



**OPEN TO THE PUBLIC** Southwestern College-900 Otay Lakes Rd.-Chula Vista, CA 91910

## Monday, October 16 Workshops

### **Resume Drop Off**

9:00 -11:00 a.m., **Career Center, Room S206** Want to get feedback on your Resume? Drop off your resume and we will review it and provide tips and resources for making your resume the best it can be for the upcoming Job Fair.

### How to Job Search and Find Internships

10:10 - 11:45 a.m., **Career Center, Room S206** This workshop is designed for job-seekers who are seeking to master the skills necessary to successfully find the current job market and learn about the programs on campus to help secure an internship.

## Tuesday, October 17 Workshops

**Resumes That Get You "THE" Interview** 10:00 -11:35 a.m., **Career Center, Room S206** Don't have a resume? Learn how to create a winning professional resume that gets attention and the interview. This workshop offers formats for first-time job seekers to seasoned professionals and includes Cover and Thank You Letter formats. A must for any job seeker!

### **Interviewing Techniques**

11:45 a.m. - 1:10 p.m., **Career Center, Room S206** Want to improve your Interviewing skills? This workshop will help you stand out in an interview and learn the techniques for preparing for an interview.





# Wednesday, October 18

### **Career Tech Showcase**

10:00 a.m. - 1:00 p.m., **Student Union Area** Want to learn more about the Career Technical Education Programs offered at SWC? Come talk with the faculty and industry sector experts to find out how you can earn a technical degree and/or certificate and obtain a rewarding career.

**Representatives from these industries will include faculty and professionals in:** 

**Advanced Manufacturing** 

**Clean Energy & Transportation** 

Agriculture, Water & Environmental Technologies

**Energy, Construction & Utilities** 

**Global Trade & Logistics** 

Health/Public Safety/Emergency Response Services

ICT/Digital Media (Music & Film)

Life Sciences/Biotechnology/Pharmaceuticals

Culinary/Hospitality/Tourism

**Business Management/Small Business** 

Geospatial/Unmanned Aerial Vehicle Technology

# **Thursday, October 19**

### **Job Fair** (Employment/Internship Opportunities)

#### 10 a.m. - 1 p.m., Student Union Area

Dress for success and bring your resume! Employers and Agency representatives from various industries will be recruiting for their open positions and will be available to speak to you about employment, volunteer/service learning, and work experience education opportunities.











Career Technical Education Learning that works for California

#### Questions?

Career Center/CTE - (619) 421-6700 ext. 5247 Student Employment Services - (619) 482-6356 To request this handout in alternate media, please call (619) 482-6512 or TTY (619) 482-6470

**Opportunity is Knocking!**