

## S U M M A R Y

**All SCC members are expected to share the following action, information and approvals with their constituent groups:**

### Strategic Planning

1. The SCC designated the responsibility of the Shared Planning & Decision Making Handbook (SPDM Handbook) by consensus to the Office of Institutional Effectiveness (OIE) with Linda Gilstrap as the lead. The SCC concurred in composing a task force to coordinate with the OIE:

#### Task Force

- Patti Blevins
- Linda Gilstrap
- Angelina Stuart

### Policies & Procedures

2. The SCC agreed to allow Co-Chair Nish to re-write/revise the Draft - Approval Process for Vacant Positions Outside of Program Review Memorandum from Denise Whittaker, dated March 30, 2011. The memo will be back for review and approval on February 15.
3. The Second Level Hiring Task Force agreed to focus on 2<sup>nd</sup> level interview protocols for the moment in order to make them less cumbersome. The entire policy needs to be revised and the Task Force will be meeting at least twice a month to accomplish this task.
4. The draft Procedures for Use of Student Union East (SUE) were presented. The SCC endorsed the activity of February 9 instead of approving the draft and recommended that this be vetted through constituencies in the Institutional Facilities Committee (IFC) to address both the policy and procedure before the scheduled events in March 2012.