

**SOUTHWESTERN COLLEGE FOUNDATION**  
**MEETING MINUTES**  
**Tuesday, September 22, 2015 ♦ 7:30 a.m. – 9:30 a.m.**  
**LOCATION: BUILDING 210, ROOM 214**

**Present:** Ben Green, Linda Gilstrap, Halé Richardson, Ricardo Macedo, Melinda Nish, Kimberly Grady, Melyn Acasio, Joe Martinez, Holly Hiding, Nora Vargas, Cynthia Reyna, Jean Roesch, Sofia Corona, Jesse Navarro, and Ruben Garcia

**Absent:** Chayo Moreno, Hank Murphy, Patti Finnegan, David Hoffman, Lorena Victoria, and Mitch Thompson

**Guests:** Professor Alejandro Orozco

**Recorder:** Dawn Perez

**1. WELCOME / CALL TO ORDER – Ben Green**

The meeting was called to order at 7:35 a.m.

**2. APPROVAL OF MINUTES – ACTION (Enclosure) – Ben Green**

A. Motion made by Holly Hiding, seconded by Kimberly Grady and unanimously approved to accept the minutes for May 26, 2015.

**3. NEEDS-BASED SCHOLARSHIP PRESENTATION – Ben Green/Melinda Nish/Alejandro Orozco**

Professor Orozco shared a letter from a student of his that highlighted the basic needs of many of SWC's students. Ben reminded directors that SWCF set aside \$3,000 last spring to use as one-time funds for a needs-based scholarship. This item will be brought back at a later time once guidelines and criteria can be established Professor Orozco can be contacted directly if anyone wants to provide assistance to Professor Orozco's student.

**4. TREASURER'S REPORT – (Enclosure) – Cynthia Reyna**

A. Financial Report May, June, and July 2015 presented by Cynthia Reyna.

**5. GOVERNING BOARD REPORT – Nora Vargas, SWC Governing Board Trustee**

Trustee Vargas reported:

- The district passed a tentative budget
- The first joint board meeting with Sweetwater Union High School District in more than 10 years is being held
- The Governing Board approved establishment of the Executive Director of Foundation position

**6. REQUEST FOR FUNDS (RFF) FALL 2015 REVIEW – Joe Martinez/Hank Murphy/Ben Green**

Joe Martinez reported that the Request for Funds Committee met to review the Fall 2015 applications. He presented an analysis and summary of the applications and funding recommendations to the Foundation Directors. The recommendations were approved (motion made by Ruben Garcia, seconded by Sofia Corona and unanimously approved).

**7. FOUNDATION EXECUTIVE DIRECTOR UPDATE – Melinda Nish, Ed.D.**

Dr. Nish reported the job posting for the Executive Director of Foundation was posted on September 21<sup>st</sup> and expected to close on October 26<sup>th</sup>. Interviews will be held in alignment with Governing Board approval in Nov/Dec. Dr. Nish also stated that she would like Foundation board participation during the interview process.

**8. COMMITTEE REPORTS – Ben Green**

A. Fundraising Committee

- Fall event, November 6, 2015 – Ricardo Macedo  
Ricardo gave an update on the Afternoon Luncheon and asked all directors to provide assistance with selling sponsorships and procuring auction items. Consensus was reached that directors would purchase their own tickets.

**9. SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D.**

No additional report

**10. ANNUAL MEETING, October 27, 2015 – Ben Green**

A. Potential slate of officers:

- Ricardo Macedo-President
- Joe Martinez-Vice President
- Hale Richardson-Secretary
- Cynthia Reyna-Treasurer

**11. ADJOURNMENT – Ben Green**

The meeting was adjourned at 9:35 a.m.