

SHARED CONSULTATION COUNCIL
 STRATEGIC PLANNING ~ POLICY & PROCEDURE APPROVAL ~ ISSUE MANAGEMENT ~ CAMPUS COMMUNICATION
Wednesday, April 27, 2011 2:00 – 5:00 pm Room L244

A G E N D A

SWC Mission Statement

*Southwestern Community College District serves a diverse community of students
 by providing a wide range of dynamic and high quality educational programs and comprehensive student services.*

Membership

<i>Denise Whittaker, Co-Chair, Interim Sup./ President</i>	<i>Corey Breiningner, Bus., Professional & Tech. Ed.</i>
<i>Angelina Stuart, Co-Chair, Academic Senate President</i>	<i>Diane Edwards-LiPera, Continuing Ed., Economic & Workforce Dev.</i>
<i>Mark Meadows, VP for Academic Affairs</i>	<i>Scott Finn, Counseling & Personal Development</i>
<i>Robert Temple, VP for Business & Financial Affairs</i>	<i>Valerie Goodwin (for Jennifer Harper), Health, Exercise & Athletics</i>
<i>Michael Kerns, VP for Human Resources</i>	<i>Randy Beach (for Leslie Yoder), Language & Literature</i>
<i>Angelica Suarez, VP for Student Affairs</i>	<i>Karen Cliffe (for Lukas Buehler), MSE</i>
<i>Manuel Lopez, ASO President</i>	<i>Chris Hayashi, Social Sciences & Humanities</i>
<i>Claudia Duran, ASO</i>	<i>Diane Gustafson, Instructional Support Services</i>
<i>Nick Serrano ASO</i>	<i>Andy MacNeill, SCEA Rep.</i>
<i>Victoria Lopez*, Presiding Chair, Council of Chairs</i>	<i>Bruce MacNitch, CSEA Rep.</i>
<i>Trish Axsom, Academic Affairs at Large</i>	<i>Edith Ruvalcaba, CSEA</i>
<i>Irma Alvarez, Center Rep., (HEC, SY, OM, NC)</i>	<i>Michele Fenlon, CSEA</i>
<i>Bea Zamora-Aguilar, Student Services at Large</i>	<i>Linda Gilstrap, Director of Instl. Research, Grants & Planning</i>
<i>Eric Maag, Arts & Communications</i>	<i>Patricia Flores-Charter, SLO Coordinator</i>
<i>Mink Stavenga, IPRC Co-Chair / AOC Co-Chair</i>	<i>Terry Davis, SCCDAA Rep.</i>
<i>Linda Hensley, IPRC Co-chair</i>	<i>Debbie Trujillo, Classified Administrator Rep.</i>
<i>Ron Vess, AOC Co-Chair</i>	<i>Mary Wylie, Strategic Planning Consultant</i>
<i>Recorder: Rosalva Garcia</i>	<i>Patti Larkin, IT Interim Director</i>
<i>Guest(s): Chris Bender</i>	

* non voting members

Quorum = ____

AB 1725 Authority

AB 1725 assigns a major role to the Academic Senate in the development of policies and procedures dealing with academic and professional matters. Applicable to SCC, the areas required for consultation are:

<ol style="list-style-type: none"> 1. Curriculum. 2. Degree and certificate requirements. 3. Grading policies. 4. Educational program development. 5. Standards of policies regarding student preparation/success. 6. District and college governance structures, as related to faculty roles. 	<ol style="list-style-type: none"> 7. Processes for institutional planning and budget development 8. Faculty roles and involvement in accreditation processes, including self-study and annual reports. 9. Policies for faculty professional development activities. 10. Processes for program review. + 1 Other academic and professional matters as mutually agreed between the Gov. Board & the Academic Senate.
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AGENDA ITEM	PRESENTER/S	DECISION
1. Call to Order /Approval of Agenda Please arrive punctually. Prioritization* will begin promptly	Co-Chair Stuart	<ul style="list-style-type: none"> ● 2:00 – 2:30: Prioritization Overview & Instruction ● 2:30 – 3:30: Prioritization ● 3:30 - : Continue Agenda
2. Approval of the Minutes, 04/13/11	Co-Chairs: Whittaker/ Stuart	
BUSINESS ITEMS (* = 10 + 1 items)		
I. Strategic Planning Update		
Constituency Feedback: A. Strategic Planning: Update Workgroups	Co-Chairs Whittaker/Stuart	

<ul style="list-style-type: none"> Internal & External Data – ARCC Report 	Meadows/Gilstrap	
B. Prioritization *	Co-Chairs Whittaker/Stuart Hensley/Tyner	
C. Budget Committee Update:	Budget Co-Chairs Temple/ MacNeill	
<ul style="list-style-type: none"> Budget Update State & Federal Budget Update Early Retirement Program (SERP) 		
D. SWC Website Update	Whittaker/Larkin Bender	
II. Policy/Procedures Development		
A. Constituency Feedback: - 2nd Reading + Action Student News Media & Journalism Publications Policy & Procedures (2 nd reading)	Co-Chair Stuart	Replaces Policy 6063: Legal Consultation Suggestion/Academic Senate approved Policy needs to go to GB Procedures require SCC approval.
B. Constituency Feedback requested: - 1 st Reading <ul style="list-style-type: none"> Seeking approval of policy & procedure development flowchart – Enclosure/Chart Policy & procedure 3300 Public records (3 enclosures – consultation form, policy and procedure) 	Co-Chairs Whittaker/Stuart Kerns/Blevins	
C. Policy & Procedure Procedures: <ul style="list-style-type: none"> Naming Procedures of Electronic Files 	Kerns/Blevins	
III. Issue Management		
A. Comprehensive Emergency Management Program Development: Update	Co-Chair Whittaker/Temple	
B. Human Resources Report	Kerns/Co-Chair Whittaker	
D. Smoking in No Smoking Areas	Co-Chairs Whittaker/Stuart	
IV. Campus Communication		
A. Accreditation: Update <ul style="list-style-type: none"> Summit II Discussion & Summer Tasks AOC 	Co-Chairs Whittaker/Stuart	
B. Categorical Programs Presentation	Suarez	
C. Student Threat: Update	Co-Chair Whittaker	
D. SCC Global Emails	Co-Chair Whittaker	
F. Governmental Relations Update	Bender	
V. TQM Debriefing		
<ul style="list-style-type: none"> Any comments? Items for future agendas? 	Co-Chairs Whittaker/ Stuart	

<p><u>Pending Items</u></p> <ul style="list-style-type: none"> • SCC Ground Rules and Civility • Safety Committee Update • ASO Survey Results • Establish College Song: Branscomb's <i>Phoenix</i> • Naming of the Library <p>Student Success Needs</p> <ul style="list-style-type: none"> • SCC Response • Pantry/Food Bank • Emergency Scholarship Project 	<p>SCC Task Group Safety Committee ASO</p> <p>Co-Chair Whittaker</p> <p>L. Thrower A. Stark</p>	<p>May 4 May 4 May 4</p> <p>May 4</p>
<p>Parking Issues Report</p>	<p>Bob Temple John Brown</p>	

Summary/Adjournment

Next SCC meeting: **Wednesday, May 4, 2011**