

DELEGATION OF AUTHORITY, BUSINESS AND FISCAL AFFAIRS

The Vice President for Business & Financial Affairs is delegated authority from the Superintendent/President to supervise budget preparation and management; oversee fiscal management of the College District; and contract for, purchase, sell, lease, or license real and personal property, in accordance with Governing Board policy and law. Responsibility for the development of internal policies and procedures consistent with the provision of this regulation remains with the Vice President for Business & Financial Affairs. This delegated authority is subject to the condition that certain of these transactions be submitted to the Superintendent/President for review and approval from time to time as determined by the Superintendent/President.

When transactions do not exceed the dollar limits established in the Public Contracts Code, the Education Code or other laws pertaining to the taking of competitive bids, the Vice President for Business and Financial Affairs may contract for goods, services, equipment and rental of facilities so long as the transactions comply with law and any limitations or requirements set forth therein. Furthermore, the Vice President for Business and Financial Affairs may amend the terms and conditions of any contractual arrangement so long as the total expenditure of funds and period of contract do not exceed the limitations set forth in applicable law or regulation.

The Vice President for Business and Financial Affairs is authorized to delegate signature authority to subordinate employees consistent with Board policy and the law, and subject to yearly review by the Superintendent/President.