M I N U T E S

SWC Mission Statement
Southwestern Community College District serves a diverse community of students
by providing a wide range of dynamic and high quality educational programs and comprehensive student services.

Membership

x	Denise Whittaker, Co-Chair, Interim Sup./President	x	Corey Breininger, Bus., Professional & Tech. Ed.
x	Angelina Stuart, Co-Chair, Academic Senate President	x	Diane Edwards-LiPera, Continuing Ed., Economic & Workforce Dev.
x	Mark Meadows, VP for Academic Affairs	x	Scott Finn, Counseling & Personal Development
x	Robert Temple, VP for Business & Financial Affairs	x	Valerie Goodwin (for Jennifer Harper), Health, Exercise & Athletics
x	Michael Kerns , VP for Human Resources	x	Randy Beach (for Leslie Yoder), Language & Literature
x	Angelica Suarez, VP for Student Affairs	x	Karen Cliffe (for Lukas Buehler), MSE
ex	Manuel Lopez, ASO President	x	Chris Hayashi, Social Sciences & Humanities
ex	Claudia Duran, ASO	x	Diane Gustafson, Instructional Support Services
x	Nick Serrano ASO	x	Andy MacNeill, SCEA Rep.
x	Victoria Lopez, Presiding Chair, Council of Chairs	x	Bruce MacNintch, CSEA Rep.
x	Trish Axsom, Academic Affairs at Large	x	Edith Ruvalcaba, CSEA
x	Irma Alvarez, Centers Rep., (HEC, SY, OM, NC)	x	Michele Fenlon, CSEA
x	Bea Zamora-Aguilar, Student Services at Large	x	Linda Gilstrap, Director of Instl. Research, Grants & Planning
x	Eric Maag, Arts & Communications	x	Patricia Flores-Charter, SLO Coordinator
x	Mink Stavenga, IPRC Co-Chair / AOC Co-Chair	x	Terry Davis, SCCDAA Rep.
x	Linda Hensley, IPRC Co-chair	x	Debbie Trujillo, Classified Administrator Rep.
x	Ron Vess, AOC Co-Chair	x	Mary Wylie*, Strategic Planning Consultant
	Recorder: Rosalva Garcia	x	Patti Larkin, IT Interim Director
	Guest(s):	x	

* non voting members   Quorum = ____

AB 1725 Authority

AB 1725 assigns a major role to the Academic Senate in the development of policies and procedures dealing with academic and professional matters. Applicable to SCC, the areas required for consultation are:

1. Curriculum.	7. Processes for institutional planning and budget development 8. Faculty roles and involvement in accreditation processes,
2. Degree and certificate requirements.	
3. Grading policies.	including self-study and annual reports.
4. Educational program development.	
5. Standards of policies regarding student preparation/ success.	9. Policies for faculty professional development activities.
6. District and college governance structures, as related to faculty roles.	10. Processes for program review.
	+ 1 Other academic and professional matters as mutually agreed between the Gov.Board & the Academic Senate.

AGENDA ITEM	DECISION
1. Call to Order /Approval of Agenda	2 hours – SCC Prioritization
2. Approval of the Minutes, 04/27/11 including summary of prioritization meeting	
3. SCC Prioritization of Program Review Needs	There was no discussion as the time was spent completing the process of prioritizing the top needs for funding in 2011-12. A strategic process took place in which Program Review and Snapshot lists were reviewed and ranked into 8 categories: Institutional Technology, Supplies & Materials, Equipment, Facilities,

	Faculty hires, Classified hires, Administrative hires, and Other unfunded needs. The college "off-cycle" this year as this process would typically take place in the fall semester in anticipation of budget development in the spring. However, the SCC did not want to wait a year to demonstrate to the Accreditation Commission that the process is clearly understood that planning and program review prioritization leads the budget process, so the process was accelerated to implement it this spring, providing for full budget development leadership. As Program Reviews and Snapshots will be due September 30, 2011, for the next round, prioritization will occur next fall and the college will be on regular planning cycle, demonstrating sustainability to the Commission.
4. SCC Ground Rules and Civility Task Force	Item postponed due to prioritization.
5. Fall Meeting Schedule / Day, Time & Duration	Item postponed.
6. ARCC Report	Item postponed.
7. Budget Committee Update: • Budget Update • State & Federal Budget Update	Item postponed.
8. Safety Committee Update	Item postponed.
9. SWC Website Update	Item postponed.
II. Policy/Procedures Development	
10. Constituency Feedback: - 2nd Reading + Action Student News Media & Journalism Publications Policy & Procedures (2nd reading)	Replaces Policy 6063: Legal Consultation Suggestion/Academic Senate approved Policy needs to go to GB Procedures require SCC approval.
11. Constituency Feedback requested: - 1st Reading • Policy & Procedure Flowchart – Chart	Item postponed.
12. Policy and Procedures: • Policy & Procedures 5075 • Procedure 5070 - Enclosures	Item postponed.
13. Policy & Procedure Procedures: • Naming Procedures of Electronic Files	Item postponed.
14. SWC Governing Board Goals	Item postponed.
15. Human Resources Report	Item postponed.
16. Accreditation: Update	Item postponed.
17. ASO Report	Item postponed.
18. Categorical Programs Presentation	Item postponed.
19. SCC Global Emails	Item postponed.
20. Governmental Relations Update	Item postponed.
• Any comments? • Items for future agendas?	Item postponed.
Pending Items • Categorical Programs Presentation (Suarez)	

- Center Status (Cornejo-Darcy/Perri) - Committee on Committees Task Force - Comprehensive Emergency Management Program Development: Update (Temple) - Policy & procedure 3300 Public records (3 enclosures – consultation form, policy and procedure) - Whittaker - Establish College Song: Branscomb's *Phoenix* - Naming of Buildings: Library & Snack Bar - Parking Issues Report - Student Success Needs: SCC Response - Pantry/Food Bank - Emergency Scholarship Project	

<u>Summary/Adjournment</u>

The meeting adjourned at 4:40 p.m.