

# STUDENT RESOURCE GUIDE—JANUARY 3–26, 2017



Higher Education Center at San Ysidro  
460 West San Ysidro Boulevard, San Ysidro, CA 92173  
(619) 216-6790

To sign up for services listed below, please go to the Student Services Desk, 1st Floor  
or Call (619) 216-6790, Ext. 4901, 4902, or 4903

## Student Services

Monday–Thursday, 7:45 a.m.–5:45 p.m.

Friday, 7:45 a.m.–3:45 p.m.; Saturday, CLOSED

- ◆ Admissions & Records
- ◆ Cashiering
- ◆ Counseling Appointment
- ◆ DSS Applications
- ◆ E.O.P.S. Information
- ◆ General Information
- ◆ Lost & Found
- ◆ Petitions



Jazmin Velazquez



Nancy McKenzie

No Picture

Available

Jesus Gaytan

## Counseling

By appointment only:

Monday, 8:00 a.m.–5:30 p.m.

Tuesday, 8:00 a.m.–5:30 p.m.

Wednesday, 8:00–5:00 p.m.

Thursday, 8:30 a.m.–5:30 p.m.

Friday, 9:00 a.m.–3:30 p.m.

**Walk-in Hours Available:**

Tues. 10:30–11:30 a.m. 1:30–2:30 p.m.

Wed. 10:00–11:00 a.m. 2:00–2:30 p.m.

Thurs. 10:00–11:00 a.m. 2:00–2:30 p.m.

4:15–5:00 p.m.

Fri. 10:00–10:30 a.m. 2:30–3:00 p.m.

- ◆ Academic/Career Counseling
- ◆ Personal Counseling
- ◆ Crisis Counseling
- ◆ Student Education Plan (SEP)
- ◆ Transfer to a University
- ◆ Deciding on a Major
- ◆ Orientation to College
- ◆ Scholarship Information



Osvaldo Amezcua



Lisa Rodriguez

## Financial Aid Services

(619) 216-6790, Ext. 4904

- ◆ FAFSA / BOGW Application Assistance
- ◆ Loan Assistance
- ◆ Scholarship Assistance
- ◆ Student Employment Information

**Walk-in Hours Only**

Monday, Tuesday, Thursday:

7:45–10:00 a.m. & 2:30–3:30 p.m.

Wednesday: 9:30–11 a.m. & 3:00–5:00 p.m.

Friday: 7:45–10:00 a.m. & 1:00–2:00 p.m.



Laura Arana

All hours subject to change.

## Assessment Test

**English, ESL, Reading**

**Room 5201**

January 5, 12, 19 (Thurs)

12:00 p.m.

February 9 & 23 (Thurs)

12:00 p.m.

March 9 & 23 (Thurs)

12:00 p.m.

April 6 & 20 (Thurs)

12:00 p.m.

May 4 & 18 (Thurs)

12:00 p.m.

**ESL Assessment**

**Conference rm**

January 16 & 30 (Monday)

10:00 a.m.

January 17 & 31 (Tuesday)

4:00 p.m.

January 23 (Monday)

4:00 p.m.

January 24 (Tuesday)

10:00 a.m.

February 2 (Thursday)

12:00 p.m.

March 16 (Thursday)

12:00 p.m.

April 13 (Thursday)

12:00 p.m.

May 11 (Thursday)

12:00 p.m.

## Disability Support Services (DSS)

Specialist: Jaquelyn Gardea

By appointment only:

Monday, 9:00 a.m.–1:00 p.m.

- ◆ Disability Counseling
- ◆ Educational Planning
- ◆ Note Takers
- ◆ Priority Registration
- ◆ Test Accommodations



## Psychological Counseling

Therapist: Grace McKissick

**Dates and Times to be Announced**

- ◆ Personal and Psychological Counseling
- ◆ Provide support and make referrals
- ◆ Individual Psychotherapy

PLEASE TURN OVER



# Tutoring Services

## No Tutoring Available

### Library

Library Room #5105 (1st floor)  
(619) 216-6790, Ext. 4907

#### Open Study Area

Monday–Thursday, 7:45 a.m.–5:30 p.m.  
Friday, 7:45 a.m.–3:30 p.m.  
Saturday, CLOSED

- ♦ Encyclopedias, Dictionaries  
Magazines, Newspapers and  
Paper Back Books Available
- ♦ On-Line Requests Information
- ♦ Reserved Textbooks Available

#### Librarian Services Available

Tuesday, 10:00 a.m.–2:00 p.m.  
Thursday, 10:00 a.m.–2:00 p.m.

**Librarians: Rachel Smithey  
Tanya Carr**



### Computer Lab

Room #5203 (2nd floor)  
(619) 216-6790, Ext. 4911

Monday–Thursday, 7:45 a.m.–5:30 p.m.  
Friday, 7:45 a.m.–3:30 p.m.  
Saturday, CLOSED

- ♦ Computers available on a first  
come, first served basis
- ♦ Printing Available:  
.10 Per Black & White Copy  
.25 Per Color Copy
- ♦ Scanner available
- ♦ Computer Technician Support  
available:

Monday–Thursday, 7:45 a.m.–5:30 p.m.  
Friday, 7:45 a.m.–3:30 p.m.  
Saturday, CLOSED



Rommel Vazquez



Fernando Lopez

### Health Services

Room #5108 (1st floor)  
(619) 216-6790, Ext. 4909

- ♦ Blood Pressure Screening
- ♦ Health Education & Counseling
- ♦ Over the Counter Medication
- ♦ Pregnancy Testing
- ♦ Referral Services
- ♦ TB Skin Test & Readings
- ♦ Body Composition Screening

Wednesday 10:00 a.m.–1:00 p.m.  
Gisel Horton, Registered Nurse



### Administration

Center Dean



Silvia Cornejo

Director



Cynthia Nagura

Center Operations Supervisor



Heidi Newhouse

Center Coordinator



Corina Elizarraras

Clerical Assistant II

Vacant