

SOUTHWESTERN COLLEGE FOUNDATION

MEETING MINUTES

Tuesday, May 24, 2016

7:30 a.m. – 8:30 a.m.

LOCATION: BUILDING 210, ROOM 214

Present: Ricardo Macedo, Ruben Garcia, Cynthia Reyna, Griselda Delgado, Chayo Moreno, Halé Richardson, Zaneta Encarnacion, Jean Roesch, Kimberly Grady, Melinda Nish, Hank Murphy, Sofia Corona, David Hoffman, and Lisa Johnson

Absent: Mitch Thompson, Patti Finnegan, Jesse Navarro, Ben Green, Lorena Victoria, Melyn Acasio, and Joe Martinez

Guests: Marquise Jackson and Danny Fitzgerald with SWC's SBDC attended in order to answer any questions the board may have regarding agenda item 4.B.i.

Recorder: Dawn Perez

1. WELCOME/ CALL TO ORDER–Ricardo A. Macedo
The meeting was called to order at 7:34 a.m.
2. APPROVAL OF MINUTES- **ACTION** (Enclosure)–Ricardo A. Macedo
 - A. Motion made by Ruben Garcia, seconded by Hank Murphy and unanimously approved to accept the minutes of April 26, 2016.
3. BOARD REPORTS
 - A. GOVERNING BOARD REPORT–Griselda Delgado, SWC Governing Board Trustee
Dr. Nish reported on behalf of Trustee Delgado (see item 3.B)
 - B. SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D., Superintendent/President
 - i. Two recipients have been selected as honorary degree recipients for 2016. They are Hank Murphy and Adela Garcia.
 - ii. This year's graduating class is the largest class in SWC history.
 - iii. SWC will be honored in Sacramento on June 2, 2016 for being one of the top nine colleges of 113 for CSU transfers. SWC is also the top college in San Diego County for transfers to SDSU and is showing almost a 30% increase for transfer to UC San Diego, also 26 students received a full-ride scholarship to UC San Diego through their President's Scholarship. SWC has found that embedding tutors in the classroom is helping students to be more successful. There are currently more than 100 class sections with embedded tutors. Eventually more than 300 sections will have embedded tutors.
 - C. EXECUTIVE DIRECTOR REPORT – Zaneta Salde Encarnacion, MPA
 - i. At the May Governing Board meeting the Blackbaud agreement was approved.
 - ii. Katie Gomez, Foundation Development Specialist was introduced and gave a brief description of her background.

- iii. The 2016 golf tournament will net approximately \$30,000.
 - iv. There are two new scholarship funds: Norma Cazares and John Bibbo.
 - v. A Google survey will be sent out for potential summer Retreat dates.
 - vi. The Memorandum of Understanding (MOU) between the Foundation and the District is going through final revisions and should be completed prior to the summer Retreat.
 - vii. A second checking account has been opened at Seacoast Commerce Bank in order to provide segregation of restricted and unrestricted funds.
- D. TREASURERS REPORT – (Enclosure) – Cynthia Reyna
- i. Cynthia Reyna presented the Financial Report for April 2016.

4. NEW BUSINESS

- A. Board Member Appointment and Re-Appointment
 - i. [Action] Consider approval of new board member Heather Daud Rubio and re-appointment of Patti Finnegan.
 - 1. Motion made by Ruben Garcia, seconded by Kimberly Grady and unanimously approved to accept new board member Heather Daud Rubio and to extend Patti Finnegan's term to April 2019.
- B. Grant Application Approval
 - i. [Action] Consider approval of grant application to Union Bank on behalf of SWC Small Business Development Center.
 - 1. Motion made by Lisa Johnson, seconded by David Hoffman and unanimously approved grant application to Union Bank.
- C. Jaguar Award Recipient
 - i. [Action] Consider approval of recommended recipient.
 - 1. Staff reported results of emailed survey. Hank and Shirley Murphy received the most nominations. Scott and Susan McMillin received the second most nominations followed by Frank and Cindy Urtasan. Other suggestions included awarding two awards to ensure one award is given to an alum(ni). Staff recommended approval of Hank and Shirley Murphy and Scott and Susan McMillin. If Scott and Susan are not available or do not wish to be recognized, staff will extend award invitation to Frank and Cindy.
 - 2. Motion made by David Hoffman, seconded by Lisa Johnson and unanimously approved to accept Hank & Shirley Murphy and Scott & Susan McMillin as the Jaguar Award recipients at the luncheon in November.
- D. 2016-2017 Budget
 - i. [Action] Board will hear presentation on priorities and goals for 2016-17 and consider approval of budget.
 - 1. Motion made by Ruben Garcia, seconded by Cynthia Reyna and unanimously approved to accept the budget as submitted.

5. ANNOUNCEMENTS

None

6. ADJOURNMENT–Ricardo A. Macedo

The meeting adjourned at 8:40 a.m.