

SHARED CONSULTATION COUNCIL
 STRATEGIC PLANNING ~ POLICY & PROCEDURE APPROVAL ~ ISSUE MANAGEMENT ~ CAMPUS COMMUNICATION
Wednesday, March 16, 2011 3:00 – 4:00pm Room L238S

SWC Mission Statement

Southwestern Community College District serves a diverse community of students by providing a wide range of dynamic and high quality educational programs and comprehensive student services.

Membership

x	Denise Whittaker, Co-Chair, Interim Sup./President	absent	Luis Bohorquez, Arts & Communications
x	Angelina Stuart, Co-Chair, Academic Senate President		Vacant, Continuing Ed., Economic & Workforce Dev.
x	Mark Meadows, VP for Academic Affairs	ex	Scott Finn, Counseling & Personal Development
x	Bob Temple, VP for Business & Financial Affairs	ex	Jennifer Harper, Health, Exercise & Athletics
x	Michael Kerns, VP for Human Resources	x	Randy Beach (for Leslie Yoder), Language & Literature
x	Angelica Suarez, VP for Student Affairs	x	Karen Cliffe (for Lukas Buehler), MSE
x	Manuel Lopez, ASO President		Vacant, Social Sciences & Humanities
ex	Victoria Lopez*, Presiding Chair, Council of Chairs	x	Diane Gustafson, Instructional Support Services
x	Trish Axson, Academic Affairs at Large	x	Terry Davis, SCCDAA Rep.
x	Irma Alvarez, Center Rep., (HEC, SY, OM, NC)	x	Andy MacNeill, SCEA Rep.
x	Bea Zamora-Aguilar, Student Services at Large	x	Bruce MacNintch, CSEA Rep.
x	Patti Blevins, Confidential Rep.	ex	Corey Breininger, Bus., Professional & Tech. Ed.
x	Mink Stavenga, IPRC Co-Chair / AOC Co-Chair	ex	Patti Larkin for Debbie Trujillo, Classified Administrator Rep.
x	Linda Hensley, IPRC Co-chair	x	Patricia Flores-Charter, SLO Coordinator
x	Ron Vess, AOC Co-Chair	ex	Linda Gilstrap*, Director Office/ Research & Planning
x	Recorder: Rosalva Garcia	x	Mary Wylie, Strategic Planning Consultant
x	Guest: John Brown		

* non voting members

AGENDA

AB 1725 Authority

AB 1725 assigns a major role to the Academic Senate in the development of policies and procedures dealing with academic and professional matters. Applicable to SCC, the areas required for consultation are:

<ol style="list-style-type: none"> 1. Curriculum. 2. Degree and certificate requirements. 3. Grading policies. 4. Educational program development. 5. Standards of policies regarding student preparation/success. 6. District and college governance structures, as related to faculty roles. 	<ol style="list-style-type: none"> 7. Processes for institutional planning and budget development 8. Faculty roles and involvement in accreditation processes, including self-study and annual reports. 9. Policies for faculty professional development activities. 10. Processes for program review. + 1 Other academic and professional matters as mutually agreed between the Gov. Board & the Academic Senate.
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AGENDA ITEM	DECISION
1. Call to Order /Approval of Agenda	3:04 p.m. M/S/C to accept with modifications
2. Approval of the Minutes, 03/09/11	M/S/C Denise addressed her unique position as Co-Chair of the SCC and explained that she feels that even though this is a collaboration/consultation council, she's uncomfortable speaking to issues as a co-chair because it might not be appropriate to do that. She added that Co-Chair Stuart will take the lead from now on. Denise received kudos from the SCC from her important and positive participation in the SCC and for providing much needed leadership and support.
3. BUSINESS ITEMS	(* = 10 + 1 items)
I. Strategic Planning Update	
A. Strategic Planning: <ul style="list-style-type: none"> • Internal & External Data • ARCC Report • Institutional Facilities/Committee 	This item was postponed until the April 6 agenda. M/S/C to establish Institutional Facilities Committee – approved. A revised Strategic Plan Report will be presented at the next meeting, March 23, 2011.

B. SCC Organizational Chart	<p>There was lengthy discussion of the inaccuracies contained in the SCC Organization Chart handout, which changed from what the SCC approved because the Academic Senate was not in agreement. Dr. Stavenga pointed out that some of the committees listed on the chart do not exist.</p> <p>M/S/C to reactivate the Committee on Committees Task Group (Michael Kerns - Chair, Terry Davis, Angie Stuart, Mink Stavenga, and Patti Blevins) to address the following:</p> <ul style="list-style-type: none"> • Membership/structure and concept of the SCC Organizational Chart. • Change the headings of “Committees” to “Teams. The chart will come back to the SCC on April 11. Motion approved.
C. Accreditation: Update <ul style="list-style-type: none"> • April 11 – Visit • ACCJC Letter • Summit II - March 24 	<p>Discussion postponed to next meeting due to time constraints.</p> <p>Handout</p>
D. Naming of the Library	<p>Handout/Postponed</p>
E. Budget F. Committee Update:	<p>Bob Temple provided a budget update and announced that ultimately all recommendations, including dollar amounts, will come to the SCC for approval. He also shared that next week (3/23/11) he would be bringing specific information on the budget for the SCC to review and vote on.</p>
II. Policy / Procedures Development	
A. Constituent Feedback: District Policy 1100 (revised)	<p>M/S/C to approve revised District Policy 1100. No discussion. Motion approved. <i>At 4:00 p.m., M/S/C to extend the meeting for 15 minutes. - approved.</i></p>
B. Human Resources Report	
III. Issue Management	
A. Constituency Feedback: Parking Fines	<p>M/S/C to approve parking fines to be paid by violators. This will be recommended to the Governing Board. Little discussion.</p>
B. Comprehensive Emergency Management Program Development	<p>Item carried to next time</p>
C. Smoking in No Smoking areas	<p>Item carried to next time</p>
F. Constituency Feedback: Establish College Song: Branscomb’s Phoenix	<p>Item carried to next time</p>
G. Other Items for Future Agenda <ul style="list-style-type: none"> • 	<p>None.</p>
IV. Campus Communication	
A. Office of Communications <ul style="list-style-type: none"> • Fox News • Development/Launch of SWC Web Site 	<p>Item carried to next time</p> <p>Denise announced that July 6 is the new web site target launch date; the current server is “dying” and the hope is to launch it before it crashes and to have it in place for Fall 2011.</p>
V: TQM Debriefing <ul style="list-style-type: none"> • Other items? 	
<u>Pending Items</u> <ul style="list-style-type: none"> • Safety Representative on SCC • March 23 - Technology Plan Integration • April 13 – 2-hours meeting on Prioritization • Status of Rifle Request / 	

<p>Emergency Plan Efforts</p> <ul style="list-style-type: none">• Parking Issues as follow-up• College Police “Campus Relations”	
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Summary/Adjournment

Next SCC meeting: Wednesday, March 23, 2011

The meeting adjourned at 4:17 p.m.