SHARED CONSULTATION COUNCIL

STRATEGIC PLANNING ~ POLICY & PROCEDURE APPROVAL ~ ISSUE MANAGEMENT ~ CAMPUS COMMUNICATION

Wednesday, June 1, 2011, 2:00 – 4:00 pm

Room L238S

MINUTES

SWC Mission Statement

Southwestern Community College District serves a diverse community of students by providing a wide range of dynamic and high quality educational programs and comprehensive student services.

Membership

x	*Denise Whittaker, Co-Chair, Interim Sup./President*	x	*Valerie Goodwin (for Jennifer Harper), Health, Exercise & Athletics*
x	*Angelina Stuart, Co-Chair, Academic Senate President*	x	*Randy Beach (for Leslie Yoder), Language & Literature*
x	*Mark Meadows, VP for Academic Affairs*	ex	*Karen Cliffe (for Lukas Buehler), MSE*
x	*Robert Temple, VP for Business & Financial Affairs*	ex	*Chris Hayashi, Social Sciences & Humanities*
x	*Michael Kerns , VP for Human Resources*	ex	*Diane Gustafson, Instructional Support Services*
x	*Angelica Suarez, VP for Student Affairs*	x	*Andy MacNeill, SCEA Rep.*
x	*Claudia Duran, ASO President*	x	*Bruce MacNintch, CSEA Rep.*
x	*Victoria Lopez, Presiding Chair, Council of Chairs*	x	*Edith Ruvalcaba, CSEA*
x	*Trish Axsom, Academic Affairs at Large*	ex	*Michele Fenlon, CSEA*
x	*Irma Alvarez, Centers Rep., (HEC, SY, OM, NC)*	x	*Mink Stavenga, IPRC Co-Chair / AOC Co-Chair*
x	*Bea Zamora-Aguilar, Student Services at Large*	x	*Linda Hensley, IPRC Co-chair*
ex	*Eric Maag, Arts & Communications*	ex	*Ron Vess, AOC Co-Chair*
x	*Gary Creason, Bus., Professional & Tech. Ed.*	ex	*Linda Gilstrap, Director of Instl. Research, Grants & Planning*
ex	*Diane Edwards-LiPera, Continuing Ed., Economic & Workforce Dev.*	x	*Rebecca Wolniewicz, ISLO Coordinator*
x	*Scott Finn, Counseling & Personal Development*	x	*Aaron Starck, SCCDAA Rep.*
	Recorder: Rosalva Garcia	ex	*Jackie Osborne for Debbie Trujillo, Classified Administrator Rep.*
	Guest(s) Chris Bender, Kathy Tyner	x	*Mary Wylie*, Strategic Planning Consultant*
		ex	*Patti Larkin, IT Interim Director*

*Non-voting members Quorum = _____

AB 1725 Authority

AB 1725 assigns a major role to the Academic Senate in the development of policies and procedures dealing with academic and professional matters. Applicable to SCC, the areas required for consultation are:

1. Curriculum. 2. Degree and certificate requirements. 3. Grading policies. 4. Educational program development. 5. Standards of policies regarding student preparation/ success. 6. District and college governance structures, as related to faculty roles.	7. Processes for institutional planning and budget development 8. Faculty roles and involvement in accreditation processes, including self-study and annual reports. 9. Policies for faculty professional development activities. 10. Processes for program review. + 1 Other academic and professional matters as mutually agreed between the Gov. Board & the Academic Senate.

AGENDA ITEM	DECISION
1. Call to Order / Approval of Agenda	M/S/C - Approved
2. Approval of the Minutes: 5/18/11	M/S/C - Approved.
BUSINESS ITEMS (*10 + 1 items)	
3. SCC Ground Rules and Civility Task Force	Postponed to June 22 meeting.
4. SCC Membership	Postponed until we work on SCC Operating Principles
Constituency Feedback requested: 1st reading 5. SCC Organizational Chart	Postponed to June 22 meeting.
I. Strategic Planning	
6. Strategic Planning Report • Environmental Scan • Updated Timeline	Postponed to June 22 meeting.

Approved by SCC: June 22, 2011
DW:AES:RG

7. SWC Governing Board Goals	These had been sent out electronically and were given to the SCC as documentation of what the GB Goals are for this coming year in an effort to align strategic planning with GB Goals.
8. Prioritization • Phase I: The List	Lengthy discussion took place regarding prioritization, Phase I: The List. M/S/C to recommend that this group take action to submit the prioritization list to carry forth to the budget committee and to the Superintendent/President, and go forth with BSI and Categoricals. Approved.
• Phase II: Categoricals/Unit Needs	Three motions were made to forward the priority lists to the Budget Committee for possible funding, ranked in the following order: 1. M/S/C/ Funding to support achievement of center status for HEC NC and SY/OM; Approved 2. M/S/C/ Maintaining categorical student support programs; Approved 3. M/S/C/ Funding the whole BSI program including five faculty positions at a 100% ;Approved
9. Proposition R - Update –	Postponed until June 22
10. ARCC Report	Postponed
11. Constituency Feedback requested: 1st reading Policy & Procedure Flowchart – Chart –	Postponed
12. Naming Procedures of Electronic Files	Postponed
13. Collegial Consultation (Policy & Procedure #4500)	Postponed until June 22
14. Reorganization	Postponed until June 22
15. VP Salaries	Handouts were provided electronically of the recommendation that the S/P would be making to the GB on a realignment for VP salaries in comparison to other districts. These were provided in the spirit of transparency to the SCC as well as information on the S/P salary, which would be up to the GB to propose a change.
16. School of Social Sciences & Humanities Possible Merger	IS/P Whittaker informed the SCC that there has been a suggestion to not backfill two Dean positions, the Dean for the School of Social Sciences & Humanities and the Dean for the School of Business, Professional and Technical Education, in an effort to save money. The idea is to have another Dean take over the area in the interim. More to be discussed in the future as it is firmed up.
17. SWC Website Update	Postponed
18. SCC Global Emails (Feedback)	Postponed
19. Governmental Relations Update	Postponed
20. College Police Status	Bob Temple provided a brief update regarding the College Police Department. He stated that in his experience, it is

	not practical to downgrade from a campus police force to campus security, and it is not cost effective to contract services out to the Sheriff's Dept. SCC voted to maintain the police department and to hire a new chief of police who has experience in the community policing model, as Brent Chartier will be retiring from the District on the SERP. There was much discussion about the need to maintain the College Police Department. M/S/C to maintain our College Police Department. Approved. There was a suggestion to schedule a campus event to get together with campus police and rebuild a sense of community.
21. Naming of Buildings	A meeting will take place on June 23.
22. Accreditation Oversight Committee (AOC)	
23. Enrollment Management Committee (EMC)	
24. IPRC/SLO (Inst. Program Review Committee & Student Learning Outcomes)	Congratulations to Rebecca Wolneiwicz who will be serving as the Institutional SLO Coordinator.
25. Institutional Technology Committee (ITC)	
26. Human Resources Committee (HRC) • Committee on Committees • Retirement Recognition Task Team	Kerns shared that there are 38-40 employees taking advantage of the SERP. There will be a domino effect of possible transfers throughout the ranks. At the moment, it has been determined that Terry Davis will keep his school and take over the School of Business, Professional & Technical Education; Joel Levine will keep his school and take over the School of Social Sciences & Humanities. Volunteers for the retirement recognition task team were requested.
27. Budget Committee (BC)	
• Other items? Any comments? • Items for future agendas?	
Pending / Follow – Up Items • Comprehensive Emergency Management Program Development: Update (Temple) • Policy & Procedure 3300 Public Records (3 enclosures – consultation form, policy and procedure) (Whittaker) • Establish College Song: Branscomb's *Phoenix* • Parking Issues Report • Student Success Needs: SCC Response ✓ Pantry/Food Bank ✓ Emergency Scholarship Project	

Summary/Adjournment

4:00 P.M.