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**2013-14 Academic Affairs Division Goals Aligned with Strategic Priorities 2012-15**

**The purpose of this document is to determine status of Division Goals Please indicate whether or not the Division Goals have been completed or not. Goals that are indicated by an asterisk need further explanation.**

| **Strategic Priority** | **Division Goals** | **Asterisks (\*) next to goals indicate need for clarification. Please explain how you will define or measure this goal.** | **If Completed** **Please provide a brief description or link to evidence.** | **Not Completed****Why was goal not completed? Please check box below and provide a brief description why this was not completed or no longer a goal.** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **Teaching and Learning** | **TL.A.1.1:** Facilitate implementation, through consultation, of a professional development program for online instructors based on the Distance Education Handbook developed by the Academic Senate Ad-Hoc Committee on Distance Education in collaboration with the AOC's Distance Education Task Force (DETF).  |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Teaching and Learning** | **TL.A.2.1:** Institutionalize District-wide completion of the assessment cycle for Student Learning Outcomes (SLOs) for courses and programs including development, measurement, analysis, and plans for improvement. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
|  |  |  |  |  |
| **Student Access** | **SA.A.1.1:** Submit compressed calendar application to CCCCO following a collaborative process. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Access** | **SA.A.1.2:** Enhance the efficiency of course offerings through enrollment management strategies and by reviewing existing and potential new programs.**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Access** | **SA.A.1.3:** Investigate alternative methods of outreach (e.g. middle college, Donovan).**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Access** | **SA.A.2.1:** Maintain full funding of Centers by CCCCO. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Access** | **SA.A.2.2:** Conduct outreach activities to promote and increase community awareness of the programs at the CV campus and the Centers. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Access** | **SA.A.2.3:** Increase revenue-generation at the CV campus and the Centers through grants, fee-based and contract education opportunities, etc. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Access** | **SA.A.2.4:** Expand the Interdisciplinary Tutoring Centers in the HECs. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Access** | **SA.A.3.1:** Pilot online tutoring programs (in addition to the existing Online Writing Lab) and increase high quality online tutoring offerings.  |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
|  |  |  |  |  |
| **Student Success** | **SS.A.1.1:** Initiate and facilitate a District-wide dialog and staff development regarding course retention, course persistence, and program completion.**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Success** | **SS.A.1.2:** Increase tutorial and instructional supply budgets. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Success** | **SS.A.1.3:** Continue to work with the Office of Institutional Effectiveness to assess current tutorial services and student success, retention, and persistence levels. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Success** | **SS.A.1.4:** Facilitate development of SB 1440 Degrees.**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Success** | **SS.A.2.1:** Promote and support activities District-wide that foster cultural competency.**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Student Success** | **SS.A.3.1:** Pilot online tutoring programs (in addition to the existing Online Writing Lab) and increase high quality online tutoring offerings. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
|  |  |  |  |  |
| **Economic, Workforce and Community Development** | **EWCD.A.1.1:** Update and implement College-wide Workforce and Business Development (WBD) Plan.  |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Economic, Workforce and Community Development** | **EWCD.A.2.1:** Serve 500 active regional small business clients through training, counseling, and bid-related services. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Economic, Workforce and Community Development** | **EWCD.A.2.2:** Assist regional clients in creating or retaining 300 jobs. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Economic, Workforce and Community Development** | **EWCD.A.2.3:** Conduct 40 regional outreach workshops and participate in 40 community events and meetings. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Economic, Workforce and Community Development** | **EWCD.A.3.1:** Review current administrative structure of and processes for internships, service learning, and work experience programs and investigate feasibility of centralization.**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
|  |  |  |  |  |
| **Organizational Effectiveness** | **OE.A.1.1:** Provide data to deans/chairs/faculty for their use in evaluation and decision-making regarding academic programs. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Organizational Effectiveness** | **OE.A.2.2:** Evaluate the recent realignment of Academic Affairs |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Organizational Effectiveness** | **OE.A.2.3:** Collaboratively involve faculty and staff in the decision-making process concerning goals, plans, and resource needs through the annual program review process. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Organizational Effectiveness** | **OE.A.3.1:** Review, update, and/or develop required policies and procedures in Chapter 4 regarding Academic Affairs.**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Organizational Effectiveness** | **OE.B.1.1:** Utilize the Educational Master Plan as a resource to develop short term and long term goals to address projected demographics as well as facilities, program, and workforce needs of the future.**\***  |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
|  |  |  |  |  |
| **Institutional Technology and Research** | **ITR.A.1.1:** Improve CCCCO MIS reporting for courses, programs, degrees, and certificates through establishment of input standards, data review cycle, staff training, etc.**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Institutional Technology and Research** | **ITR.A.1.2:** Continue working with IT to purchase, install, and monitor improved positive attendance tracking software for all tutorial locations. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Institutional Technology and Research** | **ITR.A.1.3:** Implement curriculum development software, e.g. META version of CurricUNET. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Institutional Technology and Research** | **ITR.A.1.4:** Continue working with IT to develop and implement an online NC registration and payment system. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
|  |  |  |  |  |
| **Physical and Financial Resources**  | **PFR.A.1.1:** Continue to provide PTOL budgets, guidelines, and parameters for scheduling and enrollment management. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Physical and Financial Resources**  | **PFR.A.1.2:** Facilitate establishment of chart-of-account cost centers that allow PTOL to be tracked by School/Center/Unit. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Physical and Financial Resources**  | **PFR.A.1.3:** Meet the federal match funding requirements for the SBDC Network. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Physical and Financial Resources**  | **PFR.A.1.4:** Successfully complete audits required by grant-funding entities. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Physical and Financial Resources**  | **PFR.A.2.1:** Review and modernize design of school office facilities to assure effectiveness and to meet accessibility, safety, and ergonomic standards.  |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Physical and Financial Resources**  | **PFR.B.2.1:** Implement the educational and facilities master plan.**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
|  |  |  |  |  |
| **Human Resources** | **HR.A.1.1:** Recruit and hire additional full time and adjunct faculty. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Human Resources** | **HR.A.1.2:** Review staffing support and patterns in Academic Affairs. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Human Resources** | **HR.A.1.3:** Participate in and support the institutionalization of position control and tracking of hourly and contract employees using Ellucian, including faculty assignments, loads, reassigned time, and banked hours. |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
| **Human Resources** | **HR.A.2.1:** Increase awareness of the role of the Diversity and Equity Committee (e.g. via presentations at Dean’s Council etc.).**\*** |  |  | **❑ No longer a goal*** **In Progress \_\_\_% Completed**

 **Expected completion date\_\_\_\_\_\_\_****Reason:** Choose an item.**If other, please explain:**  |
|  |  |  |  |  |