

## SHARED CONSULTATION COUNCIL MINUTES

January 20, 2011

11:00 – 11:50 a.m.

ROOM L238N

### Present

Angelina Stuart (Co-Chair), Angelica Suarez (Co-Chair), Nick Alioto, Irma Alvarez, Trish Axsom, Randy Beach, Patti Blevins, Corey Breninger, Lukas Buehler, Terry Davis, Scott Finn, Diane Gustafson, Jennifer Harper, Michael Kerns, Victoria Lopez, Mark Meadows, Bruce MacNintch, Nick Serrano (for Manny Lopez), Bea Zamora-Aguilar, Rosalva Garcia (Recorder)

### Absent/Excused

Terry Davis, Andy MacNeill, Mark Sisson, Debbie Trujillo, Manny Lopez Jr.

### Guests

Mink Stavenga, Janet Mazzarella (sub for Andy Macneill)  
Nick Serrano (sub for Manny Lopez Jr.

### Call to Order

The meeting was called to order at 11:02 a.m. by Co-Chair Stuart.

### Public Comment

There was no public comment.

### Approval of Minutes

A motion was made, seconded and unanimously carried to approve the minutes of November 18, with corrections.

### Operating Principles: Section V-A: Subcommittee Co-Chairs

The SCC agreed to report back with the names of the co-chairs by February 8, 2011.

### Meetings Frequency (Stuart)

This item refers to a decision that is needed by the SCC regarding how often the SCC should meet. As noted in the language on the agenda, the SCC approved a motion to meet twice in April in order to complete business. However, once a month for an hour is insufficient time to conduct business. A motion was made to extend the SCC meetings by half an hour so that it meets once a month for an hour and a half, as the other Thursdays are impossible to schedule due to conflicts with other key constituencies, such as the Council of Chairs or the SCEA. After some discussion, a motion was made and seconded to table this item to the next SCC Special Meeting, once the Interim Superintendent/President arrives.

### Special Meeting of the SCC : 2<sup>nd</sup> Accreditation Follow Up Report (Stuart)

For this item, a motion was made and seconded to approve a special SCC meeting for January 27, 2011, to review/approve the 2<sup>nd</sup> Accreditation Follow Up Report. However, Stavenga shared that the Accreditation Follow Up Report is not ready for review. However, the SCC agreed to keep this special scheduled meeting at a special time from noon to 1:00 pm in order to review the following three items: 1) the Draft Technology Plan 1<sup>st</sup> reading; 2) the Draft Shared Planning & Decision Making Handbook 1<sup>st</sup> reading and 3) Meeting Frequency.

### Strategic Priorities/2010-2011 (Meadows)

Dr. Meadows disseminated a two-page handout of the Strategic Priorities/2010-2011 action plans and provide and update.

### SCC Subcommittee Reports

- AOC (Stavenga)

Stavenga reported that the various components of resolving the accreditation recommendations are finally coming together. The AOC believes that the March 15 report will be sufficient to upgrade the District's accreditation status from "probation" to "warning" and to ultimately reach full accreditation status by next year. He added that we are waiting the follow-up report from the WASC site visit in November. The November report might contain additional recommendations which the District will be required to address by March 15. After the March 15 report is submitted, the District will not receive final word on our status until the end of June.

- **Budget (Alioto)**

The SCC Budget Committee will meet next week and by-weekly thereafter to begin the process of identifying where the \$4 million to \$11 million will be cut from our operating budget.

- **Enrollment Management (Stavenga)**

The Enrollment Management Committee has not met this semester to finalize the SCC meeting subcommittees Co-Chair issue.

- **GBAP&PRC (Kerns)**

Kerns shared that at the last GBAP&PRC meeting on January 12, 2011, the Governing Board Agenda was reviewed and approved and that the following Policies and Procedures were approved:

- ✓ 4010 Academic Calendar
- ✓ 4020 Educational Program Development, Modification & Continuance
- ✓ 4021 Program Discontinuance
- ✓ 4225 Course Repetition & Withdrawal
- ✓ 4700 Faculty Emeritus Status

- **Technology Committee (Alioto)**

The SCC Technology Committee will meet next week to discuss the implementation of the Draft Technology Plan and prioritization for technology needs as well as to elect a Co-Chair.

Subcommittee Co-chairs were reminded to finalize the Co-Chairs and report back to the SCC Co-Chairs by Feb. 8 so that those individuals can be identified on the next agenda.

### **Shared Governance Handbook (Stuart)**

Stuart announced that the Shared Planning & Decision Making handbook is coming together nicely. She recommends that the SCC take it to the constituent groups for feedback and input. Please email any input to Anisabel Santamaria in the Academic Senate Office. The handbook will need to be completed and submitted along with the March 15 Accreditation Report. The AOC Consultants have informed the AOC that the handbook does not require Governing Board approval, only SCC approval and then it must be implemented in time to be in practice by the time WASC visits. It was recommended that District Procedure 2510 "Shared Planning & Decision Making" be amended at Item 2 to indicate that Confidential appointments to committees will be made by the Chair of the Confidential Employee Group. Human Resources will be adding this language and submitting to GBAP&PRC.

A motion was made, seconded and carried to extend discussion by three minutes. This item was a first reading so there was not action needed at this time.

**School Song (Stuart)**

There was discussion about Max Branscomb's song Phoenix, performed at Opening Day, to be adopted as the College's official song. There will be further discussion at the February meeting. The song will be sent to SCC committee members via email by Stuart.

**Summary & Adjournment (Stuart)**

Many items were accomplished. Everyone is working together to meet Accreditation recommendations. Reminder about the Handbook: all items to Ani asap.

The meeting adjourned at 11:55 a.m.