

Listing of ACCJC Identified Deficiencies and Improvement Recommendations

<i>ACCJC Identified Deficiencies</i>		
Recommendation	Ten Deficiencies to Resolve and Five Improvement Recommendations	Workgroup Lead(s)
One	The college ensure there is only one mission statement and when the mission statement is published, the wording of the mission statement is presented consistently in all College documents, signage, posters, displays and publications, electronic and print, and that such wording matches exactly the wording approved by the Board of Trustees.	Lillian Leopold
Two	The college evaluate regular and effective student contact for distance education courses to determine compliance with the College Distance Education Handbook, stated learning outcomes, and whether achievement is comparable with students enrolled in fact-to-face programs.	Mia McClellan/Tracy Schaelen
Three	The college implement and evaluate 508 accessibility compliance.	Dan Borges Malia Flood Lillian
Four	The college evaluate and regularly review web-based applications and sites (beyond LMS), whether faculty or publisher provided, to validate student privacy and identity (at the individual level, not the course level).	Mia McClellan/Tracy Schaelen
Six	The college ensures that faculty and others directly responsible for student progress toward achieving stated student learning outcomes have, as a component of their evaluation, how they use the results of the assessment of learning outcomes to improve teaching and learning.	Trinda Best/Marvin Castillo
Seven	The college evaluate all personnel systemically and at stated intervals and creates a mechanism to ensure compliance with stated evaluation guidelines.	Trinda Best/Marvin Castillo
Eight	The College evaluate the current model for total cost of ownership of physical, fiscal, and human resources, in order to provide a sustainable, safe, secure, and healthful learning and working environment.	Tim Flood/Charlotte Zolezzi
Nine	The collection, storage, and transportation of monetary resources be reviewed and shortcomings identified and ameliorated.	Tim Flood/Wayne Yanda
Ten	The institution should ensure that its mission and goals are integrated with its financial and institutional planning by ensuring realistic resource availability.	Tim Flood Linda Gilstrap
Eleven	The institution needs to ensure that internal and external controls have a high degree of credibility and accuracy and reflect the appropriate use of financial resources. As part of credibility, financial information must be provided in a timely manner to the institutional community. As part of assessment and improvement, the institution should respond to the evaluation and effectiveness of internal controls and financial resources	Tim Flood/Wayne Yanda/Priya Jerome



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Twelve	The institution will review and make modifications to its memorandum of understanding between the institution and the foundation in conjunction with hiring appropriate staff to facilitate foundation activities. In addition, the institution shall ensure that the financial resources of auxiliary services, grants and fund raising efforts are used with integrity, shall maintain internal controls and will be evaluated for effectiveness.	Zaneta Encarnacion
Thirteen	The college create a budget that meets the short- and long-term liabilities, contingency plans, unforeseen occurrences and future obligations of the College while meeting the appropriate reserves set by board policy. In addition, the College shall implement, assess, and evaluate internal controls sufficient to mitigate risk and maintain the fiscal integrity and stability of the College.	Tim Flood/Wayne Yanda
Fourteen	The Board and the CEO ensure the fiscal integrity of the College by establishing a balanced budget that includes a plan for effective enrollment management.	Tim Flood/Kathy Tyner
Fifteen	The Board develop and adopt all Board policies required by law, and that it fully implement the plan to review and update all Board policies on a regular cycle. Further, the Board avoid assigning itself authority over College operations.	Bob Deegan/Angelica Suarez
ACCJC Recommendation 1	The Commission recommends that the college demonstrate widespread and consistent participation within the, academic programs, which includes the Higher Education Centers, in course and program student learning outcomes assessment that results in program and institutional improvement.	Andrew Rempt Linda Hensley Angie Stuart