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| Academic Senate CommitteeMinutes |
| november 24, 2015 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Flores-Charter, Patti | ~~Richison, Scott~~ |
| Arteaga, Elena | Garibay, Adrianna | ~~Rocha, Lina~~ |
| Beach, Randy | Hopkins, Kesa  | ~~Soto, Corina~~ |
| Bloch, Maya | Lee, Wilfred | ~~Soto, Raul~~ |
| Brenner, April | Lesh, Caree | Speyrer, Michael  |
| Buehler, Lukas | ~~Lewis, John~~ | Taffolla-Schreiber, Candice |
| Caschetta, Todd | Martinez-Sanabria, Maria E. | Tolli, John |
| ~~Cliffe, Karen~~ | McDaniel, Cynthia | Tyahla, Sandy |
| ~~Constein, Maria~~ | McGee, Tony | Villegas, Val |
| ~~Cuddy, Luke~~ | Mossadeghi, Yasmin  | Whitsett, Jessica |
| Davis, J.D. | ~~Olivas, Maria~~ | ~~Williams, Janelle~~ |
| Detsch, Steven | ~~Pfister, Toni~~ | Wolniewicz, Rebecca |
| Edwards, Diane  | Posey, Jessica  | Yoder, Leslie |
| Fielding, Richard | ~~Post, Frank~~ | Yonker, Susan  |
| Figueroa, Surian | ~~Rempt, Andrew~~ |  |
| GUEST/s |  |  | Kathy Tyner |
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| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded. It was requested that we change item 11 to an action item/second read. The Cross country team is not coming and the Exec senate put together a resolution for Marsha Rutter, who is not well enough to come to campus; thus the video cameras. Marsha resolution will be #6.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 11-17-15 (Action Item)** | patricia flores-charter |
| Discussion | Minutes were not sent out last week, so will come back on 2/9/16. |
| None |
| **Public Comment (Information Item)** | patricia flores-charter |
| Discussion | Kognito training is available online now. This will give you skills when working with Veterans, LGBTQ and at risk students. Maria Martinez-Sanabria announced that students will volunteer with tax assistance again in 2016. More information will be forth coming.  |
| **Presidents Report (Report)** | patricia flores-charter |
|  Discussion | The President’s report link is imbedded at the end of the minutes. |
| **SCEA Report (Report)** | frank post |
| discusson | No report.  |
| **Resolution for Marsha Rutter (Time sensitive action item)**  | patricia flores-charter |
| discusson | Susan Yonker, Cynthia McDaniel, Leslie Yoder read the resolution written to honor Marsha Rutter. A motion was made to approve the motion. The resolution asked for approval by proclamation and a round of applause was offered to Marsha indicating approval of the resolution. The resolution will be brought to Marsha’s house.  |
| **BP/AP 3250 Institutional Planning (2nd Read/Action)**  | Patricia flores-charter |
| Discussion | A motion was made to approve the BP/AP 3250 and was seconded. The BP and AP were vetted through the Budget Planning Committee and SCC. This is the policy and procedure that guides the planning process. The motion passed  |
| **BP/AP 4070 Auditing & Auditing Fees (2nd Read/Action)**  |  patricia flores-charter |
| Discussion | A motion was made to approve the BP/AP 4070 and was seconded. Getting these classes into colleague and onto class rosters is not an option, because if the student is on your class roster, then you have to give a grade. Faculty will have to add students to their roster and into BlackBoard if necessary. The motion passed.  |
| **BP/AP 4230 Grading & Academic Record Symbols (2nd Read/Action)**  | patricia flores-charter |
| Discussion | A motion was made to approve BP/AP 4230 and was seconded. A senator asked if we will every go to + and – grades at some point. It was suggested that this go to the Senate Executive Committee and start there. It was confirmed that grade only classes cannot be graded as credit or no credit. It was noted that about 2 years ago the Senate with significant input from the students, chose not to use + and – grading symbols, but this can come back to the senate again. The motion passed.  |
| **BP/AP Academic Accommodations (Action Item)**  | malia flood |
| Discussion | A motion was made to approve the academic accommodations and was seconded. Malia noted that this would bring us in line with new CCLC guidelines and civil rights litigation. Malia thanked the Senate for the good dialog and discussion on this topic. This has been through DSS and the ADA Committee. It was requested via friendly amendment to change the language in bullet three to read “within the scope of the program technical standards, while ensuring patient safety.” The idea is not to change a clinical setting or endanger patients. An example is that you cannot have double time cleaning patient’s teeth. There can still be other forms of accommodation such as taping lectures, having note takers etc. Nursing faculty wanted to add something on patient safety. It was noted that it is in nursing standards, but it would be best to include them in the Policy. Hospitals also have rules/standards that we cannot supersede. This gives us a way to work with students with disabilities. This also covers internships with EMT/Paramedic. The student has a right to discuss what accommodations may be needed, even if the accommodations are denied. Legal specialists in the area of disabilities have vetted this. There have been legal cases have against faculty, mainly because faculty refused accommodation and would not discuss options. A motion was made to extend for 3 minutes, and seconded and passed. Malia noted that this has been vetted through the state and people who are experts in disability and accommodations. It was noted that outside accrediting bodies also have to follow the ADA. A motion was made to extend by one minute was seconded and approved. The motion passed.  |
| **Certificate/Degree Units and Program Discontinuance (Discussion)** | patricia flores-charter |
| Discussion | This is a discussion we have been asked to bring to the senate from state plenary. It is requested that this also be discussed in departments and schools. Since the great recession the statewide senate has been looking at the number of units we require for our certificates and degrees, This lead to the Associate Degrees for transfer, degrees that target 18 units in major. They also looked at the ability to finish the Bachelors degree in 60 units at the university after transfer. Now that the ADT’s are in place and are growing, we are being asked to look at the degrees in our CTE programs, non- transfer associates degree programs and units for certificates. We are also being asked to look at our program offerings. Southwestern College is well above average for the number of certificate/degrees we are offering, even when comparing us to the largest community colleges and even Universities. In the 2011-2012 the student success task force stated our local associates degrees should be less than 60 units. It was noted that we have several CTE areas that do not have accurate data. The Deans can get data and run reports on how many students are waiting to complete programs. Only administrators have access to some of the data we need, so we have to ask them for it, and then check it for accuracy. Most of the CTE programs have advisory meetings. We need to make sure classes offered for majored are offered in the day time and evenings or online so our diverse student body to be able to complete degrees. CTE program do need change as industry demands, so some of those certificates/majors need to shift. Often times there are course within a program that use courses from other disciplines so those areas of instruction need to talk to each other and we need to look at program impact reports. The business object code is a code that administration has access to in our database. It can show students in specific majors and other data also. We need data on employment post degree along with salary after graduation. A motion was made to extend 2 minutes was seconded and passed.Diane Edwards noted that we could get local employment data from Victor Castillo. We also need to look at our local coding for classes and make sure our TOP codes are recorded properly and align with the programs they are in. We want to look at student completion, who is in the pipeline, but we also need to look at how we handle students who are in programs that are discontinuedA motion was made to extend for 2 minutes, was seconded and passed. Patti noted that program discontinuance does require a plan for students who are in the system. Child development recently eliminated a certificate and they worked with those left in the program for course substitutions etc. It was suggest course substitutions be done up front. We also need to make sure that the classes on the two-year plan do not have major required courses being offered at the same time, which often happens when classes are not in the same department. If you are interested in being on a taskforce to create a class schedule from the ground-up, rather than rolling over our old schedule, please e-mail Patti Flores-Charter.  |
|  **Emeritus (1st Read)**  | patricia flores-charter |
| Discussion | Please take the faculty Emeritus information back to your constituents. Steve Detsch is going to work on a Policy and Procedure for Part time faculty, based on the Miracosta College. At Miracosta College part time faculty are called associate faculty. Steven noted that he prefers to just add the statement part time to the current Policy and Procedure because we are all equal as faculty.  |
| **Adjournment** | patricia flores-charter |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: November 24, 2015 in L 246 from 11:45 a.m. - 1:00 p.m.  |

President’s Report 11-24-15

Voting Record 11-24-15