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| Academic Senate CommitteeMinutes |
| october 11, 2016 | 11:45 AM - 1:00 pm | L 246 |
| note taker | respectfully submitted by Caree Lesh & Angie Arietti |
| Attendees | Josue Arredondo | ~~Gardea, Jaquelyn~~ | Quintana, Pablo |
| ~~Beach, Randy~~ | Garibay, Adrianna  | Rempt, Andrew |
| Bowlin, Stephen | Hecht, David | Shaffer, Rob |
| Brenner, April | Hopkins, Kesa  | Soto, Corina |
| Buehler, Lukas | Hubert, Elizabeth | ~~Speyrer, Michael~~ |
| ~~Caschetta, Todd~~ | Lesh, Caree | Stuart, Angelina |
| Cliffe, Karen | Lynch-Morissette, Emily | Taffolla-Schreiber, Candice |
| Cuddy, Luke | Martinez-Sanabria, Maria E. | Tolli, John |
| Davis, J.D. | McAneney, Danielle | Tyahla, Sandy |
| Detsch, Steven | ~~McDaniel, Cynthia~~ | Van Stone, Mark |
| Durkin, Melanie | McGee, Tony | Vicario, Marie |
| Edwards, Diane  | McGregor, Cynthia | Whitsett, Jessica |
| Fielding, Richard | Mossadeghi, Yasmin | Williams, Janelle |
| Figueroa, Surian | Platt, Brad | Yoder, Leslie |
| ~~Flores-Charter, Patti~~  | Posey, Jessica  | Yonker, Susan  |
| GUEST/s | Angelica Suarez | Kathy Tyner | Tim Flood |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of agenda. M/S/C. Unanimous  |
| **Approval of Minutes from 09-27-16 (Action Item)** | andrew rempt |
| Discussion | A motion was made to approve the agenda and was seconded.  |
| Approval of minutes. M/S/C. Unanimous |
| **Public Comment (Information Item)** | andrew rempt |
| Discussion | On 10/28/16 we are having an Enrollment Management special meeting, please RSVP and come. When you do your snapshots please including SLO data in at least one action step. Using the SLO’s in an action is optional contractually, but it is required for ACCJC.Dr. Melina Abdala will be here Tuesday during Senate for faculty and then open discussions. She is coming to talk about how to talk about current issues in the classroom; specifically, Black Lives Matter.  |
| **President’s Report (Information Item)** | andrew rempt |
| Discussion | The Enrollment Management meeting will be on 10/28/16 and we will be working from the plan Chris and Kathy Tyner have developed. This is your chance to use your power as faculty to decide and voice what you would like to see happen. The Deans and the Chairs have reviewed the plan and EP/EMP and EPPT will also review it prior to the 28th.DEFT: Tracy will be coming to a future meeting. Andrew, Rob Shaffer and the grievance team were able to come to an agreement that training must be completed by Fall 2017, rather than by December 2016. The President Search Committee is underway. They hope to get a survey out to ask faculty for what they want in a new President. On October 21st, they will be choosing candidates to interview and interview questions. Open forums will be end of November or early December. This is, after all the work, a Governing Boards decision. Andrew thanked Leslie Yoder for her willingness to serve on the committee.  |
| **SCEA Report (Report)** | Rob s. shaffer |
| discusson | Rob Shaffer thanked Senate Exec for working together and being able to influence the outcome on the DEFT training. Yesterday, Rob received an e-mail sent from an SLO liaison giving directions and mandates to faculty. Faculty cannot mandate work from faculty. Data entry in eLumen is not required and if the district would like to make that a responsibility SCEA is ready to go to the table and negotiate workload. Andrew noted that Senate and SCEA have made it clear to Bob Deegan that we stand together on SLO’s and we want to be paid for our work. A Senator noted that she has been working with a new point person who sent out a letter that had a few errors that have since been corrected.  |
| **CTE and Non-Credit (Information/Discussion Item)** | Marie Vicario/diane edwards |
| discusson | There is a lot happening with CTE and non-credit. New organization and monies give us a chance to be innovative and help our students. Andrew introduced Diane and Marie. Diane provided the senate with an aerial view of what is going on. The full power point is available on SharePoint.CCC’s are allowed to provide credit, non-credit (with 10 specific areas), fee-based (no minimal teacher qualification), and Community Service education. Fee-based is a great place to recruit new students for non-credit or credit classes. Community Service could be a credit or non-credit class, specific needs can be tailored to those requesting the class. AEBG is housed in continuing education and reports to Mia McClelland. Mark Meadows is the Director of Continuing Education. ESL faculty have worked on classes that are a step up from what Adult Education offers and can feed into credit classes without taking assessments. We can do the same in Math and in CTE programs. Funding can be equalized if there is a two course certification. For example, one class on evidence and critical thinking, and a second class on writing incident reports. Change is here, and it is a second order change. We are knocking out the walls and completely changing the structure. We need to learn to work together or have the state take us over. We need to leverage partner’s assets to create a braided system. AEGB includes SWC, Coronado USD and Sweetwater USD, and community partners. Curriculum is changing and things are moving forward. Diane will be back in November. If you have curriculum ideas there can be some stipend to get the curriculum together, and it can be cross disciplinary. Money is coming down to improve CTE programs. We will be getting 1.4 million. We also want to look at how we can serve employers in our community, and how can we modify or create new programs to meet local employment needs. In July we will get another 1.4 million dollars. We need mid—skill labor in the state and CTE is a way to fill those positions. The average CTE AA degree recipients are making $66,000 a year five years after graduation. We will be competing for money in the future with other districts so our performance, graduations and job outcomes need to measure up. The state wants to see improved quality and quantity. A motion was made to extend for 3 minutes, was seconded and passed. Questions arose on how to get money to existing specialty CTE programs. A motion was made to extend for 2 minutes, was seconded and passed. A few years ago the port authority asked us for training. How long with the Chancellors Office to approve Curriculum? The Vice Chancellor has a goal to get CTE turned around within 6 months. We will take time to realign our current programs to increase clarity streamline units and promote completion, and give support to those who need it to improve their programs and get needed accreditation. A motion was made to extend for 2 minutes, was seconded and passed.  |
| **Policy & Procedure 4220 Standards of Scholarship (2nd Read/Action)** | andrew rempt |
| discusson | A motion was made and seconded to approve AP and BP 4220. The motion passed. Maria Martinez sent changes in on the chart, and asked for a friendly amendment to include that chart. The friendly amendment was accepted. The motion was approved.  |
| **Procedure 4102 Career and Technical Education (2nd Read/Action)**  |  andrew rempt |
| Discussion | A motion was made and seconded to approve Procedure 4102. Emily made some changes for clarity on the advisory committees. It was noted that the CTE committee would like to look at this on the 22nd and bring it back to senate. This is legally required. Emily noted that the legally required part of this is very small.  The motion was rejected unanimously so the CTE Committee can look at it and bring changes to the Senate.  |
| **Policy & Procedure 4025 Philosophy and Criteria for Associate Degree and General Education (1st Read)**  | andrew rempt |
|  | Andrew went over P&P 4025 and asked us to review it with our constituents, send changes to Andrew as soon as possible and prepare to vote.  |
| **Policy & Procedure 4300 Field Trips (1st Read)**  | Andrew rempt |
| Discussion | In state and overnight travel should be approved by the Superintendent/President and not the Governing Board. It was noted that this passed through Senate in the Spring. A few typos were pointed out and some areas of clarity were noted, and will be cleaned up for the next read.  |
| **Policy & Procedure 5145 Accessibility of Electronic and Information Technology (Information)** | malia flood |
| Discussion | 5145 came up at SCC and it was decided it should go to Senate. This stemmed from our ACCJC recommendation number 3. An interdisciplinary and constituent inclusive group worked on this. 508 mandates accessibility of electronic information to people with disabilities. This means websites must work for screen readers, captioning, web navigation with keyboard strokes and easy navigation. This means our classes, website, software, have to meet 508 requirements. Our website has been checked for problem areas. Some were addressed when we moved to new software for the website. There is also a way on our website to report pages that are not compliant. We now have a DE Coordinator, DE mentors, DE training, and captioning resources, plus a new policy that requires vendors as part of bid requirements to be compliant. We still need an updated Policy and Procedure, for general guidance. It is suggested that we need an access media specialist who can do training, annual audits and planning, and be a resource for faculty and staff. It is recommended that there be a new 508 Committee that would be a standing committee of ITC. It was suggested that stipends be available to faculty for getting their online classes to be compliant, which takes a very long time. A motion was made to extend for 30 seconds was seconded and passed. Bringing in a consultant to help faculty check their links in class to get us up to date was suggested.  |
| **Adjournment** | andrew rempt |
| Discussion | The meeting was adjourned at 1:00 |
| The next Academic Senate meeting: Tuesday, October 18, 2016 from 11:45 a.m. – 1:00 p.m. in L 246. |

[10-11-16 Voting Record](https://portal.swccd.edu/Committees/AcaSen/Standardized%20Document%20Library/10-11-16%20Voting%20Record.pdf)