

SHARED CONSULTATION COUNCIL
 STRATEGIC PLANNING ~ POLICY & PROCEDURE DEVELOPMENT ~ ISSUE MANAGEMENT ~ CAMPUS COMMUNICATION
Wednesday, February 9, 2011
3:00 – 4:00pm Room L238N

Membership

X	Denise Whittaker, Co-Chair, Interim Superintendent/President		Corey Breininger, Bus., Professional & Tech. Ed.
X	Angelina Stuart, Co-Chair, Academic Senate President		Vacant, Continuing Ed., Economic & Workforce Dev.
X	Mark Meadows, VP for Academic Affairs	X	Scott Finn, Counseling & Personal Development
	Vacant, VP for Business & Financial Affairs		Jennifer Harper, Health, Exercise & Athletics
X	Michael Kerns, VP for Human Resources	X	Randy Beach (for Leslie Yoder), Language & Literature
X	Angelica Suarez, VP for Student Affairs		Lukas Buehler, Mathematics, Science & Engineering
X	Manuel Lopez, ASO President		Vacant, Social Sciences & Humanities
	Victoria Lopez*, Presiding Chair, Council of Chairs	X	Diane Gustafson, Instructional Support Services
	Trish Axsom, Academic Affairs at Large	X	Terry Davis, SCCDAA Rep.
X	Irma Alvarez, Center Rep., (HEC, SY, OM, NC)	X	Andy MacNeill, SCEA Rep.
X	Bea Zamora-Aguilar, Student Services at Large	X	Bruce MacNintch, CSEA Rep.
	Mark Sisson, Arts & Communications	X	Patti Blevins, Confidential Rep.
	Guests: Ron Vess / Mink Stavenga / Mary Wylie Ani Santamaria/John Brown/Linda Hensley/ Linda Gilstrap	X	Debbie Trujillo, 20. Classified Administrator Rep.
	Recorder: Rosalva Garcia		

* non voting member

Minutes

AGENDA ITEM	DECISION
1. Call to Order /Approval of Agenda	The meeting was called to order at 3:05 p.m. The group agreed to move Item A. Parking Fines, to the first item on the agenda. Two additional items were added today's agenda. Item 3E – Retirement/Budget/Personnel Item 3F – V.P. Resignation/Replacement
2. Approval of the Minutes, 2/2/11	Attachment: Minutes 2/2/11 – Approved
3. <u>BUSINESS ITEMS</u>	(* = 10 + 1 items)
4. Accreditation Letter and what it means	<ul style="list-style-type: none"> • Received the AACJC/WASC letter from Dr. Barbara Beno, President last Friday, February 4, 2011, verifying that the College continues on “Probation.” No change was anticipated on Denise’s part as the Commission needs to see “full resolution” and “sustainability” before a college moves off probation. As the SCC and the AOC recognize their critical role in fully resolving WASC’s recommendations, if not by March 2011, by the end of the spring semester. • SCC and the AOC made an immediate decision to host a joint SCC/AOC Summit on February 10, 4 p.m. to 8 p.m. The college community is welcome to attend. The purpose of the summit is to present the impact of the Commission’s requirements and form break-out sessions and brainstorm for immediate action.

	SCC STRUCTURE FOR CAMPUS COLLEGIAL CONSULTATION & DECISION-MAKING
A. SCC Purpose & Charge	SCC Purpose: Strategic Planning, Policy and Procedures Approval, Issue Management, and College Communication was temporarily approved due to the strict timelines for WASC; more constituent input is welcomed.
B. Constituent Feedback: Committee Structure: 1. Steering Committees vs. Standing Committees 2. Operational Committees	Attachment: Handbook Definitions ; Attachment: List of Committees This item was discussed at the meeting on February 2, and there was consensus that Angelina Stuart would call a meeting together with Angelica Suarez, and Randy Beach to work on a common language for the SCC and to structure current committees under appropriate headings: Council, Steering/Standing Committees, Sub-Committees, Task Groups/Teams, Operational, and Ad Hoc.
C. Constituent Feedback: Meeting Frequency	Agreed to change to weekly meetings on Weds. from 3:00-4:00 pm for the Spring 2011 semester; back-to-back with AOC. <i>Item for future consideration: establish twice monthly meetings</i>
D. Constituent Feedback: Membership	Pending: SCC will continue to work on determining the membership after the structure has been finalized.
	Strategic Planning Update
A. Sub-Committee Co-Chairs Identification	There are now 2 co-chairs for every SCC subcommittee. They are as follows: Budget: VPBFA (Sup/Pres acting) & Andrew MacNeill; Technology: VPBFA (Sup/Pres acting) & Angie Stuart; Enrollment Management: Dr. Stavenga & Victoria López; AOC: Dr. Stavenga & Ron Vess; IPRC: Dr. Stavenga & Linda Hensley. It was agreed to include these new non-administrative co-chairs into the SCC. There was additional discussion of Enrollment Management concerns about moving Summer 2011 FTES to Spring 2011. Co-Chair Whittaker explained the difference between enrollment projections and enrollment management. <u>Enrollment projections</u> have to do with data projections only while <u>enrollment management is a comprehensive process</u> , which include data, outreach, retention, institutional performance indicators, etc.
B. Planning Update	Pending
C. Enrollment Management Update	Future Report
	II. Policy / Procedures Development
Constituent Feedback Parking Fines	Comments and suggestions were made on several parking-related problems for future agenda items. Denise asked for volunteers to form a “Parking Task Group” and Michael Kerns & John Brown will chair this SCC task force and bring feedback to the SCC. <ul style="list-style-type: none"> • Student & Visitor tickets - signage issues • Public use of facilities & Parking (eg: parent of students who use pool) • Parking meter timing • Visitors to campus • Colleagues from other community colleges – park free? Need clarification These & other items will be referred to the Parking Task Team for discussion and future recommendations.

	Regarding the propose parking fines increase, several members needed additional time for consultation with their constituent groups.
III. Issue Management	
A. Campus Climate Survey	Dr. Stavenga disseminated results of the Campus Climate Survey; however, due to a lack of time at today's meeting, the results will be discussed next time. The results will also be emailed for review and will be placed on the next agenda.
B. Establish College Song: Branscomb's <i>Phoenix</i>	Tabled
C. Other Items for Future Agenda <ul style="list-style-type: none"> Smoking & No Smoking policy 	Tabled
D. Constituent Feedback needed: BSI Program – Loss of funding/ Future Implications	BSI Program – loss of funding; future implications. This issue was being brought to the SCC by the Constituents seeking inclusion in SCC priorities to promote innovation in teaching and student success. The BSI program has been awarded the Hewlett Award and has received commendations from UC Berkeley for its innovative teaching projects so the program would like District support in order to continue servicing our students.
E. Retirement/Budget/Personnel	Denise shared that she will meet with Board tonight and recommend early retirement/resignation incentive program. She'll also discuss this with the Budget Committee and bring back the result of the conversations to the next meeting.
F. VP Resignation/ Replacement	Denise announced that she had sent forward Nick Alioto's resignation to the GB and will recommend filling the VPBFA with an outside interim (consultant) while the search is going on to permanently fill the position. In the meantime, she stated that she would be meeting with the Budget committee and that VP Michael Kerns would be handling that area.
IV. Campus Communication	
A. Brown Act & SCC Update	Attachment: Brown Act information was distributed to provide verification that SCC is not a Brown Act compliant entity. No discussion.
B. Constituent Feedback - Reporting Structure of the Academic Senate*	Academic Senate President reported that the Senate approved Interim Superintendent/ President's recommendation to have the Academic Senate report directly to the Governing Board, with a dotted line to the S/P, consistent with AB1725.
C. 10+1*	No item was addressed.
D. Constituent Feedback - Reconfigure Reporting Structure for the Office of Institutional Effectiveness	A motion was made and seconded to reorganize Accreditation, Strategic Planning, Institutional Program Review, Research, Planning & Grants and the SWC Foundation into an Office of Institutional Effectiveness, which will report directly to the Superintendent/President. This motion was temporarily approved by the SCC; more constituent input is welcomed.
Future Agenda items	
Other?	
Pending Items	

<ul style="list-style-type: none">• Naming of the Library – hold until after March 15 due to Accreditation demands• Status of Rifle Request / Emergency Plan Efforts	<ul style="list-style-type: none">• Naming referred to IS/P as chair of the Naming Committee.• No action on the Rifle recommendation until Emergency Plan is completed.
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Summary/Adjournment: The meeting adjourned at 4:06 p.m.
Next SCC meeting: February 16, 2011