A G E N D A

SWC Mission Statement
*Southwestern Community College District serves a diverse community of students
by providing a wide range of dynamic and high quality educational programs and comprehensive student services.*

Membership

Denise Whittaker, Co-Chair, Interim Sup./President	*Gary Creason, Bus., Professional & Tech. Ed.*
Angelina Stuart, Co-Chair, Academic Senate President	*Diane Edwards-LiPera, Continuing Ed., Economic & Workforce Dev.*
Mark Meadows, VP for Academic Affairs	*Scott Finn, Counseling & Personal Development*
Robert Temple, VP for Business & Financial Affairs	*Valerie Goodwin (for Jennifer Harper), Health, Exercise & Athletics*
Michael Kerns , VP for Human Resources	*Randy Beach (for Leslie Yoder), Language & Literature*
Angelica Suarez, VP for Student Affairs	*Karen Cliffe (for Lukas Buehler), MSE*
Manuel Lopez, ASO President	*Chris Hayashi, Social Sciences & Humanities*
Claudia Duran, ASO	*Diane Gustafson, Instructional Support Services*
Nick Serrano ASO	*Andy MacNeill, SCEA Rep.*
Victoria Lopez, Presiding Chair, Council of Chairs	*Bruce MacNintch, CSEA Rep.*
Trish Axsom, Academic Affairs at Large	*Edith Ruvalcaba, CSEA*
Irma Alvarez, Centers Rep., (HEC, SY, OM, NC)	*Michele Fenlon, CSEA*
Bea Zamora-Aguilar, Student Services at Large	*Linda Gilstrap, Director of Instl. Research, Grants & Planning*
Eric Maag, Arts & Communications	*Patricia Flores-Charter, SLO Coordinator*
Mink Stavenga, IPRC Co-Chair / AOC Co-Chair	*Terry Davis, SCCDAA Rep.*
Linda Hensley, IPRC Co-chair	*Debbie Trujillo, Classified Administrator Rep.*
Ron Vess, AOC Co-Chair	*Mary Wylie*, Strategic Planning Consultant*
Recorder: Rosalva Garcia	*Patti Larkin, IT Interim Director*
Guest(s): Kathy Tyner	

* non voting members   Quorum = ___

AB 1725 Authority

AB 1725 assigns a major role to the Academic Senate in the development of policies and procedures dealing with academic and professional matters. Applicable to SCC, the areas required for consultation are:

1. Curriculum.	7. Processes for institutional planning and budget development 8. Faculty roles and involvement in accreditation processes,
2. Degree and certificate requirements.	
3. Grading policies.	including self-study and annual reports.
4. Educational program development.	9. Policies for faculty professional development activities.
5. Standards of policies regarding student preparation/ success.	10. Processes for program review.
6. District and college governance structures, as related to faculty roles.	+ 1 Other academic and professional matters as mutually agreed between the Gov. Board & the Academic Senate.

AGENDA ITEM	PRESENTER/S	DECISION
1. Call to Order /Approval of Agenda	Co-Chair Stuart	
2. Approval of the Minutes, 04/27 & 5/4	Co-Chairs: Whittaker/Stuart	
3. **SCC Prioritization		****Complete Phase II**
4. Presentation of the SCC List from Program Review	Hensley/Tyner	
BUSINESS ITEMS (***** = 10 + 1 items)		
5. SCC Ground Rules and Civility Task Force: Update	Goodwin	
6. Summer & Fall Meeting Schedule: Day, Time & Duration	Co-Chairs: Whittaker/Stuart	
I. Strategic Planning Update		

7. ARCC Report	Meadows/Gilstrap	
8. Retirement Recognition Task Team: A recommendation	Co-Chair Whittaker	
9. Center Status	Cornejo-Darcy/ Perri	
10. Budget Committee Update	Budget Co-Chairs Temple/MacNeill	
11. Safety Committee Update	Safety Committee	
12. SWC Website Update	Whittaker/Larkin Bender	
13. ITC Committee Structure Suggested Re-Org	Co-Chair Stuart & Larkin	
14. Digital Support Center Proposal	Co-Chair Stuart & Larkin	
II. Policy/Procedures Development		
Constituency Feedback requested: - 1st Reading 15. Policy & Procedure Flowchart – Chart	Co-Chairs Whittaker/Stuart Kerns/Blevins	
Constituency Feedback 16. Policy & Procedures from Academic Senate ***** • Policy & Procedures 4500: Student News Media & Journalism Publications- **2nd Reading & Action**: • Policy & Procedures 5311: Faculty Recognition Awards - **1st Reading** • Policy & Procedure 4350: SLO Assessment (1st reading)	Co-Chair Stuart	4500: Replaces Policy 6063 - Legal Consultation Suggestion included. FYI: Academic Senate-approved Policies need SCC approval to go to GB; Procedures require only SCC approval. 5311: requires updating per ASCCC and *new* procedures 4350: *new* Policy & Procedures
• Policy & Procedures 7160 Professional Development **1st Reading:**	R. Beach	
Constituency Feedback 17. Policy and Procedures: • 5075 – Course Add and Drop (1st reading) • 5070 – Attendance Coounting – Procedures (1st reading)	Suarez/McClellan	
Constituency Feedback 18. Policy & Procedure Procedures: 19. Naming Procedures of Electronic Files	Co-Chair Stuart Kerns & Blevins	
III. Issue Management		
20. SWC Governing Board Goals	Co-Chairs Whittaker/Stuart	
21. Human Resources Report • Certificate (attachment)	Kerns/Co-Chair Whittaker	
IV. Campus Communication		
20. Accreditation Update	Stavenga/Vess	
21. School of Social Sciences & Humanities Possible Merger (Attachment)	Co-Chairs Whittaker	
22. Academic Senate items *****: • SWC Curriculum Handbook • SWC Faculty Handbook	Co-Chair Stuart	Info only

Approved by Co-Chairs: May 10
Approved by SCC on 5-11
DW:AES:RG

23. ASO Report	Nick Serrano	
24. Categorical Programs Presentation	Suarez	
25. SCC Global Emails	Co-Chair Whittaker	
26. Governmental Relations Update	Bender	
27. Naming of Buildings Committee Update	Co-Chair Whittaker	
V. TQM Debriefing		
• Any comments? • Items for future agendas?	Co-Chairs Whittaker/ Stuart	

<u>**Pending Items**</u>
    • Committee on Committees Task Force
    • Comprehensive Emergency Management Program Development: Update (Temple)
    • Policy & Procedure 3300 Public records consultation
    • Establish College Song: Branscomb's *Phoenix*
    • Parking Issues Task Force Report
    • Student Success Needs: SCC Response
      ✓ Pantry/Food Bank
      ✓ Emergency Scholarship Project
	tba
	May 11	

<u>**Summary/Adjournment**</u>
Next SCC meeting: **Wednesday, May 18, 2011**