

SHARED CONSULTATION COUNCIL
 STRATEGIC PLANNING ~ POLICY & PROCEDURE APPROVAL ~ ISSUE MANAGEMENT ~ CAMPUS COMMUNICATION
Wednesday, June 22, 2011, 2:00 – 4:00 pm
Room L238S

A G E N D A

SWC Mission Statement

*Southwestern Community College District serves a diverse community of students
 by providing a wide range of dynamic and high quality educational programs and comprehensive student services.*

Membership

<i>Denise Whittaker, Co-Chair, Interim Sup./ President</i>	<i>Valerie Goodwin (for Jennifer Harper), Health, Exercise & Athletics</i>
<i>Angelina Stuart, Co-Chair, Academic Senate President</i>	<i>Randy Beach (for Leslie Yoder), Language & Literature</i>
<i>Mark Meadows, VP for Academic Affairs</i>	<i>Karen Cliffe (for Lukas Buebler), MSE</i>
<i>Robert Temple, VP for Business & Financial Affairs</i>	<i>Chris Hayashi, Social Sciences & Humanities</i>
<i>Michael Kerns, VP for Human Resources</i>	<i>Diane Gustafson, Instructional Support Services</i>
<i>Angelica Suarez, VP for Student Affairs</i>	<i>Andy MacNeill, SCEA Rep.</i>
<i>Claudia Duran, ASO President</i>	<i>Bruce MacNintch, CSEA Rep.</i>
<i>Victoria Lopez, Presiding Chair, Council of Chairs</i>	<i>Edith Ruwalcaba, CSEA</i>
<i>Trish Axsom, Academic Affairs at Large</i>	<i>Michele Fenlon, CSEA</i>
<i>Irma Alvarez, Centers Rep., (HEC, SY, OM, NC)</i>	<i>Mink Stavenga, IPRC Co-Chair / AOC Co-Chair</i>
<i>Bea Zamora-Aguilar, Student Services at Large</i>	<i>Linda Hensley, IPRC Co-chair</i>
<i>Eric Maag, Arts & Communications</i>	<i>Ron Vess, AOC Co-Chair</i>
<i>Gary Creason, Bus., Professional & Tech. Ed.</i>	<i>Linda Gilstrap, Director of Instl. Research, Grants & Planning</i>
<i>Diane Edwards-LiPera, Continuing Ed., Economic & Workforce Dev.</i>	<i>Rebecca Wolniewicz, ISLO Coordinator</i>
<i>Scott Finn, Counseling & Personal Development</i>	<i>Aaron Starck, SCCDAA Rep.</i>
<i>Recorder: Rosalva Garcia</i>	<i>Debbie Trujillo, Classified Administrator Rep.</i>
<i>Guest(s)</i>	<i>Mary Wylie*, Strategic Planning Consultant</i>
	<i>Patt Larkin, IT Interim Director</i>

*Non-voting members

Quorum = _____

AB 1725 Authority

AB 1725 assigns a major role to the Academic Senate in the development of policies and procedures dealing with academic and professional matters. Applicable to SCC, the areas required for consultation are:

1. Curriculum.	7. Processes for institutional planning and budget development
2. Degree and certificate requirements.	8. Faculty roles and involvement in accreditation processes,
3. Grading policies.	including self-study and annual reports.
4. Educational program development.	9. Policies for faculty professional development activities.
5. Standards of policies regarding student preparation/success.	10. Processes for program review.
6. District and college governance structures, as related to faculty roles.	+ 1 Other academic and professional matters as mutually agreed between the Gov. Board & the Academic Senate.

AGENDA ITEM	PRESENTER/S	DECISION
1. Call to Order / Approval of Agenda	Co-Chair: Stuart	
2. Approval of the Minutes: 6/1/11	Co-Chairs: Whittaker/Stuart	
BUSINESS ITEMS (* 10 + 1 items)		
3. SCC Ground Rules and Civility Task Force	Goodwin	
I. Strategic Planning		
4. Strategic Planning Report: <ul style="list-style-type: none"> • Updated Timeline • Environmental Scan • SCC Organizational Chart 	Gilstrap/Stuart Co-Chairs: Whittaker/Stuart	
5. SWC Governing Board Goals	Co-Chair: Whittaker	

6. Prioritization: Update <ul style="list-style-type: none"> 1st six faculty (FHP) positions proposed with a starting date of January, 2012 	Co-Chair: Whittaker	
7. Proposition R: Update	Temple/Brown	
8. ARCC Report	Meadows/Gilstrap	
II. Policy/Procedures Development		
9. Constituency Feedback requested: 1st reading Policy & Procedure Flowchart – Chart	Co-Chairs: Whittaker/Stuart Kerns/Blevins	
10. Naming Procedures of Electronic Files	Kerns/Blevins	
III. Issue Management		
11. Collegial Consultation (Policy & Procedure #4500)	Co-Chair: Whittaker	
IV. Campus Communication		
12. Vacancy: Update <ul style="list-style-type: none"> School of Social Sciences & Humanities School of Business, Professional & Technical Education 	Co-Chair: Whittaker	
13. Summer School 2012		
14. SWC Website Update	Whittaker/Larkin/Bender	
15. SCC Global Emails (Feedback on Options)	Co-Chair: Whittaker	
16. Governmental Relations Update	Bender	
17. Comprehensive Emergency Management Program Development: Update	Temple	
18. SCC Retreat Suggestions (August 3, 12 – 4 p.m., L238 N & S, Lunch will be provided)		
V. Standing Committee Reports		
19. Accreditation Oversight Committee (AOC)	Stavenga/Vess	
20. Enrollment Management Committee (EMC)	Stavenga/Lopez	
21. Institutional Program Review Committee & Student Learning Outcomes <ul style="list-style-type: none"> IPRC SLO 	Hensley/Tyner Wolniewicz	
22. Institutional Technology Committee (ITC)	Larkin/Stuart	
23. Human Resources Committee (HRC) <ul style="list-style-type: none"> Committee on Committees Retirement Recognition Task Team 	Kerns	
24. Budget Committee (BC)	Temple/MacNeill	
VI. TQM Debriefing		
<ul style="list-style-type: none"> Other items? Any comments? Items for future agendas? 	Co-Chairs: Whittaker/Stuart	
Follow – Up Log		
<ul style="list-style-type: none"> Policy & Procedure 3300 Public Records (3 enclosures – consultation form, policy and procedure) (Whittaker) Establish College Song: Branscomb's <i>Phoenix</i> Parking Issues Report Student Success Needs: SCC Response <ul style="list-style-type: none"> ✓ Pantry/Food Bank ✓ Emergency Scholarship Project 		

Summary/Adjournment