

# STUDENT RESOURCE GUIDE - SPRING 2015



Higher Education Center at San Ysidro  
460 West San Ysidro Boulevard, San Ysidro, CA 92173  
(619) 216-6790

## Student Services/ Front Counter

Monday, 7:45 a.m.–4:45 p.m.  
Tuesday–Thursday, 7:45 a.m.–6:45 p.m.  
Friday, 7:45 a.m.–4:45 p.m.  
Saturday, 7:45 a.m.–3:45 p.m.  
Student Services (1st floor)  
(619) 216-6790, Ext. 4901, 4902 or 4903



Picture not  
Available

- ◆ Admissions & Records/Cashier
- ◆ Counseling Appointments
- ◆ E.O.P.S. Information
- ◆ General Information
- ◆ Lost and Found
- ◆ Petitions
- ◆ Parking Permit

Jazmin Velazquez Nancy McKenzie Jesus Gaytan

## Counseling

### By appointment only:

Monday, Wednesday & Thursday, 8:45 a.m.–5:00 p.m.  
Tuesday, 12:30–6:30 p.m.  
Friday, 9:00 a.m.–2:00 p.m.; Saturday, 8:00–11:00 a.m.  
Office # 5100-C (Student Services, 1st floor)  
(619) 216-6790, Ext. 4901, 4902, 4903



Osvaldo Amezcua

- ◆ Academic/Career Counseling
- ◆ Personal Counseling
- ◆ Crisis Counseling
- ◆ Student Education Plan (SEP)
- ◆ Transfer to a University
- ◆ Deciding on a Major
- ◆ Orientation to College
- ◆ Scholarship Information

## Financial Aid Services

### Walk-in Hours only:

Mon., Tues., Thurs., Fri., 7:45–11:00 a.m., 2:00–3:30 p.m.  
Wed., 9:30 a.m.–11:30 a.m., 3:00 p.m.–5:30 p.m.

Office #5100-B (Student Services, 1st floor)  
(619) 216-6790, Ext. 4904

- ◆ FAFSA / BOGW
- ◆ Application Assistance
- ◆ Loan Assistance
- ◆ Scholarship Assistance
- ◆ Student Employment Information



Laura Arana

## Assessment Test

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- ◆ English /Reading/Math: 12:30-4:00 p.m.  
Friday: Feb. 6 & 20, Mar. 13 & 27,  
Apr. 10 & 24, May 8 & 15
- ◆ English as a Second Language: 2:30-4:00 p.m.  
Tuesday: Feb. 10 & 24, Mar. 17,  
Apr. 14 & 28, May 19

To sign up, stop by the Student Service Counter  
(619) 216-6790, Ext. 4901, 4902, 4903

## Disability Support Services (DSS)

**By appointment only**, go to Student Services.  
(619) 216-6790, Ext. 4901, 4902, 4903

Learning Disability Specialist: Jaquelyn Gardea  
Monday: 10:00 a.m.—1:00 p.m.

- ◆ Disability Counseling
- ◆ Note Takers as Needed
- ◆ Priority Registration
- ◆ Test Accommodations

## Psychological Counseling

**By appointment only**, go to Student Services.  
(619) 216-6790, Ext. 4901, 4902, 4903

3:30 p.m.—7:00 p.m.  
Wednesday, February 4th & 18th  
Wednesday, March 4th & 18th  
Wednesday, April 15th & 29th

Therapist: Grace McKissick, Ph.D

- ◆ Personal and Psychological Counseling
- ◆ Provide support and make referrals
- ◆ Individual Psychotherapy

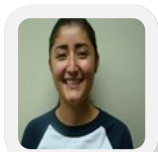
PLEASE TURN OVER



# Tutoring Services

## ENGLISH / WRITING / ESL

Monday, 3:30-7:30 p.m.  
Tuesday, 2:00-6:00 p.m.  
Library—1st Floor



Erika Meza



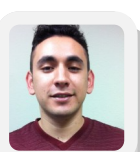
Michelle Sanchez

## MATHEMATICS

Monday 9:30 a.m.-12:30 p.m.  
Thursday, 12:45p.m.-5:45p.m.  
Library—1st floor



Erika Meza



Alejandro Ortega

## CHILD DEVELOPMENT

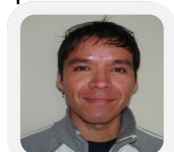
Monday, 1:30 p.m.-5:30 p.m.  
Tuesday, 9:00 a.m.-1:00 p.m.  
Office 5100-D



Edna Marquez

## COMPUTERS

Monday, 9:30 a.m.-1:00 p.m.  
& 3:15-6:45 p.m.  
Tuesday, 9:30 a.m.-1:30 p.m.  
Wednesday, 9:30 a.m.-1:30 p.m.  
Computer Lab—2nd floor



Carlos Verduzco

## Library

Monday-Friday, 7:45 a.m.-7:30 p.m.  
Saturday, 7:45 a.m.-3:30 p.m.  
Library Room #5105 (1st floor)  
(619) 216-6790, Ext. 4907

- ◆ Encyclopedias, Dictionaries  
Magazines, Newspapers and  
Paper Back Books
- ◆ On-Line Requests Information
- ◆ Reserved Textbooks

### Librarian Services

Monday, 9:30 a.m.-12:30 p.m.  
Tuesday, 11:00 a.m.-2:30 p.m.  
Wednesday, 2:00-6:00 p.m.  
Thursday, 9:30 a.m.-3:00 p.m..

### Librarians

Erika Prange  
Tanya Carr  
Laura Galvan-Estrada



## Health Services

Monday, 4:00 p.m.-6:30 p.m.  
Thursday, 8:00 a.m.-1:30 p.m.  
Room #5108 (1st floor)  
(619) 216-6790, Ext. 4909  
Gisel Horton, Registered Nurse



- ◆ Blood Pressure Screening
- ◆ Health Education & Counseling
- ◆ Over the Counter Medication
- ◆ Pregnancy Testing
- ◆ Referral Services
- ◆ TB Skin Test & Readings
- ◆ Body Composition Screening

Monday-Friday, 7:45 a.m.-7:30 p.m.  
Saturday, 7:45 a.m.-3:30 p.m.  
Room #5203 (2nd floor)  
(619) 216-6790, Ext. 4911

- ◆ Computers available on a first come, first-served basis
- ◆ Printing Available:  
.10 Per Black & White Copy  
.25 Per Color Copy
- ◆ Scanner available
- ◆ Computer Technician Support available:  
Monday: 7:45 a.m.-4:00 p.m.  
Tuesday-Friday: 7:45 a.m.-7:30 p.m.  
Saturday: 8:30 a.m.-12:30 p.m.



Rommel Vazquez

## Administration

Director of Center Operations



Cynthia Nagura

Center Operations Supervisor



Heidi Newhouse

Center Coordinator

Clerical Assistant



Ninfa Hernandez