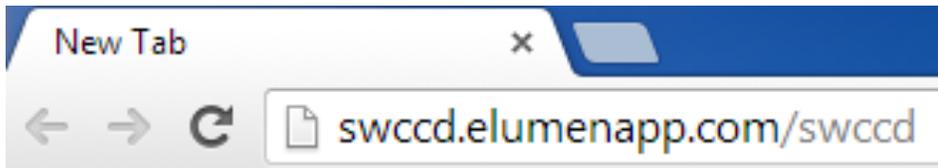


eLumen: Reviewing Program Level SLOs in eLumen's Dashboard

Student Learning Outcomes assessment data at the program level allow faculty to review students' skills, knowledge, attitudes, and understanding regarding a discipline after completing a series of courses which, when taken together, provide a student a comprehensive educational experience. Program-level student learning outcomes may be based in the curriculum and pedagogy that underlie the educational experience, or they also may focus on a student's job readiness or industry awareness in a CTE program. These instructions explain how to access your PSLO data using the dashboard.

Logging into eLumen

1. Web Address: swccd.elumenapp.com/swccd/



2. Use your SWC server (email) username and password.

Welcome to eLumen

User Id:

Password:

Remember my user id

3. If you cannot log in, please contact the Help Desk (619 421-6700 x4357). Only the Help Desk can assist with login issues.

The **three main reasons** people experience problems logging in:

- a) Incorrectly entering a username or password
- b) An expired SWC server password (must be updated every 6 months)
- c) Being newly hired or in a new position on campus.

- Once logged into eLumen, your main page will look similar to this:

The screenshot shows the eLumen dashboard interface. At the top left is the eLumen logo. To its right is a 'Role drop-down selector' with 'Faculty' selected. Further right is a 'Discipline drop-down selector' with 'Sample Discipline' selected. Below the role selector is a user profile for 'Rebecca' with a 'Faculty' role. To the right of the user profile are 'Account Settings', a help icon (?), a close icon (X), and a 'Log Out' button. Below the user profile is a 'Courses' section with a 'Fall 2013' term selector. In the center is a course card for 'TEST 100 - Test Course 100 - 01' with a 'Course Coordinator(s): <unassigned>' label. To the right of the course card are 'SLOs' and 'Reports' buttons. Below the course card is a table with columns 'Assessment' and 'Description'. The table contains one row: 'Sample assessment 1' | 'Sample assessment 1'. To the right of the table is a 'Help' button. At the bottom left of the table is an 'SLO listing' label, and at the bottom right is an 'Enter SLO scores' label. A 'Log Out' button is also visible on the right side of the dashboard.

Reviewing PSLO Data on the Dashboard

- At the top left of the screen make sure **“Faculty”** or **“Program Coordinator”** is selected in the drop-down menu next to your name (some individuals have several roles in eLumen).

A close-up of the user profile dropdown menu. It shows a user profile for 'Andre' with a 'Faculty' role selected in the dropdown menu.

- Locate the button “SLOs and Assessments” just below your name and click on the button.

The screenshot shows the eLumen dashboard interface. At the top left is the eLumen logo. To its right is a 'Sample Discipline' selector. Below the logo is a user profile for 'John' with a 'Faculty' role. To the right of the user profile are 'Account Settings', a help icon (?), a close icon (X), and a 'Log Out' button. Below the user profile is a 'Courses' section with a 'Fall 2014' term selector. In the center is a course card for 'ELMN 101 - Foundations of eLumen - 01' with a 'Course Coordinator(s): Andre Ortiz, John Beach' label. To the right of the course card are 'SLOs and Assessments', 'Reports', and 'Initiatives' buttons. A red arrow points to the 'SLOs and Assessments' button.

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- A dashboard will appear indicating the number of Course Student Learning Outcomes (CSLOs) that are NOT mapped to a Program Student Learning Outcome (PSLO) or to an Institutional Student Learning Outcome (ISLO) and the number of CSLOs that lack assessment data. Faculty are encouraged to map all CSLOs and to gather assessment data for all CSLOs.

The screenshot shows the eLumen dashboard for 'SLOs and Assessments'. The user is logged in as 'John Faculty'. The dashboard displays two summary cards: 'Unmapped CSLOs' with 1 of 24 CSLOs and 'CSLOs without Assessments' with 11 of 24 CSLOs. A red arrow points to the 'Include Inactive Courses' dropdown menu, which is currently set to 'No'. Another red arrow points to the text 'The number of unmapped CSLOs'.

- Next, click on the "Certificate and Degree" button to choose the degree or certificate you're looking for.  If you do not see the degree or certificate you're looking for, contact your program coordinator or the institutional program review and outcomes coordinator.

The screenshot shows the eLumen dashboard for 'SLOs and Assessments'. The user is logged in as 'John Faculty'. The dashboard displays two summary cards: 'Unmapped CSLOs' with 1 of 24 CSLOs and 'CSLOs without Assessments' with 11 of 24 CSLOs. A red arrow points to the 'Certificate and Degree' dropdown menu, which is currently open and showing three options: 'Sample Discipline AS CTE 1972', 'Sample Discipline AS CTE 5678', and 'Sample Discipline AS CTE 5678 RW'.

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1. Once you choose your program, the screen will refresh and the dashboard will change to show the number of unmapped PSLOs for the specific degree you chose and the number of PSLOs without assessment data. Click on the “PSLOs without Assessments” tab to reveal the exact PSLOs that are missing data.
- 2.

The screenshot shows the eLumen dashboard interface. At the top, there is a header with the eLumen logo and a 'Sample Discipline' dropdown menu. Below the header, there is a user profile section for 'John Faculty' with 'Account Settings', 'Log Out', and a help icon. A navigation bar contains 'Courses' (set to 'Fall 2014'), 'SLOs and Assessments', 'Reports', and 'Initiatives'. The main content area is titled 'SLOs' and 'Assessment Library'. It features a series of tabs: 'CSLOs', 'Certificate and Degree', 'PSLOs', 'ISLOs', 'GE SWC Associate Degree', 'GE IGETC', and 'GE CSU Breadth'. Below these tabs, there are two columns: 'Unmapped PSLOs' showing '3 of 3 PSLO' and 'PSLOs without Assessments' showing '3 of 3 PSLO'. A red arrow points to the 'PSLOs without Assessments' tab, with a text box to its right stating: 'Click on the “PSLOs without Assessments” tab to reveal the exact PSLOs that are missing data'. The bottom of the dashboard shows 'Sample Discipline'.

Congratulations, you have successfully reviewed your program-level SLOs in eLumen using the dashboard.

Please contact Randy Beach at rbeach@swccd.edu or ext. 5897 or Andre Ortiz at aortiz@swccd.edu or ext. 6430 if you have questions regarding locating PSLO data.

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