of two courses from a single discipline; for breadth, include at least two disciplines in your selection. These courses emphasize the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

- AFRO 130 Black Music History: Jazz and Blues—
A Historical Perspective (3)
- ARCH 208 World Architecture I (3)
- ARCH 210 World Architecture II (3)
- ART 100 Drawing I (3)
- ART 101 Design I (3)
- ART 104 Introduction to Art (3)
- ART 105 Life Drawing I (3)
- ART 107 Painting (3)



ART 110	Sculpture I (3)	FREN 101	Elementary French I (5)
ART 112	Arts of Africa, Oceania, and Native America (3)	FREN 102	Elementary French II (5)
ART 113	Art and Culture of Pre-Hispanic Mexico (3)	FREN 201	Intermediate French I (5)
ART 116	Printmaking I (3)	FREN 202	Intermediate French II (5)
ART 121	Darkroom and Digital Photography I (3)	HIST 104	Western Civilization I (3)
ART 129	Asian Art (3)	HIST 105	Western Civilization II (3)
ART 130	History of Film as Art (3)	HIST 107	World History II (3)
ART 149	Women in Western Art History, 1550–Present (3)	HIST 106	World History I (3)
ART 150	Art History Survey—Stone Age to the Ages of Faith (3)	HUM 101	Humanities Through The Arts I (3)
ART 151	Art History—Renaissance to Modern (3)	HUM 102	Humanities Through The Arts II (3)
ART 156	History of Photography (3)	HUM 104	Introduction to Humanities: Arts and Ideas (3)
ART 157	Nineteenth Through Twenty-First Century Art (3)	HUM 112	Culture and the Media (3)
ART 159	Graphic Design—Layout (3)	HUM 140	World Mythology (3)
ART 160	Graphic Design—Typography (3)	ITAL 101	Elementary Italian I (5)
ART 170	Beginning Ceramics (3)	ITAL 102	Elementary Italian II (5)
ART 182	Design in Wood I (3)	ITAL 201	Intermediate Italian I (5)
ART 185A	Jewelry and Metalwork I (3)	JOUR 171	Writing for Publication (3)
CHIN 101	Mandarin Chinese I (5)	JPN 101	Beginning Japanese I (5)
CHIN 102	Mandarin Chinese II (5)	JPN 101A	Introductory Elementary Japanese (3)
COMM 111	Oral Interpretation (3)	JPN 101B	Continuation of Elementary Japanese (3)
COMM 142	Oral History (3)	JPN 102	Beginning Japanese II (5)
COMM 185	Cinema as a Form of Expression and Communication (3)	JPN 201	Intermediate Japanese I (5)
DANC 121	Dance Choreography I (2)	MUS 100	Music Technology (3)
DANC 200	Dance History and Appreciation (3)	MUS 101	Music Theory I (3)
ENGL 120	Creative Writing I (3)	MUS 105	Introduction to Music (3)
ENGL 130	Advanced Creative Writing: Fiction I (3)	MUS 106	Introduction to Jazz (3)
ENGL 140	Advanced Creative Writing: Poetry I (3)	MUS 107	American Popular Music (3)
ENGL 175A	Advanced Creative Writing: Creative Nonfiction I (3)	MUS 111	Aural Skills I (1)
ENGL 220	Introduction to Literature (3)	MUS 116	Survey of Music Literature I (3)
ENGL 225	Introduction to Children's Literature (3)	MUS 117	Survey of Music Literature II (3)
ENGL 230	World Literature I (3)	MUS 125	Applied Music—Individual Study I (1)
ENGL 231	World Literature II (3)	MUS 126	Applied Music—Individual Study II (1)
ENGL 240	English Literature I (3)	MUS 127	Applied Music—Individual Study III (1)
ENGL 241	English Literature II (3)	MUS 129	Black Music History: Spirituals and Black Gospel—A Historical Perspective (3)
ENGL 250	American Literature I (3)	MUS 130	Black Music History: Jazz and Blues—A Historical Perspective (3)
ENGL 251	American Literature II (3)	MUS 145	Vocal Techniques for Musical Theatre I (1)
ENGL 256	Introduction to Shakespeare (3)	MUS 146	Vocal Techniques for Musical Theatre II (1)
ENGL 255	Twentieth-Century Literature (3)	MUS 147	Singing for Musical Theatre I (1)
ENGL 260	Mythology in Literature (3)	MUS 155	Electronic Music Technology (3)
ENGL 265	Literature and Film (3)	MUS 166	Jazz Ensemble I (2)
ENGL 270	Multicultural Literature (3)	MUS 167	Jazz Ensemble II (2)
ENGL 271	Latin American Literature (3)	MUS 168	Jazz Ensemble III (2)
ENGL 272	Chicano Literature (3)	MUS 170	Small Performance Groups I (1)
ENGL 274	Literature of the U.S.—Mexico Borderlands and Baja California (3)	MUS 171	Small Performing Groups II (1)
ENGL 273	African American Literature (3)	MUS 172	Small Performance Groups III (1)
FARS 101	Elementary Farsi I (5)	MUS 180	Chamber Singers I (2)
FARS 102	Elementary Farsi II (5)	MUS 181	Chamber Singers II (2)
FIL 101	Elementary Filipino I (5)	MUS 182	Chamber Singers III (2)
FIL 102	Elementary Filipino II (5)	MUS 185	Concert Choir I (1)
FIL 201	Intermediate Filipino I (5)	MUS 186	Concert Choir II (1)
		MUS 187	Concert Choir III (1)
		MUS 195	World Music (3)
		MUS 202	Development of Mariachi: Style and Culture (3)



PHIL 101	Introduction to Philosophy (3)
PHIL 106	World Religions (3)
PHIL 107	Asian Philosophy (3)
PHIL 120	Ethics: Theory and Practice 3
PORT 101	Elementary Portuguese I (5)
PORT 102	Elementary Portuguese II (5)
SPAN 101	Elementary Spanish I (5)
SPAN 101A	Introduction to Elementary Spanish (3)
SPAN 101B	Continuation of Elementary Spanish (3)
SPAN 102	Elementary Spanish II (5)
SPAN 201	Intermediate Spanish I (5)
SPAN 202	Intermediate Spanish II (5)
SPAN 205	Intermediate Conversation and Writing on Baja California (3)
SPAN 215	Spanish for Bilinguals I (5)
SPAN 216	Spanish for Bilinguals II (5)
SPAN 221	Introduction to Literature for Bilinguals (5)
SPAN 225	Intermediate Conversation and Writing on Spanish Culture (3)
SPAN 226	Intermediate Conversation and Writing on Latin American Culture (3)
TELE 112	Culture and the Media (3)
TELE 113	History of Film as Art (3)
TELE 114	Cinema as a Form of Expression and Communication (3)
TELE 115	Acting for Television and Film (3)
TELE 116	Media Performance (3)
TA 100	Survey of Drama (3)
TA 101	Introduction to the Theatre (3)
TA 110	Acting I (3)
TA 115	Acting for Television and Film (3)
TA 120	Theatre Workshop—Performance (1.5–2)
TA 134	Improvisation for the Theatre (3)

LIBERAL ARTS: EMPHASIS IN COMMUNICATION IN THE ENGLISH LANGUAGE



ASSOCIATE IN ARTS DEGREE NON-TRANSFER OPTION 1 (MAJOR CODE: 01376)

TRANSFER PREPARATION * OPTIONS 2 AND 3 (MAJOR CODE: 01650)

Select a minimum of 18 units from the following Communication in the English Language courses.

For depth, include a minimum of two courses from a single discipline; for breadth, include at least two disciplines in your selection. These courses emphasize the content of communication as well as the form and should provide an understanding of the psychological basis and social significance of communication. Students will be able to assess communication as the process of human symbolic interaction. Students will also develop skills in the areas of reasoning and advocacy, organization, accuracy, reading

and listening effectively. Students will be able to integrate important concepts of critical thinking as related to the development of analysis, critical evaluation, to reason inductively and deductively that will enable them to make important decisions regarding their own lives and society at large.

Program Student Learning Outcome Statement:

- Demonstrate the communication skills necessary to engage competently in personal, professional, civic and social contexts.

COMM 103	Oral Communication (3)
COMM 104	Public Speaking (3)
COMM 111	Oral Interpretation (3)
COMM 160	Argumentation and Debate (3)
COMM 174	Interpersonal Communication (3)
COMM 176	Intercultural Communication (3)
COMM 200	Introduction to Mass Communication and Society (3)
COMM 262	Forensics Workshop I: Individual Events (2)
COMM 263	Forensics Workshop II: Individual Events (2)
COMM 264	Forensics Workshop III: Individual Events (2)
COMM 265	Forensics Workshop IV: Individual Events (2)
COMM 272	Forensics Workshop I: Debate (2)
COMM 273	Forensics Workshop II: Debate (2)
COMM 274	Forensics Workshop III: Debate (2)
COMM 275	Forensics Workshop IV: Debate (2)
ENGL 115	College Composition: Reading and Writing Analytically (4)
ENGL 116	Critical Thinking and Composition (4)
PHIL 103	Logic and Critical Thinking (3)

LIBERAL ARTS: EMPHASIS IN SOCIAL AND BEHAVIORAL SCIENCES



ASSOCIATE IN ARTS DEGREE NON-TRANSFER OPTION 1 (MAJOR CODE: 01377)

TRANSFER PREPARATION * OPTIONS 2 & 3 (MAJOR CODE: 01730)

Select a minimum of 18 units from the following Social & Behavioral Science courses.

For depth, include a minimum of two courses from a single discipline; for breadth, include at least two disciplines in your selection. These courses emphasize the perspective, concepts, theories and methodologies of the disciplines typically found in the vast variety of disciplines that comprise study in the Social and Behavioral Sciences.

Students will study about themselves and others as members of a larger society. Topics and discussion to stimulate critical thinking about ways people have acted in response to their societies will allow students to evaluate how societies and social subgroups operate.



* Students planning to transfer to a four-year college or university should complete courses specific to the transfer institution of choice. University requirements vary from institution to institution and are subject to change. Therefore, it is important to verify transfer major preparation and general education through consultation with a counselor in either the Counseling Center or Transfer Center. See catalog TRANSFER COURSES INFORMATION section on page 45 for further information.

Program Student Learning Outcome Statement:

- Demonstrate the communication skills necessary to engage competently in personal, professional, civic and social contexts.

AJ 110	Ethics and the Administration of Justice (3)
AJ 111	Introduction to Administration of Justice (3)
AJ 114	Fundamentals of Crime and Criminal Behavior (3)
ANTH 102	Cultural Anthropology (3)
ANTH 103	Archaeology and Prehistory (3)
ANTH 110	Indians of North America (3)
ANTH 112	Cultures of Mexico (3)
AFRO 110	African-American History I (3)
AFRO 111	African-American History II (3)
AFRO 151	Introduction to African-American Culture (3)
ASIA 112	Asian-American History I (3)
ASIA 113	Asian-American History II (3)
ASIA 114	Filipino-American History (3)
ASIA 115	Filipino-American Culture (3)
CD 135	Principles of Family Development (3)
CD 170	Principles of Child Development (3)
CD 284	Child, Family, and Community (3)
COMM 174	Interpersonal Communication (3)
COMM 176	Intercultural Communication (3)
COMM 200	Introduction to Mass Communication and Society (3)
ECON 100	Contemporary Economic Problems (3)
ECON 101	Principles of Economics I (3)
ECON 102	Principles of Economics II (3)
GEOG 106	World Regional Geography (3)
GEOG 120	Introduction to Geography—Cultural Elements (3)
HIST 100	American Civilization I (3)
HIST 101	American Civilization II (3)
HIST 104	Western Civilization I (3)
HIST 105	Western Civilization II (3)
HIST 106	World History I (3)
HIST 107	World History II (3)
HIST 110	African-American History I (3)
HIST 111	African-American History II (3)
HIST 112	Asian-American History I (3)
HIST 113	Asian-American History II (3)
HIST 114	Filipino-American History (3)
HIST 121	Comparative History of the Americas I (3)
HIST 122	Comparative History of the Americas II (3)
HIST 132	Women in World History (3)

HIST 141	Mexican-American History I (3)
HIST 142	Mexican-American History II (3)
JOUR 101	Introduction to Mass Communication and Society (3)
MAS 141	Mexican-American History I (3)
MAS 142	Mexican American History II (3)
MAS 150	Mexican and Mexican-American Cultures in the United States (3)
PHS 250	Our Global Future: Values for Survival (3)
PS 101	Introduction to Political Science (3)
PS 102	Introduction to American Government and Politics (3)
PS 103	Introduction to Comparative Government (3)
PS 104	Introduction to International Relations (3)
PS 250	Our Global Future: Values for Survival (3)
PSYC 101	General Psychology (3)
PSYC 106	Human Sexuality (3)
PSYC 116	Introduction to Social Psychology (3)
PSYC 211	Learning (3)
PSYC 230	Developmental Psychology (3)
PSYC 250	Abnormal Psychology (3)
PSYC 260	Introduction to Physiological Psychology (3)
SOC 101	Introduction to Sociology (3)
SOC 110	Contemporary Social Problems (3)
SOC 115	Filipino-American Culture (3)
SOC 116	Introduction to Social Psychology (3)
SOC 135	Sociology of the Family (3)
SOC 150	Mexican and Mexican-American Cultures in the United States (3)
SOC 151	Introduction to African-American Culture (3)

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LIBERAL ARTS: EMPHASIS IN MATH AND SCIENCE



**ASSOCIATE IN ARTS DEGREE
NON-TRANSFER OPTION 1
(MAJOR CODE: 01378)**

**TRANSFER PREPARATION * OPTIONS 2 & 3
(MAJOR CODE: 01870)**

Select a minimum of 18 units from the following Math & Science courses. For depth, include a minimum of two courses from a single discipline; for breadth, include at least two disciplines in your selection. These courses emphasize the natural sciences which examine the physical universe, its life forms and its natural phenomena. Courses in math emphasize the development of



mathematical and quantitative reasoning skills beyond the level of intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

* Students planning to transfer to a four-year college or university should complete courses specific to the transfer institution of choice. University requirements vary from institution to institution and are subject to change. Therefore, it is important to verify transfer major preparation and general education through consultation with a counselor in either the Counseling Center or Transfer Center. See catalog TRANSFER COURSES INFORMATION section on page 45 for further information.

Program Student Learning Outcome Statement:

- Demonstrate mathematical and quantitative reasoning skills necessary to engage competently in personal, professional, civic, and social contexts.

ANTH 101 Biological Anthropology (3)

ASTR 100 Principles of Astronomy (3)

ASTR 109 Astronomy Laboratory (1)

ASTR 120 Solar System Astronomy (3)

ASTR 150 Discovery of the Cosmos (3)

ASTR 170 The Radical Universe (3)

ASTR 180 Life in the Universe (3)

ASTR 205 Elementary Astrophysics (3)

BIOL 100 Principles of Biology (3)

BIOL 101 Principles of Biology Laboratory (1)

BIOL 130 Animal Biology: A Behavioral Approach (3)

BIOL 131 Animal Biology Laboratory (1)

BIOL 140 Environmental Biology (3)

BIOL 145 Ecomundo: Ecology and Environmental Science (3)

BIOL 160 Marine Biology (3)

BIOL 161 Marine Biology Laboratory (1)

BIOL 180 Human Heredity, Evolution, and Society (3)

BIOL 185 Biology of Alcohol and Other Drugs (3)

BIOL 190 Human Anatomy and Physiology (4)

BIOL 193 Principles of Human Anatomy and Physiology (5)

BIOL 210 General Zoology (4)

BIOL 211 Introduction to Cell and Molecular Biology (4)

BIOL 212 Biology of Plants (4)

BIOL 260 Human Anatomy (4)

BIOL 261 Principles of Human Physiology (4)

BIOL 265 General Microbiology (4)

CHEM 100 Introduction to General Chemistry (4)

CHEM 110 Elementary Organic and Biological Chemistry (4)

CHEM 170 Preparation for General Chemistry (4)

CHEM 200 General Chemistry I (5)

CHEM 210 General Chemistry II (5)

CHEM 240 Organic Chemistry I (5)

CHEM 242 Organic Chemistry II (5)

CHEM 244 Organic Analysis and Spectroscopy (2)

CHEM 250 Analytical Chemistry (5)

CIS 101 Introduction to Computers and Information Processing (4)

GEOG 100 Introduction to Geography—Physical Elements (3)

GEOG 101 Physical Geography Laboratory (1)

GEOL 100 Principles of Geology (3)

GEOL 101 General Geology Laboratory (1)

GEOL 104 Introduction to Earth Science (3)

MATH 100 Mathematics for General Education (3)

MATH 101 College Algebra (3)

MATH 104 Trigonometry (3)

MATH 118 Finite Mathematics (3)

MATH 119 Elementary Statistics (4)

MATH 120 Calculus for Business Analysis (4)

MATH 121 Applied Calculus I (3)

MATH 122 Applied Calculus II (3)

MATH 244 Pre-Calculus with Trigonometry (6)

MATH 250 Analytic Geometry and Calculus I (5)

MATH 251 Analytic Geometry and Calculus II (4)

MATH 252 Analytic Geometry and Calculus III (4)

MATH 253 Introduction to Differential Equations (3)

MATH 254 Introduction to Linear Algebra (3)

MATH 260 Discrete Mathematics (3)

PHS 101 Introduction to the Physical Sciences (3)

PHS 110 Introduction to Oceanography (3)

PHS 250 Our Global Future. Values for Survival (3)

PHYS 170 College Physics I (3)

PHYS 171 College Physics Laboratory I (1)

PHYS 172 College Physics II (3)

PHYS 173 College Physics Laboratory II (1)

PHYS 174 College Physics III (3)

PHYS 175 College Physics Laboratory III (1)

PHYS 270 Principles of Physics I (3)

PHYS 271 Principles of Physics Laboratory I (1)

PHYS 272 Principles of Physics II (3)

PHYS 273 Principles of Physics Laboratory II (1)

PHYS 274 Principles in Physics III (3)

PHYS 275 Principles of Physics Laboratory III (1)

PS 250 Our Global Future. Values for Survival (3)

PSYC 270 Statistical Methods of Psychology (3)

SOC 270 Statistical Methods of Sociology (3)

