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| Academic Senate CommitteeMinutes |
| February 16, 2016 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | ~~Garibay, Adrianna~~  | Rocha, Lina  |
| Arteaga, Elena | Hopkins, Kesa  | ~~Soto, Corina~~ |
| Avila, Diana | ~~Lee, Wilfred~~ | ~~Soto, Raul~~ |
| Beach, Randy | Lesh, Caree | Speyrer, Michael  |
| Brenner, April | Lewis, John | Taffolla-Schreiber, Candice |
| Buehler, Lukas | Martinez-Sanabria, Maria E. | Tolli, John |
| Caschetta, Todd | ~~McDaniel, Cynthia~~ | ~~Tyahla, Sandy~~ |
| Cuddy, Luke | McGee, Tony | Villegas, Val |
| ~~Davis, J.D.~~ | Olivas, Maria | Whitsett, Jessica |
| ~~Detsch, Steven~~ | Pfister, Toni | Williams, Janelle |
| Durkin, Melanie | Posey, Jessica  | Yoder, Leslie |
| ~~Edwards, Diane~~  | ~~Post, Frank~~ | Yonker, Susan  |
| ~~Figueroa, Surian~~ | Rempt, Andrew |  |
| Flores-Charter, Patti  | Richison, Scott  |  |
| GUEST/s |  |  |  |
|  |  |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 11-24-15 (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the minutes and was seconded.  |
| Approval of Minutes from 11-24`-15. M/S/C. Unanimous  |
| **Public Comment (Information Item)** | patricia flores-charter |
| Discussion | This Thursday Scott Fearing is coming out to talk about Working Towards Inclusion in Identity Movements issues. Bring your classes, but let Janelle know so she can make sure to set up enough seats. There is also a small group of faculty at noon. Both meetings will be held in Student Union East. The volunteer income tax assistance program starts next week. Please let your students know that we will be doing free tax returns. It was also noted that someone had their taxes filed not by them, just like last year.  |
| **Presidents Report (Report)** | patricia flores-charter |
|  Discussion | The President’s report link is imbedded at the end of the minutes, and a hard copy was passed out. |
| **SCEA Report (Report)** | frank post |
| discusson | No report. |
| **Approval of Faculty Emeriti Retirees (1st Read)**  | patricia flores-charter |
| discusson | Please take a look at the list to make sure those who have retired are on the list. The second read will be next meeting.  |
| **Title V Video and PowerPoint Presentation (Presentation)**  | Leonor Perez |
| Discussion | Leonor introduced herself as the Title V Director. She will send us a link to a video with audio that did not work in our meeting room. Leonor is working on blending General fund, Student Equity, BSI, Title V funds and SSSP. She is reporting on the Title V piece. Title V on the federal side is for developing Hispanic serving institutions. We received 2.4 million for a 5 year program. FYE (first year experience) includes mentoring and is a learning community. We now have 10 sections of FYE classes with 338 students enrolled. The male outreach program is under development. There is a training being offered right now on how to teach to this group. The hope is to connect with Latino males at the high school and bring them here. The Power Study Program has 132 sections and it is involved in class and out of class tutoring in English and Reading. Statway is also being funded by Title V. There is a team in the Math department that has been trained by the Carnegie Foundation. Classes will be offered this fall. Math 48 will be a pre-req and will allow students to get to transfer level math with only 2 semester of pre-transfer Math. The ESL Success project has an advocate who is doing orientations and meeting with students and is funded by Title V. We now hope to scale up FYE to 600 students, but Title V only funds 300. We also need space for classrooms and peer mentors. PSP needs better descriptive outcomes monitoring to confirm those in the program are doing better than those not in the program. We also need to keep evaluating the programs and keep the collaborative discussions going. It was requested that the demographics in the FYE program be shared with the Senate. Leonor clarified that Title V was told we wanted first time, first year students, so they are coming in from Sweetwater High School District. Please send any questions to Leonor Perez at lperez@swccd.edu e-mail address.  |
| **Compressed Calendar Survey (Information)**  |  Linda Hensley |
| Discussion | Linda introduced herself. She noted that we had been discussing compressed calendar for 20 years. She noted the calendar will not change for next year, but the survey went out to see how the compressed calendar is working for us. The survey went out to everyone including students. 1305 people responded to the survey; most were students. Almost 60% said not to change college hour. Almost 60% thought we should be closed the week of Thanksgiving. 55% thought we should have a 15 week semester plus a finals exam week. A big change this year was the fast track classes now being back to back without a week in between. Most respondents did not feel that missing that week off would impact them or had no opinion. Most respondents felt the new calendar meets student’s needs or had no opinion. The same exact survey will be given again next year after we have had more time to adjust. A question arose to how we are tracking class overlap petitions that seem, to one senator, to be on the rise with the new calendar. All of those changes are turned into admission and they are tracked. Anomalies are given to administration for review. It was suggested the next time the survey goes out there is more disaggregation, for example, only asking students and teachers in fast track classes being asked about impact of the changes. Survey results will be used to take a first pulse on how things are going and if we need to make adjustments. A motion was made to extend 3 minutes and was seconded. The motion passed. Some programs did come to the Calendar Committee and presented questions about holding classes outside the block schedule or during college hour. Programs such as Dental Hygiene can schedule outside the block. It is possible Biology could do this as well. Adjustments would be made in 2017-2018, such as extending Thanksgiving. It was noted that not having finals gives and extra day of class.  |
| **BP/AP 4700 Faculty Emeritus (2nd Read/Action Item)**  | patricia flores-charter |
| Discussion | A motion was made to approve the AP and BP, was seconded and approved. The big change was that we added criteria to earn emeritus, which is in line with the intent of faculty emeritus original concept as well as its use across the country; to acknowledge work that is above and beyond the job of teaching. You would need 15 years of full-time college faculty work and 10 years of committee work, or work that contributed to the college. A senator asked that we look at the list of committees. It was noted that the list was not exhaustive. It was suggested that hire committees’, club advisors be added to the list. It was suggested that we add “including, but not limited” to the list of committees. Patti noted that input after a first read should be sent directly to her prior to the second read. A motion was made and seconded to add 5 minutes. The motion passed. Please get any other suggestions to Patti as soon as possible. This was postponed to next week. It was suggested that e-mail be added to the benefits.  |
| **BP/AP 4300 Field Trips, 4300 Field Trip Excursion Liability Release & Agreement Form, 4300 Field Trip Waiver Form Group Class Roster, 4300 Field Trip Waiver Form Individual Adult 2016, 4300 Field Trip Waiver Form Individual Minor 2016 (1st Read)**  | patricia flores-charter |
| Discussion | These need to be updated as part of the 6 year review cycle. There is liability involved with field trips. We have to have clear explanation on how they occur. There are also forms included with the field trip information including medical releases. The forms are housed with the Deans. Please take a look at this information before the next meeting and forward any suggestions to Patti Flores-Charter for the second read.  |
| **BP/AP 4022 Course Approval** | patricia flores-charter |
| Discussion | Faculty have the responsibility for course approval and this outlines how we approve them. Please take a look at this information before the next meeting and forward any suggestions to Patti Flores-Charter for the second read.  |
|  **BP/AP 4030 Academic Freedom (1st Read)**  | patricia flores-charter |
| Discussion | This had a lot of scrutiny when Grant Miller was the Senate President. AAUP (American Association of University Professors) and Title 5 were used to create this. This does include faculty actions outside the classroom.  |
| **Adjournment** | patricia flores-charter |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: February 23, 2016 in L 246 from 11:45 a.m. - 1:00 p.m.  |

[President’s Report 02-16-16](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/Presidents%20Report%2002-16-16.pdf)