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|  ATC CommitteeMinutes |
| April 4, 2016 | 1:00-3:00 pm | L 238 S |
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| note taker | respectfully submitted by angie Arietti |
| Attendees | Elisabeth Shapiro: Chair | Vacant: Part-time Faculty Representative |
| ~~Kathleen Canny Lopez: School of Health, Exercise Science, Athletics & Applied Technology~~  | Vacant: School of Continuing Ed., Economic & Workforce Dev. |
| ~~Scott Finn: Counseling & Personal Development~~ | Vacant:-School of Language & Literature |
| Minerva Garcia: School of Math, Sciences & Engineering |  |
| ~~Bernard Gonzales: School of Arts and Communication~~ | Randy Beach: Institutional Program Review and Outcomes Coordinator (Resource) |
| Emily Lynch Morissette: School of Social Science, Business, and Humanities | ~~Dan Borges: Chief Information Systems Officer (Resource)~~ |
| Lauren McFall: Library Representative | Al Garrett: Institutional Technology (Resource) |
| Andrew Rempt: Academic Success Center | Brett Jones: Institutional Technology (Resource) |
| Tracy Schaelen: Distance Education Program | Paul Norris: Institutional Technology (Resource) |
| ~~Maria Elena Solis: Higher Education Centers (NC, OM, SY and CCAC)~~ | Hector Reyes: Institutional Technology (Resource) |
| Michael Swingle: ASO Representative | Andre Ortiz: Training Services Coordinator (Resource) |
| ~~Natalie Walker: Disability Support Services~~ | Todd Williamson: Online Learning Center (Resource) |
| GUEST/s |  |  |
| **Call to order/Approval of Agenda** | elisabeth shapiro |
| action item |  |
| Approval of agenda. M/S/C. |
| **Public Comment** | elisabeth shapiro |
| information | There was a suggestion made to possibly bring in Risk Management or the Safety Committee to one of our meetings to discuss safety issues with our equipment on campus that staff and students use. Our Student Rep, Michael, will be graduating in May.  |
| 1. **Prioritizing Replacement Technology**
 | group discussion  |
| Discussion | We have a lot more replacement items than we do money. So, we are going to go through the process of deciding which items are going to be replaced. The list is different than we have seen in the past because the professor computers were moved to the ITC list; Paul is waiting for pricing and then he will order them, The only professor computers on the list are the ones who teach in a certain lab and the lab has been upgraded. Anything that is older than 6 years old has been put on the list. Elisabeth has suggested that next year when we do our prioritization, we put in a gap value ($400,000) of institutional replacement of institutional hardware technology. We prioritize through the regular prioritization cycle to fill this gap. There are three items on the list that have priority based on our past process. One of them was skipped from a previous cycle, which is the 115 computers on the 3rd floor in the library. The reason this item was skipped was because we did not have enough money to do the entire floor and we didn’t want to have issues with inconsistent computers. The 570 building was skipped because Hector put in additional RAM in to get two more years life out of it and it is at its end cycle. Arts and Technology also had computers that we skipped over because they didn’t know what type of technology that they wanted. There was room 228 that we skipped in a previous year with a prevision that we replace the computers at the top of our list if it was ever requested. Paul explained that things have changed and it looks like rooms 201 & 202 are going to become the extended lab. In the last meeting Dr. Stavenga said that he might have the money outfit that class through grant funds that could do that without dipping into the replacement budget. Lauren McFall gave an in depth presentation on how important it was for the library to get new computers for the library for student and staff use. She passed out a document with information on who uses the library computers and when the computers are being used. There was a motion to have the first three items on the list dedicated to the Library be item one. The motion passed unanimously.There was a motion to bundle the MSE items. The motion passed unanimously.After much deliberation and discussion of reviewing the list that Paul had put together, the ATC committee came up with the following Priority and Costs for 2015-2016.Priority and Costs for 2015-2016 A

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| Qty | Type | Bldg |  Cost Per  | Total | School | Priority | Rooms |
| 115 | HP 5800 | 3rd Floor |  $ 943  |  $ (108,445) | Library | 1 | 3rd  |
| 56 | HP 5800 | L244 |  $ 943  |  $ (52,808) | Library | 1 | Room L244 |
| 31 | HP5800 | Library |  $ 943  |  $ (29,233) | Library – Server, Reference, Cataloging, Pay-for-Print | 1 | Library |
| 72 | Intel | 5000 |  $ 943  |  $ (67,896) | HEC-SY | 2 | Computer Labs |
| 32 | HP 5800 | 7000 |  $ 943  |  $ (30,176) | HEC-NC | 2 | IDF Rooms 7209 7208B |
| 12 | Laptop | 330 |  $ 943  |  $ (11,316) | MSE | 3 | Room 333 |
| 12 | HP 5800 | 390 |  $ 943  |  $ (11,316) | MSE | 3 | Room 396 |
| 4 | Mac Mini | 430 |  $ 943  |  $ (3,772) | Arts/Lang Lit | 4 | Rooms 432 433 434 435 |
| 20 | HP 5800 | 550 |  $ 943  |  $ (18,860) | AJ and CD | 5 | Rooms 552B 554 |
| 2 | Server | 570 L109 |  $ 5,000  |  $ (10,000) | Arts | 6 | Room 570 L109 |
| 27 | Mac Pro | 570 |  $ 2,050  |  $ (55,350) | Arts | 7 | Rooms D570 573 |
| 42 | Mac Pro | 850 |  $ 3,850  |  $ (161,700) | Arts 27"iMac i7 32gb | 8 | Rooms 851 854 |
| 62 | HP 5800 | 200 |  $ 943  |  $ (58,466) | Bus Tech | 9 | Rooms 202 205 |
| 31 | HP 5800 | 220 |  $ 943  |  $ (29,233) | Bus Tech | 9 | Room 227\* (Room 228) |
| 62 | HP 5800 | 420 |  $ 943  |  $ (58,466) | Bus Tech/Lang Lit | 9 | IDF Servers Rooms 424 425 |
| 1 | AMD | 1400 |  $ 943  |  $ (943) | Counseling | 10 | Room S205 |
| 581 |   |   |   |  $ (707,980) |   |   |   |
|   |   |   |   |   |   |   |   |
|   |   |   |   |  $ 330,000  | Replacement 2015-2016 Budget |   |   |

 |  |  |  |  |  | 1 | 3rd  |
|  |  |  |  |  |  | 1 | Room L244 |
|  |  |  |  |  |  | 1 | Library |
| \*Elisabeth needs to remind Dan Borges to put on the ITC agenda to ask if we can use some of the money that we save from Blackboard/Canvas ($200,000 savings) to use to fill towards this year’s gap and required funding for replacement technology. \*Next year, we need to add an institutional item to increase the amount of the replacement technology budget.At the next meeting we will discuss needing to replace people on the committee. We will talk about bringing is Priya and Chief Cash and discuss safety issues.  |  |  |  |  |  | 2 | Computer Labs |
|  |  |  |  |  |  | 2 | IDF Rooms 7209 7208B |
|  |  |  |  |  |  | 3 | Room 333 |
|  |  |  |  |  |  | 3 | Room 396 |
|  |  |  |  |  |  | 4 | Rooms 432 433 434 435 |
|  |  |  |  |  |  | 5 | Rooms 552B 554 |
|  |  |  |  |  |  | 6 | Room 570 L109 |
|  |  |  |  |  |  | 7 | Rooms D570 573 |
|  |  |  |  |  |  | 8 | Rooms 851 854 |
|  |  |  |  |  |  | 9 | Rooms 202 205 |
|  |  |  |  |  |  | 9 | Room 227\* (Room 228) |
|  |  |  |  |  |  | 9 | IDF Servers Rooms 424 425 |
|  |  |  |  |  |  | 10 | Room S205 |
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| **Adjournment** | Elisabeth shapiro |
| The next ATC meeting will be April 18, 2016 from 1:00-3:00 p.m. in Room L 238 S. |