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| Southwestern College Academic Senate Executive CommitteeSpecial Meeting |
|  | DATE: 3/20/2014 | 3:30 p.m. - 4:30 p.m. | Room 104B |
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| Facilitator | Randy Beach, AS President |
| Note taker | Caree Lesh, AS Communications and Research Officer |
| Attending | Rebecca, Steve, Andrew, Susie, Chris, Diane, Randy Angie, Caree |
| PLEASE BRING | Access to all materials (on paper or electronically) |

## **Agenda Items**

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|  | **TOPIC** | **PRESENTER** | **ITEM****TYPE** | **TIME ALLOTTED** | **notes** |
|  | Call to order; approval of agenda | Beach | Action | 0 minutes |  |
| Meeting commenced at 3:35Announcements: Only 2 administrators showed up for tenure review review. We are having problems across campus meeting quorum. It was suggested Tenure review review go to a quorum of 3 faculty and 2 admin. \*\*Exec suggests an agenda item at SCC at the next Communications meeting on problems with getting quorum across campus. Issues at the statewide level academic senate were discussed.  |
|  | Review/Approval Notes of 3/6/14 | Beach/Lesh | Action | 4 minutes |  |
| Notes were approved.  |
|  | AnnouncementsStaff Development CoordinatorVPHR GB Accreditation WorkshopFaculty Recognition Awards | Beach | Discussion | 10 minutes |  |
| SD Coordinator. They are going to take Diana Kelly’s position and turn it into a 100% reassigned time position for 2 years until they figure out how the state law will be implemented. Pati Soto will be reclassified to capture what she actually does. 4/23/14 LeBaron will be coming down to talk to region 10 about the new law requiring staff development for all. VPHR – Final interviews will be held Monday and approval of the new hire will go to the April Governing Board meeting. President Nish will meet with the interview committee prior to choosing a ne VPHR. The Accreditation workshop went well. Randy went over how standards align with 10+1, Rebecca presented on standards. ACCJC will move to a seven-year cycle. The new standards will not be used for our upcoming review, but will kick in the following year. FRA – Still working on it. Winners will be announced next Tuesday at Academic Senate. There will not be a GB presentation, other than a short President’s report. They will get awards at opening day.  |
|  | [MOU with SCEA and District on Senate Reassigned Time](https://portal.swccd.edu/Committees/ASExecCommittee/Standardized%20Document%20Library/3-18-14%20MOU%20for%20Increased%20Reassigned%20Time%203.5FTE.pdf) | All | Discussion/Action | 10 minutes |  |
| A two-year deal has been approved for 3.5 FTES. Curriculum will be at 50%, and ATC 20%. Complete information is up in SharePoint. This will go to senate for ratification effect for Fall 2014. We need more discussion on how to fill some of these positions such as ATC Chair, and Research and Comm officer.  |
|  | Student Services Policies | Beach | Discussion | 5 minutes |  |
| Many of these came to SCC yesterday. One of them needs to come to senate and the rest could come to Exec for consultation. The drop/add date should come to Academic Senate. Right now it is 75% and it is suggested it go to 70%, in expectation of the compressed calendar. We could go to 60%. The rest would come to Exec so we do not bog down senate. The items exec discusses should go on the senate as info items that SCC has approved. Destruction of records should go forward for information purposes. Patti suggested this go to academic senate because all faculty do not understand how long things needs to be saved. DE also requires saving of records for specific items. These will go on an April meeting agenda.  |
|  | [BP 4230 Grading](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4230%20BP%20Grading%20and%20Academic%20Record%20Symbols.docx)[AP 4230 Grading](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4230%20AP%20Grading%20and%20Academic%20Record%20Symbols.docx) | Beach/Samuels | Discussion | 15 minutes |  |
| Grades will remain as they are without + and -.  |
|  | [BP 4021 Program Discontinuance](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4021%20BP%20Program%20Discontinuance.doc) [AP 4021](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4021%20AP%20Program%20Discontinuance.doc)[Program Discontinuance](https://portal.swccd.edu/Committees/PolicyProcedureDrafts/Standardized%20Document%20Library/4021%20AP%20Program%20Discontinuance.doc)  | Beach/Wolniewicz | Update | 15 minutes |  |
| Please take a close look at these, because some changes were lost in SharePoint. KT really wants a way for admin to start the process. Randy is making sure faculty, and 10+1 are primary in program discontinuance.  |
|  | Adjournment |  |  |  |  |

GUESTS:

Next Academic Senate Executive Committee Meeting: April 3, 3:30-5:00 PM