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| Academic Senate CommitteeMinutes |
| April 26, 2016 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | Garibay, Adrianna  | Richison, Scott |
| Arteaga, Elena | Hayashi, Chris | Rocha, Lina |
| ~~Avila, Diana~~ | Hopkins, Kesa  | Soto, Corina |
| Beach, Randy | Lee, Wilfred | ~~Soto, Raul~~ |
| Brenner, April | Lesh, Caree | Speyrer, Michael  |
| Buehler, Lukas | Lewis, John | Taffolla-Schreiber, Candice |
| Caschetta, Todd | ~~Lynch-Morissette, Emily~~ | Tolli, John |
| Cuddy, Luke | Martinez-Sanabria, Maria E. | Tyahla, Sandy |
| Davis, J.D. | McDaniel, Cynthia | ~~Vicario, Marie~~ |
| Detsch, Steven | McGee, Tony | Villegas, Val |
| Durkin, Melanie | Olivas, Maria | Whitsett, Jessica |
| Edwards, Diane  | Pfister, Toni | Williams, Janelle |
| Figueroa, Surian | Posey, Jessica  | Yoder, Leslie |
| Flores-Charter, Patti  | Post, Frank | Yonker, Susan  |
| Gardea, Jaquelyn | Rempt, Andrew |  |
| GUEST/s | Superintendent/President Dr. Nish | Angelica Suarez | Kathy Tyner |
|  | Tim Flood |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 04-19-16 (Action Item)** | patricia flores-charter |
| Discussion | A motion was made to approve the minutes and was seconded.  |
| Approval of Minutes from 04-19-16. M/S/C.  |
| **Public Comment (Information Item)** | patricia flores-charter |
| Discussion | Janelle announced upcoming workshops: Universal design in Education Friday April 29th 9-10 am, and Section 508 Accessible Information Technology from 10:30 -1:30. Corina invited everyone to a meet and greet on Thursday, 4-7 on May 5th at Carinas at the Otay Ranch Mall, hosted by the Chicano Latino Coalition. Cost is 10$ for non-members and free for members. You can join at the door.Outcomes academy has doubled its numbers this year. Please plan to come and help address accreditation issues. The VITA program completed 1000 tax returns, by 24 students so about 55 hours of volunteer time per student. Tomorrow night is VAMP from 7-8 at the field house, please come and invite your students.  |
| **Presidents Report (Report)** | patricia flores-charter |
|  Discussion | The President’s report link is imbedded at the end of the minutes. Patti read her President’s Report.  |
| **SCEA Report (Report)** | frank post |
| discusson | The meeting this Thursday is a new member mixer from 11:30-1:00 in Cafeteria East. Ken will present our TA’s.Elections will begin next week. Rules for participating in the election will be sent out soon. For the past few years we have signed MOU’s on senate time, and they can do that again this year, this is not being held up by the union but by the Administration.  |
| **Course Management System Vote (Action Item)** | Patricia Flores-charter |
| discusson | A motion was made to take a vote on the CMS election, and was seconded. Tracy contacted Pat James who joined us via zoom in to discuss the OEI. Pat James has been an online instruction at Mt Sac and was the Senate President, then Dean and now Director for @one for the Chancellors office. They work on training and CMS evaluation for online teaching. Pat gave us an overview of how Canvas was chosen. Online classes started in the 90’s and there was no funding so local colleges went their own ways in terms of online models and course management systems. When the state budget took a turn for the worse and the system was sending students away money was promised from the state to work on how to provide more access to students to take online classes. It took awhile to get the money, and during that time we were no longer in a major economic downturn and as a system we were not turning away students anymore. So there was a shift to looking at how to get faculty and students what they need to be successful online including staff development, tutoring, counseling assistance an more. A common course management system would make all of these things easier. The money was tied to choosing a CMS. They thought about creating a new system, but instead chose to go out with a comprehensive RFP for a system. Several companies responded and about 60 people were on the OEI committee to vet the companies and choose a system in Fall 2014. In Spring 15 the three chosen companies: Moodle, Blackboard and Canvas did the demos. Representatives from CIO’s, students, classified and faculty made up a 60-person committee. There were 3 days of demos and one day of deliberation. It was agreed that Canvas was the most adaptable and easiest to use. Sierra and Pasadena were early adopters. Pasadena was the first to migrate and they had some bumps that were worked out before Sierra did their migration. Those migrating now seem to be having a good experience. 30 colleges now have moved to Canvas. Canvas has been an active partner in working with us to develop what we need and are listening to what we want and responding to our needs. Students also preferred Canvas. If we use Canvas we can allow students from other college to take our classes, would they have to login to different Canvases or just one? They login to just one. Classified professional who support online faculty were involved in the vetting process and were voting members, as were employees from DSS Offices. A motion was made to extend for 10 minutes and was seconded. The motion passed. What we vote on today will be implemented over an 18-month period. We will not be using it for Summer or Fall ’16. Training on the migration and new system will happen over the transition period. The last day to use the current CMS would be Summer 2018. Publisher material will integrate into Canvas. If we use BB we cannot be part of the course exchange. We also would not have access to the training from the OEI, because they will be using only Canvas. Canvas can help us meet our enrollment via the course exchange. This is an academic and professional matter so the Online Learning Center does not have a vote. Pat noted that Larry Lambert was on the OEI and at that time voted in favor of Canvas. A motion was made to extend for 2 minutes and was seconded, and passed. Faculty will have technical support in Canvas, and we will work with Administration to assure support is provided. The Contract with Canvas does provide after hours support. If faculty voted and the vote is split you have the opportunity to choose your preference based on your conscience. If we agree to Canvas we can change if we choose. The motion to vote on the CMS passed with no votes. A motion was made to vote on Canvas as our CMS and was seconded. The motion passed with 2 abstentions and zero no votes. The opportunity was given to vote on Blackboard Ultra, but no motion was made.  |
| **Institutional Effectiveness Partnership Initiative (IEPI): Planning, Budget Enrollment Management (Information)**  | patricia flores-charter |
| Discussion | The Chancellors office formed this new unit mostly in response to the lack of support to our colleges who have been sanctioned by the ACCJC. The goal is to provide support to colleges on sanction. Nish requested a site team come and provide assistance to us. We provided a list of top deficiencies and were asked us to choose one. We chose Planning, Budget and Enrollment Management. The team was provided resource materials about our college prior to the visit. Andrew Rempt, PFC and Chris Hayashi were all interviewed on our current processes. The IEPI are trained volunteers. They will be back on 5/12/16 and will work with us to develop a plan to improve. The Federal Government requires that instruction drive our budget.  |
| **BP 4040 Library and Learning Support Services (2nd Read/Action)**  |  patricia flores-charter |
|  | A motion was made to approve and was seconded. The library made the changes to this and it was presented last meeting. The motion passed, with no abstentions or no votes.  |
| **Multicultural Studies Graduation Requirement****Potential Multicultural Studies Courses Draft (Discussion)**  | patricia flores-charter |
| Discussion | When we updated our graduation requirements in Fall of 14 we had some discussion on adding this requirement. This would not increase units for students to graduate and can double count as a major or GE class that meets this requirement. There are 120 courses at this moment that would meet this requirement. Additional courses can be considered. If this is approved we will create a process on how to add classes to the list.A Senator asked if many of these courses are part of GE options why do we have to make this required? While many students already may be doing it some students are not. This is a concept that we ensure that our students have this experience as part of their degree here. A number of Community college and universities have this requirement. ADT’s will be exempt from this requirement. There are many degrees that we have that would not include any cultural competency component. Our institutional SLO includes Cultural Competencies, but we do not have a way to show ACCJC we have met this requirement. It is possible a student could have to take one more class to graduate if they have not paid attention to the GE pattern. We are under a microscope to get students out fast, and we do not intend to hold up student completion. A senator noted that it is appropriate to make it known that we support knowledge in cultural competencies and employers want this. Our mission statement also discussed preparing global citizens. SDCCD has had this requirement for decades and it does not seem to impact completion. SSSP requires that students be active participants in their education and should be getting an SEP early on, so very few should fall through the cracks.  |
| **AP 7120 Recruitment and Hiring Procedure (Information)** | patricia flores-charter/Andrew Rempt |
| Discussion | There is an AdHoc committee meeting to go over this procedure and try to clean it up to meet Title 5 requirements. Title 5 is pretty clear that HR should be carrying out the wishes of faculty. This Wednesday from 3-4 is the first meeting. Andrew and Patti will also be meeting with Karl Sparks to discuss the problems currently happening with HR.  |
| **Adjournment** | patricia flores-charter |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: May 10, 2016 in L 246 from 11:45 a.m. - 1:00 p.m.  |

President’s Report 04-26-16