



DUPLICATE DIPLOMA REQUEST

EVALUATIONS OFFICE ♦ 900 OTAY LAKES ROAD ♦ CHULA VISTA, CA 91910 ♦ (619) 482-6326

Name _____
Last First Middle

If name is different than that used at Southwestern College

Last First Middle

Mailing Address _____
No. Street City State Zip

Phone _____ SWC ID _____ Date of Birth _____

☐ Mail to the above address

☐ Hold for pick up

☐ Associate in Art

☐ Associate in Science

Major
Graduation Date _____
Semester/Year

☐ Certificate of Achievement

Major
Graduation Date _____
Semester/Year

Duplicate diplomas have a processing time up to 2-3 weeks. Diplomas will be the current design scheme and bear the signatures of current officials. If you have any questions or concerns, please call (619) 482-6326.

A charge of **\$12.00 per diploma** applies. If ordering by mail, please send check or money order to:

Southwestern College
Attn: Evaluations Office
900 Otay Lakes Road
Chula Vista, CA 91910

Signature _____ Date _____

FOR OFFICE USE ONLY

Date Paid _____
Staff Name _____

Date P/U by Student _____ Date Mailed _____
Student Signature _____ Date _____