

SHARED CONSULTATION COUNCIL
 STRATEGIC PLANNING ~ POLICY & PROCEDURE APPROVAL ~ ISSUE MANAGEMENT ~ CAMPUS COMMUNICATION
Wednesday, March 2, 2011 3:00 – 4:00pm Room L238N

Members

x	<i>Denise Whittaker, Co-Chair, Interim Sup./President</i>	ex	<i>Corey Breininger, Bus., Professional & Tech. Ed.</i>
x	<i>Angelina Stuart, Co-Chair, Academic Senate President</i>		<i>Vacant, Continuing Ed., Economic & Workforce Dev.</i>
x	<i>Mark Meadows, VP for Academic Affairs</i>	ex	<i>Scott Finn, Counseling & Personal Development</i>
	<i>Vacant, VP for Business & Financial Affairs</i>	ex	<i>Jennifer Harper, Health, Exercise & Athletics</i>
x	<i>Michael Kerns, VP for Human Resources</i>	<i>x</i>	<i>Randy Beach (for Leslie Yoder), Language & Literature</i>
x	<i>Angelica Suarez, VP for Student Affairs</i>	<i>x</i>	<i>Karen Cliff, Mathematics, Science & Engineering</i>
x	<i>Manuel Lopez, ASO President</i>		<i>Vacant, Social Sciences & Humanities</i>
	<i>Victoria Lopez*, Presiding Chair, Council of Chairs</i>	<i>x</i>	<i>Diane Gustafson, Instructional Support Services</i>
	<i>Trish Axsom, Academic Affairs at Large</i>	<i>x</i>	<i>Terry Davis, SCCDAA Rep.</i>
x	<i>Irma Alvarez, Center Rep., (HEC, SY, OM, NC)</i>	<i>x</i>	<i>Andy MacNeill, SCEA Rep.</i>
ex	<i>Bea Zamora-Aguilar, Student Services at Large</i>	<i>x</i>	<i>Bruce MacNintch, CSEA Rep.</i>
	<i>Mark Sisson, Arts & Communications</i>	<i>x</i>	<i>Patti Blevins, Confidential Rep.</i>
	<i>Mink Stavenga, IPRC Co-Chair / AOC Co-Chair</i>	<i>x</i>	<i>Debbie Trujillo, Classified Administrator Rep.</i>
x	<i>Linda Hensley, IPRC Co-chair</i>		
x	<i>Ron Vess, AOC Co-Chair</i>	<i>x</i>	<i>Patricia Flores-Charter, SLO Coordinator</i>
<i>x</i>	<i>Recorder: Rosalva Garcia</i>	<i>x</i>	<i>Linda Gilstrap*, Director Office/ Research & Planning</i>
	<i>Guests: Chris Bender</i>	<i>x</i>	<i>Mary Wylie, Strategic Planning Consultant</i>

* non voting members

MINUTES

AGENDA ITEM	DECISION
1. Call to Order /Approval of Agenda	
2. Approval of the Minutes, 2/16/11 & 3/2/11	
3. <u>BUSINESS ITEMS</u>	(* = 10 + 1 items)
I. Strategic Planning Update	
A. Renewal of Strategic Plan 2011-2015 with added 7 th priority: Teaching & Learning	<p>The SCC will be reviewing the Strategic Plan and sending it to constituent groups for input. There are seven strategic priorities in the 2011-2015 plan, “Teaching & Learning” was added in 2011. The plan will be coming back to SCC for approval, prior to submitting it to the Governing Board for approval.</p> <p>There was a motion, and a second to accept the SWC Renewal of Strategic Plan 2013-2017 Master Calendar (Spring 2011) as presented. The motion passed.</p>
B. Flow Charts for Strategic Planning and Collegial Consultation -Integrated Strategic Planning - Program Review/SLO Cycles - Transition Cycles - Reorganization of SCC Committees (5)	<p>The SCC unanimously approved the following charts as a concept, adding that These are living documents and they can always be modified::</p> <ul style="list-style-type: none"> • Transitional Organizational Chart. This chart will also be submitted for approval to the Governing Board on March 9. • SWC Annual Cycle for Integrated Planning Utilizing Program Review/SLO Assessment leading to budget funding. This chart was approved with changes to include, “On-Going SLOs in the Fall.” • Strategic Planning Process Pie. The pie was approved with three changes: <ol style="list-style-type: none"> 1) adding “annual” to each number; 2) include Annual Board Goals; and 3) Institutional Performance Indicators (IPI’s). • Integrated Planning Operational Model – the SCC accepted the concept

	<p>of the longer flow charts. Linda Gilstrap will work on it to make it more attractive.</p> <p>All approved flow charts will be included in the Shared Planning & Decision Making Handbook.</p>
<p>C. Accreditation: Update</p> <ul style="list-style-type: none"> • March Follow up Report • Student & Equity Committee • Technology Plan 	<p>There was a motion and a second to approve the content of the March Accreditation Follow up Report with the opportunity to provide feedback and changing the format to make it clearer, changing words showing action, e.g. resolved, nearly resolved, or in-process.</p> <p>Placed on hold/time constraints Placed on hold/time constraints</p>
<ul style="list-style-type: none"> • Shared Planning & Decision-Making Handbook 	--1 st Reading –final version to be completed by Workgroup 8B
<ul style="list-style-type: none"> • Membership of SCC 	<p>On hold</p> <p>Handout: Shared Governance Committee Template</p> <p>-- 1st reading</p>
E. Budget Committee Update: Budget Priorities	Action Item – Placed on hold/time constraints
F. Constituent Feedback: SCC Consultation Form	Placed on hold/time constraints
II. Policy / Procedures Development	
A. Constituent Feedback: District Policy 1100 (revised)	District Policy 1100 is to be sent to constituent groups for consultation. This is part of the Shared Consultation process. The policy is recommending that the word “College” be added to “District” in any and all college communications, policies, etc. Instead of referring to “the District”, we will use, “the College District”. The policy is going for first reading to the Governing Board on 3/9. Please provide your input to Michael Kerns via email.
B. Policy <ul style="list-style-type: none"> - 2320 Special & Emergency Meetings - 2330 Quorum & Voting 	Policies 2320 and 2330 are Information items only. They do not require input from constituent groups because they are Governing Board Policies.
III. Issue Management	
A. Interim Replacements Update <ol style="list-style-type: none"> 1) Interim Dean Social Science 2) Interim VPBFA 	<p>It was announced that Ron Manzoni was selected as Interim Dean for the School of Social Sciences & Humanities.</p> <p>Bob Temple, Interim VPBFA, was introduced to the SCC.</p>
C. Facilities Planning & Event	
D. Comprehensive Emergency Management Program Development	An RFP has been submitted to assist with a plan development to bring the District in compliance with FEMA.
E. Smoking in No Smoking areas	Placed on hold/time constraints
F. Constituency Feedback: Establish College Song: Branscomb’s <i>Phoenix</i>	Placed on hold/time constraints
F. Other Items for Future Agenda	

•	
IV. Campus Communication	
A. 50 th Logo approved by SCC	The SWC 50th year logo was attached for information. The logo was approved by the SCC on February 16, 2011.
Mission Statement	Chris Bender provided four models of the SWC Mission Statement. The second model of the mission statement was approved with the following changes: <ul style="list-style-type: none"> • Delete all the semicolons • Change the color of the letters to exemplify the content
B. Development/Launch of SWC Web Site	Chris Bender provided a presentation on Facebook. There was much discussion. No action was taken
V: TQM Debriefing <ul style="list-style-type: none"> • Other items? 	
<u>Pending Items</u> <ul style="list-style-type: none"> • Naming of the Library – hold until after March 15 due to Accreditation demands • Status of Rifle Request / Emergency Plan Efforts • Parking issues after Parking Task Force to meet 	
FORM: Request for Consultation	Randy Beach sought approval of a Request for Consultation Form. There was a motion and a second to approve the concept of the form adding constituency groups (per Policy 2510) and to include it in the Shared Consultation Handbook as a draft. The form will come back to the SCC.

Summary/Adjournment

Next SCC meeting: Wednesday, March 9, 2011

Amend the agenda start D. Michael Kerns