



Southwestern Community College District
Drug-Free Schools and College District Regulations
2012-2013 and 2013-2014

Background

Congress passed the Drug-Free Schools and Campuses regulations (EDGAR, Part 86). As a condition of receiving funds or any other form of financial assistance under any federal program, an institution of higher education (IHE) must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. If audited, failure to comply with the Alcohol and Other Drug (AOD) Abuse Prevention Regulations may cause an institution to forfeit eligibility for federal funding. The biennial report must be completed each even-numbered year and must be available for examination to anyone who requests it.

According to the Higher Education Center's publication, *Complying with the Drug-Free Schools and Campuses Regulations, A Guide for University and College Administrators*, [ref. 1] the required review is intended to meet the following objectives:

1. "To determine the effectiveness of, and to implement any needed changes to, the AOD prevention programs
2. To ensure that campuses enforce the disciplinary sanctions for violating standards of conduct consistently" (p. 13)

Description of Southwestern Community College District

Southwestern Community College District

- Non- residential community college district
- 5 locations to include; Chula Vista Campus, Higher Education Centers at Otay Mesa, San Ysidro and National City and Crowe Cove Aquatic Center.
- Only institution of higher learning in South San Diego County. SWC serves approximately 19,000 credit students
- Instructional offerings include credit, noncredit, community services, and business development/contract education courses.

Statement of Alcohol and Other Drug (AOD) Program Goals

Southwestern Community College District strives to maintain the campus free from the illegal use, possession, or distribution of controlled substances which is reflected in the following:

1. Governing Board Policies and Procedures
 - a. Drug-Free Workplace Policy – 5003 (Attachment 1)
 - b. Alcoholic Beverages Policy – 5007 (Attachment 2)
 - c. Smoking and Tobacco Products Policy- 3570 (Attachment 3)
 - d. Standards of Student Conduct Policy and Procedures 5500 (Attachment 4)
 - e. Discipline and Dismissal – Classified Employees Policy– 7365 (Attachment 5)

Description of AOD Program Elements

Alcohol-Free Options – the following items identify ways that Southwestern Community College District provides a campus environment with alcohol free options:

a. College Policies and Procedures

College District policies and procedures promote alcohol free events and activities. Students serving as representatives of the College at any event are also prohibited from using alcohol and drugs. The only exception is that of Foundation sponsored events. In order to comply with AB 319 “Special Event Beer and Wine Licenses,” , the SWC Foundation submitted an application for a one-day “Daily License” with the California Department of Alcoholic Beverage Control. (Attachment 2)

b. Associated Student Organization/Student Center

The Associated Student Organization represents the students of Southwestern College. All ASO/ college sponsored activities and events are alcohol and drug free. The ASO which consists of the Executive Board and the Student Senate is responsible for sponsoring student leadership retreats and development, as well as activities which allow students to meet and provide leadership to the campus. The ASO officers are housed in the Student Center with approximately 70 student clubs. Student clubs enhance the educational experience of students and foster social, intellectual, and physical growth. Several clubs on campus are leading activities which promote healthy as well as drug and alcohol free lifestyles. The Student clubs web site identifies the current recognized active campus clubs. (Attachment 6 and 7)

c. Athletics

Southwestern College has 16 intercollegiate athletics teams. There are men’s and women’s teams in basketball, soccer, track and field, cross-country, swim/dive, water polo, in addition to men’s football and baseball and women’s volleyball and softball. All of these teams compete in the Pacific Coast Conference (PCAC). These sports promote a drug-free healthy lifestyle. There were 331 students involved in conference sports in 2012-13 and data pending is 2013-14.

d. Health 101

Principles of Health, a popular class, offered 6 sections of the course in the Spring 2014, 4 online sections, plus 1 hybrid class. This course includes instruction on exercise, weight maintenance, nutrition, human sexuality, sexually transmitted diseases, drug use, cancers, and cardiovascular diseases with the emphasis on wellness. (Attachment 8)

Normative Environment Southwestern College has 5 locations which include the Chula Vista campus, three Higher Education Centers and the Crowne Cove Aquatics Center. All the sites are monitored and patrolled by police officers who are Peace

Officer Standards and Training (POST) certified. The focus on community oriented policing assist in maintaining a drug free environment and educating the campus community on the dangers of drug and alcohol abuse. The college does not have on campus housing and the Clery police report validates that there are few alcohol related incidents on campus. [See Clery Report on page 7].

a. Personal Wellness services are offered through Health Services department provides confidential individual counseling by the College psychologist, MFT and/or MFT interns, for students who have questions or concerns about their use of alcohol or use of other substances.

There is an outreach/education workshop program to educate students on substance abuse issues. Workshops are offered to students regarding good health and lifestyles. Students can attend and participate in these workshops throughout the semester.

Since 2007, workshops on substance abuse have been routinely offered through the Personal Wellness department. A four week psycho-educational program with a series of workshops was initially developed and executed in 2008-2009. The goals of this program were to provide students with factual information/data regarding alcohol/drug use, increase awareness of the impact of alcohol/drug use/misuse, assist students in determining if they have an alcohol/drug problem, assist students who might be concerned about a friend's drinking or drug use and explore ways to cut down one's drinking or drug use (See Attachment 9).

Information on drug and alcohol abuse is available at the Personal Wellness, Health Services and Campus Police offices. (Attachment 10)

b. Employee Assistance Program available through Human Resources for employees which provides confidential counseling services to employees who have concerns about their use of alcohol or other substances. (Attachment 11)

Alcohol Availability Southwestern College prohibits possession or use of alcohol at any college location. However, annual fund-raising events sponsored by the Southwestern College Foundation may include the serving of wine on campus under a permit. Students who attend such events are not permitted to consume alcoholic beverages. [Attachment 2]

Alcohol Marketing and Promotion

a. Alcohol is prohibited on campus or college events with the exception of SWC Foundation events.

b. The Bookstore is operated by the District. They do not sell shot glasses, beer mugs and wine glasses in the store.

c. The campus newspaper advertising policy prohibits the publishing of materials that advertise liquor, beer and tobacco.

Policy Development and Enforcement: The following College District policies and procedures support a drug free environment.

a. Students

Students are made aware of College District policy and procedures in the Southwestern College Student Policy manual produced by the Office of Student Services and the College Catalog. These publications are available online and hardcopy.

- Currently enrolled students will be subject to student disciplinary actions in accordance with Administrative Policy 5500 – Standards of Student Conduct. (Attachment 4)
- Students are aware that “Unlawful possession, use, sale, offer to sell, furnishing or being under the influence of any controlled substance; alcoholic beverage, or intoxicant of any kind; Unlawful possession of offering, arranging, or negotiating the sale of any drug paraphernalia”. Is a violation of the Standards of Student Conduct, in addition to; California Health and Safety Codes §§11350 (a), 11357 (b), and 11377 (a), and California Business and Professions Code §25608 (a) [Ref. 10-12]. The exception of the use, distribution and/or sale of alcohol at Southwestern College Foundation sponsored events. Students serving as representatives of the College are prohibited from using alcohol at these events. (Attachment 2)

b. Employees

Classified and Academic staff is provided appropriate Governing Board procedures when they are hired by the District. (Attachment 12)

- Governing Board policies and procedures can be accessed online through the College Website

5007 Alcoholic Beverages Policy
5003 Drug-Free Workplace Policy
3570 Smoking and Tobacco Products Policy
7365 Discipline and Dismissal – Classified Employees

c. Police Department

In accordance with Public Law 101-226 Drug-free Schools and Community Act Amendment of 1989, the Governing Board of the Southwestern Community College District prohibits the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on district property or part of any district-sanctioned activity.

Any student or employee in violation of Governing Board policies is subject to

disciplinary action for violations of the Standards of Conduct. These sanctions can include expulsion from the college for students or termination from employment for employees.

Possession, use and sale of alcoholic beverages on district property are a violation of the California business and Professions Code 25608 (a) and a violation of the Student Standards of Conduct and Employment standards and policies. The use, sale or possession of any illegal drug is a violation of state law and any person found in violation may be subject to arrest by federal, state, local or campus law enforcement authorities. Criminal prosecution is separate from any administrative discipline that may be imposed by the Southwestern Community College District (Health & Safety Code 11357 (b), 11377 (a)).

Campus Police takes an active role in drug and alcohol use education. As a member of the Prescription Drug Abuse Task Force, Campus Police participated last year in the Prescription Take Back program and are in the process of obtaining approval of a permanent prescription box to be located in the Campus Police office. They also participate with the Chula Vista Police Department, San Diego Police Department, San Diego State University Police, San Diego Sheriff Department and University of California San Diego Police with Saturation Patrol, DUI, and Minors in Possession check points.

CLERY Statistics

Student Population and Crime Statistics			
Year:	2010	2011	2012
Enrollment for Fall:	19,253	19,094	19,992
Type of Incident: * HEC, NC ** HEC, OM***HEC,SY			
Homicide:	0	0	0
Manslaughter:	0	0	0
Sex Offense:	0	1	2
This number includes exposure, lewd Conduct and subjects having sex on Campus.			
Forcible	0	0	1
Non- Forcible	0	0	0
Robbery	2	0	1
Items being taken from person with use of force or fear			
Battery	9	0	7
Burglary	2	5	12 11 CV 1 SY
This includes vehicle burglary			
Larcenies (thefts)	72	56	38 37 CV 1 SY
This includes grand theft (12) items valued over \$401 and petty thefts (28) items under \$401. Thefts from lockers(3)			
Arson	0	0	1
Vehicle Theft:	1	5 CV 1 OM 2 SY	1 CV 1 SY
Weapons Offense:	2	1	2
Alcohol Offenses:	12	7	9
Drug Offenses:	14	7	2

Recommendations:

- District will create goals and objectives in compliance with the Biennial Review and the Complying with the Drug-Free Schools and Campuses Regulations, A Guide for University and College Administrators.
- Drug Free Environment and Prevention task group will meet quarterly to establish goals and objectives to effectively communicate to the students and employees in the District.
- Drug Free Environment and Prevention task group will work with Personal Wellness, Campus Police, Athletics and Health Services to provide more education and awareness to the campus community.
- Refine the distribution and notifications of notices to students and employees for pertinent District policy and procedures

Attachments/References:

1. Drug-Free Workplace Policy No. 5003
<http://www.swccd.edu/index.aspx?page=2451>
2. Alcohol Beverages Policy No. 5007
<http://www.swccd.edu/index.aspx?page=2451>
3. Smoking & Tobacco Products Policy No. 3570
<http://www.swccd.edu/index.aspx?page=955>
4. Standards of Student Conduct Procedure No. 5500
<http://www.swccd.edu/index.aspx?page=958>
5. Discipline & Dismissal – Classified Employees Policy No. 7365
<http://www.swccd.edu/index.aspx?page=957>
6. Excursion Liability Release and Agreement forms (Participants General Information & Sample of Associated Student Organization (ASO)/Club Organization form)
(Attachment)
7. Chartered (ASO)/Clubs and Organizations List for Fall 2013/14
<http://www.swccd.edu/modules/showdocument.aspx?documentid=8050>
8. Principals of Health Course offerings
(Attachment)
9. Personal Wellness Services Spring 2014 Workshop schedule and Curriculum
(Attachment)
10. Personal Wellness Services & SWC Drug & Alcohol Campus Regulation – Webpage
<http://www.swccd.edu/index.aspx?page=2679>
<http://www.swccd.edu/index.aspx?page=2882>
11. EAP brochure
(Attachment)
12. New Classified Employee Check List
(Attachment)